

Women's Institutes of Nova Scotia



**Annual Report
June 1, 2022 – May 31, 2023**

**Annual General Meeting 2023
Agenda and Information**

**'Learning, Sharing and Improving
the Quality of Life for All'**

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2022-2023 Board of Directors

Jacqueline Melvin	President
Margie Taylor	President-Elect
Eleanor Lilley	Past President
Ellen MacGillivray Simpson	Annapolis/Digby Regional Director
Yvonne Kennedy	Cape Breton Regional Director
Dawn Forman	Colchester/Cumberland Regional Director
Sharon Crooker-Lewis	South Shore Regional Director
	Hants Regional Director
Judy Parks	Kings Regional Director
Ann Munro	Pictou/Guysborough Regional Director

2022-2023 Non-Board and Ex-Officio Members

Eleanor Lilley	Federated Women's Institutes of Canada/WI Canada – Director for WINS
Christine MacKenzie	Office Administrator – W.I.N.S.

2022-2023 Region (Districts in Region)	Branches	Members	2022-2023 Region (Districts in Region)	Branches	Members
Annapolis/Digby	3	28	Kings County	6	68
Annapolis	1	8	Kings	6	68
Digby	2	20	Pictou/Guysborough	8	93
Cape Breton	3	32	Pictou	8	93
Cape Breton	3	32	South Shore	3	26
Colchester/Cumberland	2	25	Queens	2	16
Colchester Cumberland	2	25	Shelburne/Yarmouth	1	10
Hants County	2	12			
Hants Central	2	12	Members at Large		3
			Grand Total	27	287

2022-2023 Committees and Representatives

Executive: Jacqueline Melvin, Margie Taylor, Eleanor Lilley
Standing Committee Chairs
Finance: Margie Taylor
Nominations: Eleanor Lilley
Resolutions: Yvonne Kennedy
Scholarship: Sharon Crooker-Lewis
Special Committee Chairs
Editorial/Rural Issues: Ellen MacGillivray Simpson
Program/Membership: Dawn Forman
Handcraft: Judy Parks
AGM 2022: Margie Taylor, Jacqueline Melvin

President's Report

The 2022-2023 year has been a year of new challenges, as we still are faced with friends and family suffering from Covid. I am just completing my second year as your president and feel I'm still struggling to connect with the membership. The province has opened to having in person gatherings, but at times those have still needed to be cancelled due to Covid or weather.

Our board meetings this year have been held month via Zoom, so we have been able to keep ourselves connected and up to date on what is happening in our province. We plan to have an in person, meeting before our AGM.

Our 2023 AGM is going to be held as a hybrid event with Pictou County once again hosting it. Thank you so much for the invite. It will be held at the Museum of Industry on August 3rd starting at 10 am. I do hope that many of our members will be able to join in person, but we realize there will still be some of you that will be on Zoom.

Some of our regions were able to hold Fall and Spring Rallies in person and I was able to attend only 2 due to conflicts and Covid hitting our household. I hope to do better during the coming year. Thank you, members, for the work you continue to do for your communities. Unfortunately, we have had a few more branches disband, but have at least one new branch starting again. Welcome back to WINS.

In May of this year, the ACWW Triennial was held in Kuala Lumpur, Malaysia. Five members represented W.I.N.S. at this Conference, of which I was one. Our new ACWW Canada Area President is Marie Kenny from Prince Edward Island, along with Anne Innes from Ontario who was elected as Chairman of the Food & Agriculture Committee. Congratulations to these ladies as we do appreciate their willingness and commitment to serving in the great world organization.

At this time, I would like to thank the Regional Directors and Board executive for their continued commitment and hard work to keep

everyone in their regions informed and their support to me during this past year. As you know, we do have a few regions where the Directors have finished their term and we need to replace them. They are Annapolis/Digby Region, Kings Region, and Cape Breton Region. I hope we can fill these positions at our AGM. Please consider joining the board as we move forward to a new year of activities.

Connecting with fellow W.I. members is so important, so I am hoping that, once we get through this year, that moving forward we can come together in person more and reconnect and meet our new members that have joined in the past few years. I am still struggling in my role as President as I have not been able to meet even half of our membership.

Quote: "It is often the small steps, not the giant leaps, that bring about the most lasting change." HRM Queen Elizabeth II

Respectfully Submitted,
Jacqueline Melvin
WINS President

Federated Women's Institutes of Canada Director's Report

The Board of WI Canada continues to meet monthly via Zoom with the emphasis on communication for the membership. This past year, the modules included "Advocacy", "Growing Strong Youth" and "Climate Change - the effect on our trees and woodlots".

Remembrance Day and WI Day events were also held. Many of these modules and events are now uploaded onto the FWIC YouTube channel.

The "Across Canada Book Club" will resume in September. If this is of interest to you, please email angela.beth.scott@gmail.com.

WI Connections is your monthly newsletter connecting the provinces and branches with news, events, and topics of interest to the members. If you would like a copy delivered to your inbox you can email info@fwic.ca.

Project "125th Anniversary of WI" ends on December 31st. If you had a Membership Celebration or Tree planting, don't forget to send your photos to your Provincial office so they can be included in WI Connections.

The Adelaide Hunter Hoodless Homestead renovations and Pavilion upgrades are now completed. This summer there are musical evenings being held and guest speakers holding workshops at the Homestead. If you are travelling, please take the opportunity to visit this wonderful venue.

The online auction was a popular fundraiser and will be repeated in the Fall - more details will follow. The e-book of stories around the pandemic is ready for digital purchase and can be accessed on the website.

The Ad Hoc Committee for Convention 2024 are working hard to bring the membership an exciting event in Nova Scotia. Your support is gratefully accepted as we support the installation of Lynn MacLean as incoming President of FWIC.

The FWIC AGM has taken place on July 11th as a hybrid event of in person at the Homestead, and electronically via Zoom. Information on the AGM will be shared in August at our AGM.

Thank you for your support and the opportunity to serve as your representative on the FWIC board.

Respectfully Submitted,
Eleanor Lilley
Nova Scotia Provincial
Representative for FWIC

suitable for all to attend as many will not travel at night due to not wishing to drive at dark, winter conditions, and online meetings are not possible. The times that they have been able to meet have been positive and the desire to help the community has been very successful. The time that they met in the fall of 2022 and had the Annapolis Valley Frugal Moms speak was very rewarding as the gathering was open to the public and there was a very good turnout. The branch continues to donate to various community activities, as well as give a bursary to a local high school graduate. The Islands branch has been actively participating in ways to help the community with the high cost of food products by putting articles in the local paper that would help people purchase, prepare, and serve food at a more reasonable cost. They went a step forward and served a luncheon for the students at the local elementary school. These ladies are always brainstorming to come up with ideas that will keep the community active and very aware of the work that is being done by their branch. The New Tuskent ladies are extremely interested in the community of Weymouth and have had guest speakers in to enlighten them on the many plans that are being discussed. Congratulations to the New Tuskent branch who celebrated 48 years of strong and determined leadership in such a positive program as ACWW.

Respectfully Submitted,
Ellen MacGillivray Simpson
Regional Director

Regional Directors' Reports

Annapolis/Digby Region

I am sorry to report that there are only three branches of Women's Institutes of Nova Scotia in the Annapolis/Digby region. I believe the past three years have been very difficult for ladies throughout the two counties. The Spa Springs branch has found it hard to meet for several reasons, such as finding a time that is

Cape Breton Region

Cape Breton District consists of three branches: Point Edward, Homeville and Spanish Bay.

Each branch is involved in various charitable activities that benefit local hospitals, nursing homes, Hospice and local food banks.

Our major group project will be an upcoming program to create an awareness of how the symptoms of a heart attack differ in

women as compared to men. We have applied for funding from the local Community Health Boards that will enable us to purchase laminated information cards to distribute to shoppers at the local grocery stores on Valentines Day.

The spring rally in Port Morien brought the three branches together for the first time since Covid. Our guest speaker was local author Lesley Crewe. Her latest book "Recipe for a Good Life" is dedicated to W. I. members. A section of the book focuses on an actual Homeville W. I. meeting in 1955. Lesley's grandmother was president of the Homeville Branch at that time.

The three branches came together for a book launch on July 20 in Port Morien.

Respectfully Submitted,
Yvonne Kennedy
Regional Director

Colchester/Cumberland Region

We started with 5 members, but 1 member has moved away so now we have 3 present and 1 Member at Large. Over the year, we have supported Willow Lodge with cards and gifts for each holiday or special days of the year. We donated 50 items of winter wear of mittens, gloves, hats, and socks to the Colchester Food Bank. The group had a dessert Christmas party. We have a collection each month and, at the end of our year in June, we will open the box and donate the money to a women's shelter.

North River hosted the Spring Rally April 19/23 at the Tatamagouche Library with the West Pugwash group. Nine Mile River Homemakers were also in attendance. We enjoyed delicious Potluck lunch, Jennifer Stewart as guest speaker, and Sue Duncan of West Pugwash entertained with a game of Family Feud.

During the Business meeting, Nine Mile River expressed a desire to join our Region. They will ask Hardwood Lands Junettes if they are interested also. Both groups must agree. (Since the meeting, Hardwood Lands has agreed. Just needs Board approval.)

Our closing hopefully, weather permitting, is going to be a picnic at the Discovery Park in Lower Truro. We will also be presenting the WINS Scholarship to Sophia MacDonald, granddaughter of Dawn Forman, North River Branch.

Colchester West Pugwash group has had a busy and fun filled year. They have had a Halloween luncheon, Craft Days, Remembrance Day, Christmas Supper/meeting, and supported East Cumberland Lodge with cards and photo albums. They gave money, food and winter wear donations to the Open Hamper Food Bank, and donations to Fire Brigades, schools and are giving a Bursary. They enjoyed a picnic at the Wentworth Park with North River. The group is planning to put a float in the July 1st parade in Pugwash during the Gathering of the Clans. A fundraising Yard Sale is planned for June. They had a special occasion with the presentation of a Life Membership and pin to Margaret Hansen. They will end their year with a supper at Inn the Elms restaurant in Pugwash.

Both groups have been more active. Pugwash has grown to 21 members. Keep up the good work!

Respectfully Submitted,
Dawn Forman
Regional Director

Hants Region

Since there is no Regional Director for Hants Region, branch secretaries were invited to support a report.

On September 13, 2022, Homemakers celebrated 42 years with two of longest members Eileen VanderKooi and Carol Crawford in attendance. On November 2, 2022, we were invited to a birthday party at Hardwoodlands Junettes. Following lunch and cake, three members Gail MacAskill, Sarah MacPhee and Pat Goodbrand, were presented with their lifetime membership pins by Carol Versteeg and Mary MacAskill. On November 11th, three members attended the service at their local cenotaph. In

November, we lost one member for personal reasons, leaving the group to 5. As of November, we decided to meet at homes of members in future, due to unforeseen circumstances. We celebrated with a Christmas lunch out on December 13th, after a meeting, followed by delivery of Christmas gifts for local seniors. On April 19th, 2023, Homemakers were invited to attend spring meeting for North River Branch in Tatamagouche. Closing meeting was held June 13th, 2023, followed by lunch out.

Respectfully Submitted,
Pat Goodbrand
Nine Mile Homemakers Branch

Kings Region

It's been a very challenging year health wise for many of our members. W.I. friendships have been cherished and appreciated.

The six branches here have the following paid-up memberships:

Lakeville - 20
South Berwick - 10
Port Williams - 13
Delhaven and District - 6
Weston - 10
Cambridge - 9

The Region had a fall and spring rally.

Besides staying in touch and resumed meetings post covid, the most exciting event was the two of our members, Janet Saunders and Jacqueline Melvin, attending the ACWW world conference in Malaysia.

Respectfully Submitted,
Judith (Judy) Parks
Regional Director

Pictou/Guysborough Region

Last fall the Pictou branches were able to meet in person for our fall rally. We met out in Springville on a lovely fall evening. Since we were meeting merely a month since the passing of the Queen, members were invited to bring an item for the memory table and to wear a hat.

Our guest speakers for the evening were two staff members from Viola's Place. Viola's Place is a shelter situated in New Glasgow that offers a hot meal and a warm bed for those in need. Their coordinator works with clients to find them stable housing and connections to available support services. For the friendly competition, that always takes place at our fall rally, each branch carefully crafted a display of goods ranging from snacks, cleaning products, sandwich supplies, ingredients for a meal, all of which were donated to Viola's Place.

As is customary, WI Week was celebrated throughout Pictou County. Warden Parker once again signed the proclamation proclaiming the week. The *Pictou Advocate* newspaper generously provides room in their edition that week to showcase the WI branches of the county. This year we were able to return to our pre-COVID custom of selecting one main benefactor and it was Viola's Place. Each branch was tasked with supplying 3 backpacks and any number of \$5 gift cards from local fast-food establishments. The backpacks would be used by a client to store and carry their possessions, while the gift cards would provide a small treat. In addition to the backpacks, of which there were 25 and the gift cards (approx. \$600.00) branches also contributed to local schools, a playground project, knitted socks and even a potluck supper.

In April our spring rally, hosted by Caribou, was held at the McCulloch House Museum & Genealogy Centre in Pictou. Prior to the meeting, several members participated in an ACWW *Women Walk the World* event on the grounds. Pictou District is pleased to be hosting an in-person AGM at the Museum of Industry in Stellarton on August 3rd from 10 am to 4 pm.

Sadly, we have lost one of our long-time branches this year, Churchville. It was a difficult decision for the members. On the other hand, we are pleased to welcome Port Hilford in Guysborough County back to the fold. The old

saying “When one door closes another door opens” truly seems to apply in this situation.

Respectfully Submitted,

Ann Munro

Regional Director

South Shore Region

This report is a sad one to compose, but that will come later. This Region encompasses the branches of Arcadia, Kempt and North Brookfield. There were a few meetings missed due to Covid 19 again this year, but that can't be helped. We, in Queens, did have a Fall Rally and after several date changes had a Spring Executive meeting on June 13th of this year. Both of these gatherings were held in Kempt. Reports were given for both branches by the president, reporting on activities. Kempt ladies had a good year and added a new member this year. They had their usual meetings with interesting programs and their other usual activities, such as their Christmas baskets and tree lighting.

Arcadia didn't actually have a District meeting as such, as they are the only branch in Yarmouth County. They discuss all business at their own meetings each month. However, I had planned a meeting with them in June, but it's been postponed because of my husband's health issues.

North Brookfield held fewer meetings due to health issues and because we close for the winter months. Both Kempt and North Brookfield lost the use of their furnaces during the winter. In August, we took part in the 30 Mile Yard Sale and BBQ, held at the Hall, with help from some very good friends of our WI branch. We did our usual Christmas baskets and had 2 outings at the Hollow Log and a beautiful walk around Cosby's gardens and Sculpture Park in Liverpool.

North Brookfield has decided they can no longer sustain a branch, due to age and health issues. Our last meeting was our annual meeting in May. As a result of this, I will be joining Kempt for the duration of my term as Regional Director

which ends in August of 2024. Please keep this in mind as we move into the next year, as there will need to be a new Director found for this region.

I wish to thank you all for putting up with me and hope all will go well in the next year!

Respectfully Submitted,

Sharon Crooker-Lewis

Regional Director

Finance Committee

- Langley Accounting Ltd. Auditor for Financial Statement for June 1, 2022-May 31, 2023
- A proposed budget for the 2023-2024 year was prepared on Monday April 17th, 2023, with committee members Christine MacKenzie, Jacqueline Melvin, and Margie Taylor
- Membership 280, Working Branches 27
- Annual Dues: \$35.00 per member
- Donation and Fund Schedule 2023-2024: Don't forget to donate!

Margie Taylor, Finance Chair

Rural Issues Committee

I wish to start my 2023 report off the same way as I did in 2022, with a challenge: Nova Scotia has been noted for many constructive ideas that have been incorporated not only by our province, Nova Scotia, but throughout Canada. I am hoping that Women's Institutes of Nova Scotia will be remembered once again as part of a progressive province where many forms of action will be discussed and acted upon.

I realize that the past few years have been very DIFFICULT for everyone, but we are Women's Institute members AND must be like our founder Adelaide Hunter Hoodless and strive to make great accomplishment so that we will be remembered as the ladies' group that wasn't afraid to stand up for what we believed in.

LADIES, AS YOU READ THIS REPORT, I THINK I HEAR RESOLUTIONS TAKING SHAPE!

Ellen MacGillivray Simpson
Rural Issues Chair

Home & Country Newsletter Report

Special thank you to all branch secretaries who have taken time from their busy schedules to send in their reports from their monthly meetings and activities throughout the year to the Women's Institutes of Nova Scotia office. Christine in turn has sent the copies on to me and Gerry MacAulay, as we have compiled the reports so that they are shared with members throughout the province and areas of Canada. The reports are so very interesting, and you members have had so many wonderful ideas throughout the year. Secondly, a special thank you to all who submitted recipes and hints that could be shared with other members throughout the province. I must confess that I haven't used all the submissions, but hopefully they will be used in the upcoming year.

I would be amiss if I didn't say a special thank you to Christine for all she has done in the office and thank her for reminding me sometimes about deadlines. All the best to everyone during the upcoming new year in Women's Institute.

Ellen MacGillivray Simpson
Home and Country Chair

Nominations Committee

The Annapolis/Digby region is without a Director as Ellen MacGillivray Simpson is completing her second term representing the branches in that area. The Board thanks Ellen for her service and for her input on the *Home and Country* newsletter and Rural Issues committee. Please consider putting your name forward to serve this region.

The two branches from Hants region are discussing amalgamating with the two branches from Colchester/Cumberland region, under the directorship of Dawn Forman. This is to be voted on at Fall Rally in October.

The Board needs **YOU!**

Looking ahead to 2024 many of our Regional Directors will have completed their

second term as your representatives. The committee welcomes nominations from **Cape Breton, Kings County and South Shore** for these openings. It is important that the members have someone who will communicate and connect with the board and branches, sharing information to and from the members.

Submitted by,
Eleanor Lilley, Past President

Resolutions Committee

The date for receiving Resolutions was set for February 28, 2023. Two special resolutions have been put forward.

Special Resolution 2023-1

The board of the Women's Institutes of Nova Scotia moves the adoption of the following changes to the Constitution of the Women's Institutes of Nova Scotia.

- 1. Article II- 9 remove "formerly known as Constituent Society"*
- 2. Article III – 1 remove "residing in the province of Nova Scotia" and remove "but there shall be no proxy voting".*
- 3. Article IV- add "and if appointed secretary and/or treasurer".*
- 4. Article V- remove "Executive Committee"*
- 5. Change numbering of Article VI to V*
- 6. New Article V change "counselors" to "members" and remove "counselors appointed by the Nova Scotia Department of Agriculture".*
- 7. Change numbering of Article VI to V*
- 8. New Article V 1- change "three" to "six" months*
- 9. New Article VI - insert "organization or by electronic means"*
- 10. Change Article VIII to Article VII*

Special Resolution 2023-2

The board of the Women's Institutes of Nova Scotia moves the adoption of WINS By-Laws 1-15.

Program/Membership Committee

Although it seems that the membership is waning, I see according to the "Reach for the Stars" challenge that groups are beginning to have new members joining. Let's hope this is a growing trend.

On the idea of increased membership, the scholarship requirement was to present ideas to attract younger members. All the applicants suggested increased use of Social Media. This is the way of the future. They also suggested being more visible in places where young people "hang out", such as cafes, and a small poster on a bulletin board, and perhaps we could attach a blurb about our mission on small cards that can be taken away. Schools could have the information with the criteria for any student who might be a relative of a WINS member and not aware of our scholarship.

The Board recognizes the value of electronic communications with the meetings being on Zoom.

Now that the main COVID scare is less, all groups are meeting in person and having Rallies again. I read about Valentine parties and teas, Christmas parties where donations are made to Food Banks and Shelters, as well as celebrating with a supper. Groups are still doing handcrafts, including knitting and crocheting items, donating those and to food banks, cards to Care Homes, uplifting spirits. Groups in this province are giving and caring especially to their own communities. They also have fun times together with picnics and one group even learned Line Dancing from YouTube. WOW, you go girls!

This was a great year for members to meet and perhaps increase membership for next year.

Dawn Forman
Program/Membership Chair

Handcraft Committee

We are hoping the apron challenge has been taken up enthusiastically. Looking forward to all the creativity.

The competitions for the following two years are:

- 2024 – Painted rocks, in keeping with the theme "Sailing into the Future with WI" for the FWIC Convention that W.I.N.S. is hosting.
- 2025 – A teacup garden, recycling at its finest.

Judy Parks
Handcraft Convenor

Scholarship Committee

We were pleased to receive four applicants this year! Winner was Sophia MacDonald, sponsored by North River W.I.

Sophia intends to go to Mount Allison University to take a Bachelor of Science program in the field of Mathematics, with a minor in French language, with the intention of taking a Bachelor of Education degree afterwards. She hopes to work with young people directly with these subjects.

In essays, applications recommending increased use of social media, increased presence in places that young people frequent in their lives, being more visible in local communities, doing crafts and sharing snacks together, partnering with Nova Scotia high schools to allow students to get high school credit for working with W.I., offering more virtual meetings, and use of more gender-inclusive language as ways to attract more members.

Sharon Crooker-Lewis
Scholarship Committee Chair

Annual General Meeting 2023 Committee

- Theme: Raising Our Voices
- Thursday, August 3, 2023, from 10 am to 4 pm
- Museum of Industry, 147 North Foord St, Stellarton, NS
- In-person \$50, virtual via Zoom \$25
- Keynote Speaker: Yvonne Kennedy, Cape Breton Regional Director
- Topic: “Women’s Heart Health”
- Fundraisers: Touch & Take and Basket Walk
- Handcraft Competition: Apron
- Donations: ACWW Rural Women in Action Fund

Margie Taylor
AGM Co-Chair

Think Tank Committee Report

The Think Tank Committee was appointed by the Alumni of the Women’s Institutes of Nova Scotia in 2014. One of their tasks was intended to be organizing the information stored at the Provincial Office, to create a database of the histories, artifacts, and information that is looked after by W.I.N.S. Unfortunately, COVID restrictions prevented the committee from completing this important work again in 2021-2023.

Respectfully Submitted,
Think Tank Committee

Adopt-A-Highway Program

Registration for the Nova Scotia Adopt-A-Highway Program and the Great Nova Scotia Pick-Me-Up Program is well underway! We currently have over 120 combined registered clean-ups this season since April 11th, 2023, and have collected nearly 10,000 lbs. of litter. We have re-introduced campaign groups in our Pick-Me-Up program, where groups that complete several clean-ups per season can earn special recognition for their hard work and dedication. We still hold our infamous Litter Sweep Contest awarding a cash prize of up to \$200.00 cash for the oddest litter find of the year. Check out our

website, www.nsadoptahighway.ca, for more information.

Our programs are involved in a variety of upcoming events including music festivals, beach clean-ups, and more! To stay up to date on our upcoming events, sign up for the mailing list by sending an email to litterprograms@divertns.ca. More information can be found on our social media pages.

Register today for a clean-up with one of our programs. We can’t wait for you to join in on the fun!

August MacLean
Litter Programs Coordinator
Divert NS
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Truro, Nova Scotia
T: (902) 843-3553
E: litterprograms@divertns.ca



Associated Country Women of the World

Why do I personally support ACWW? To me, ACWW is an opportunity to empower women’s voices, a chance to make changes where they matter with rural women issues locally and globally.

How can we expand the reach of ACWW to our wider community? Food for thought as we move into another year of challenges and changes! Rural Women in Action Fund has replaced “Pennies for Friendship” and, even though the name has changed, the cause hasn’t. ACWW relies on our commitment to help! Rural Women in Action Fund supports grassroots project funding, community transformation, amplifies the voices of Rural Women on the global stage, strengthens awareness of Rural Women’s rights and global friendship and networking. We can make a difference one dollar at a time. Thank you for your continued support!

- Ongoing Grassroots Development Projects- Climate Smart Agriculture, Rural Women's Health, Education and Community Development
- ACWW Day: April 29th
- ACWW Coordinators meet monthly
- Women Walk the World: Annual Fundraising Event
- 30th Triennial World Conference May 17-25, 2023 in Kuala Lumpur, Malaysia
- Attend on-line, for the first time ever:
www.acww.org.uk/2023-world-conference

For further information on any of the above highlights please check out the ACWW website www.acww.org.uk or, if you wish to contact me, please do so at mdftaylor60@outlook.com or xavier_mom@hotmail.com.



Submitted by,
Margie Taylor
ACWW Coordinator

Donations to Various Funds

JUNE 1, 2022 – MAY 31, 2023

Donations to ACWW Funds:

Rural Women in Action Fund	\$431.58
Women Walk the World	\$125.00

Donations to FWIC Funds:

Peace Garden	\$35.00
Hoodless Homestead	\$0

Donations to WINS Funds:

Scholarship Fund	\$20.00
WATT Fund (due to disbanding of Saskatchewan WI)	\$1735.08
Regional Directors Fund	\$525.00
Every Stamp Counts Challenge	\$58.00
Office Operations	\$392.00
Moved from International Exchange Fund	\$1482.40

Minutes of 2022 Annual General Meeting

Women's Institutes of Nova Scotia Annual General Meeting 2022 Online ZOOM Virtual Meeting August 3rd, 2022

On August 3rd, 2022, 40 members and 3 guests gathered online using ZOOM technology for the virtually held W.I.N.S. Annual General Meeting.

Between 12 pm and 1:02 pm, in her role as Office Administrator and with help from W.I.N.S. Past President Eleanor Lilley, Christine MacKenzie admitted members, from the virtual waiting room for the meeting and renamed each member's presence in ZOOM to help with understanding who was in attendance and to support voting later in the meeting. At about 1:02 pm, W.I.N.S. President Jacqueline Melvin called the meeting to order. Christine MacKenzie indicated that everyone would be kept on mute, unless necessary for the proceedings, and that she would be recording, sharing slides from her computer throughout the meeting to support members in following the proceedings, and capturing a few screen shots of those in attendance.

For Opening Ceremonies, Delhaven and District WI member Susan Ueffing sang "O Canada", W.I.N.S. President Elect Margie Taylor expressed a Native Land Acknowledgement, and then W.I.N.S. President Jacqueline Melvin recited the Mary Stewart Collect and the Flag Salute, introduced the Board of Directors and Ex-Officio Members present, as well as guests as follows:

- ACWW Canada Area President – Linda Hoy

- FWIC President – Margaret Byl
- Guest Speaker – Jennifer Stewart






Following this, Jacqueline Melvin also recognized the Past Presidents from 1990 forward:

1963-65	Dr. Ellen McLean
1991-93	Arlene MacGregor
1995-97	Marion Newcombe
1997-00	Lynn MacLean
2000-03	Winnie Forbes
2003-06	Ruth Blenkhorn
2006-09	Ellen MacGillivray Simpson
2009-12	Coni Murray
2018-21	Eleanor Lilley

Jacqueline Melvin introduced Ellen MacGillivray Simpson, a Past President and also Regional Director for Annapolis and Digby, who led a time “In Memoriam”, which included reading of an untitled poem as printed on 21 of the 2021-2022 Annual Report.

Jacqueline Melvin announced beginning of the Business portion of the meeting.

Jacqueline Melvin then went through the virtual “meeting protocols” and “voting protocols” as shared on the screen.

<p style="text-align: center;">Meeting Protocols</p> <p>If you see  you need to click  to be heard. If you do NOT want to be heard, click . We prefer you leave your sound muted unless called on.</p> <p>To send everyone a text message, click , ensure To:  is selected, type your message, and press the “Enter” key.</p>	<p style="text-align: center;">Voting Protocols <u>FOR VOTING DELEGATES ONLY</u></p> <p>To access buttons for voting procedures, please click on the <u>Participants</u> button.</p> <p>After you do this, you should see a row of buttons, including <u>Raise Hand</u>, <u>Yes</u> and <u>No</u>.</p> <p>If you wish to make or second a motion, or speak to a motion, click “Raise Hand” and you will be called on to speak.</p> <p>Click “Yes” to indicate a YEA vote. Click “No” to indicate a NAY vote.</p>
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Voting delegates were asked to use the “Raise Hand” reaction option in Zoom. Christine MacKenzie and Ruth Blenkhorn served as scrutineers for the meeting. Voting strength was calculated with a total of 24. 50%+1 is 13, and 2/3 is 16.

Dr. Ellen McLean served as parliamentarian for the duration of the meeting.

Jacqueline Melvin mentioned the agenda was proposed as shared on screen. This included a change compared to what was printed in the Annual Report, to add a separate agenda item for Nominations, and move Resolutions up as well, so that only other committee reports would be presented and voted on as a block.

Motion: Move the approval of the agenda, with changes as noted.

Moved: Ruth Wortman – Pictou District voting delegate

Seconded: Janice Lutz – South Berwick Branch voting delegate

Vote: **Against: 0**

Carried

President's Report

Jacqueline Melvin identified her President's Report appears on page 3 of the 2021-2022 Annual Report, and thanked Christine MacKenzie as Office Administrator for her time spent to prepare for the AGM.

Approval of Minutes of Convention 2021

Christine MacKenzie identified minutes from Convention 2021 appear on pages 12 to 18 of the 2021-2022 Annual Report.

Motion: Move that we approve the minutes of Convention 2021, held via Zoom technology.

Moved: Sue Duncan – Colchester/Cumberland District voting delegate

Seconded: José van Vilsteren – Delhaven and District Branch voting delegate

Vote: **Against: 0**

Carried

Financial Report

Jacqueline Melvin introduced Margie Taylor, W.I.N.S. President-Elect and Finance Committee Chair, to present Financial Report information from pages 22 to 30 of the 2021-2022 Annual Report. Margie Taylor requested permission from membership in attendance to confer with Christine MacKenzie, Office Administrator, to answer any financial questions that may require further explanation as she presented. She reviewed the June 1, 2021 – May 31, 2022 Financial Report, including totals as noted.

Income	\$45,731.44
Expenses	\$24,033.87
Net Income	21,697.27
Member Equity – Beginning of Year	\$199,768.03
Members Equity – End of Year	<u>\$221,465.30</u>
Cash	\$15,403.63
Marketable Securities	\$0.00
Accounts Receivable	\$0.00
Inventory	\$6,002.97
Long Term Investments	\$283,556.72
Total Assets	<u>\$304,963.32</u>
Accounts Payable	\$2,300.00
Government Remittance Payable	\$0.00 (no longer any payroll)
Back to Basics Funding	\$3,536.28
Due to ACWW	\$0.00
Due to FWIC	\$0.00
Due to WINS Funds	\$5,175.35
Trust Fund Liabilities	\$72,486.39
Total Liabilities	<u>\$83,497.92</u>
Total Liabilities & Equity	<u>\$304,963.32</u>

Compared to Financial Statements from Langley, the W.I.N.S. Finance Report includes a few differences. The “Telephone and Internet Expenses” are a bit lower and “Office Expenses” are equally higher than on the Langley statements, due to an error on the Langley statements where the “Annual Report – Printing” expenses were supposed to be included in “Office Expenses” instead of “Telephone and Internet Expenses”. The records with Langley were amended after printing of the 2021-2022 Annual Report.

Motion: Move the adoption of the June 1, 2020 – May 31, 2021 W.I.N.S. Financial Report as printed on pages 27 to 30 of the 2021-2022 Annual Report.

Moved: Margie Taylor – President-Elect and Finance Committee Chair

Seconded: Marilyn Woodworth – Queens District voting delegate

Questions and Answers:

- Why “Meeting Expenses” were \$934.00, significantly higher when compared to \$230.00 in the previous year? The previous year was a Convention year, where expenses are typically higher than Annual General Meeting years. (After the meeting, it was noted by Office Administrator Christine MacKenzie that Convention included a 50/50 Draw, where the prize amount of \$633.00 was recorded as an expense. 50/50 Draws are not typically part of AGMs.)
- Why is “Accountants Expense” about \$900 higher than last year? Langley accountant increased their charges this year, perhaps for cost of living reasons. (After the meeting, it was noted by Office Administrator Christine MacKenzie that this year the accountant needed to do much more work as well, due to details related to investment changes that included buying/selling of stock, as well as CAD versus USD amounts to be accounted for.)

Vote: For: All 24 Against: 0 Abstain: 0

Carried

In the meeting, 22 YAY votes were counted, but no NAY or ABSTAIN votes, and voting strength was 24.

Proposed Budget

Margie Taylor reviewed the Proposed Budget for the June 1, 2022-May 31, 2023 Fiscal Year, as printed on pages 30 to 31 of the Annual Report, with proposed totals presented as:

Revenue: \$32,390.00
Expenses: \$27,938.00
Net Surplus: \$4,452.00

Motion: Move the adoption of the June 1, 2022 – May 31, 2023 Proposed Budget as printed.

Moved: Margie Taylor – President-Elect and Finance Committee Chair

Seconded: Sue Duncan – West Pugwash Branch voting delegate

Vote: For: All 24 Against: 0 Abstain: 0

Carried

In the meeting, 26 YAY votes were counted, but no NAY or ABSTAIN votes, and voting strength was 24.

Appointment of the Auditor

Motion: Move the appointment of the Langley Accounting Ltd. as the auditor for the Financial Statement for the period of June 1, 2021-May 31, 2022.

Moved: Margie Taylor – President-Elect and Finance Committee Chair

Seconded: Gerry MacAulay – Spanish Bay Branch voting delegate

Vote: For: All 24 Against: 0 Abstain: 0

Carried

In the meeting, 22 YAY votes were counted, but no NAY or ABSTAIN votes, and voting strength was 24.

W.I.N.S. Regional Director for Colchester/Cumberland, Dawn Forman, introduced guest speaker, Jennifer Stewart. Jennifer spoke to members about “Bringing Back the Sparkle” and indicated she would be emailing a special gift to the W.I.N.S. Office after the meeting – she would provide a PDF document called “Sparkle Energy Roadmap” that includes 10 steps that members can follow and with information about 3 part video Master Class series that members could also enjoy for self-improvement. Dawn Forman thanked Jennifer, and then asked if she has a preferred charity that W.I.N.S. might donate to. It was suggested that W.I.N.S. could donate to Adsum House, an emergency shelter in Halifax for women and children.

Committee Reports

Jacqueline Melvin introduced Eleanor Lilley, Chair of the Nominations Committee.

Motion: Move adoption of the Nominations Committee Report, as it appears on page 8 of the 2021-2022 Annual Report.

Moved: Eleanor Lilley – Past President

Seconded: Sue Duncan – West Pugwash Branch voting delegate

Vote: For: All 24 Against: 0 Abstain: 0

Carried

In the meeting, 22 YAY votes were counted, but no NAY or ABSTAIN votes, and voting strength was 24.

Jacqueline Melvin introduced Judy Parks, standing in for Yvonne Kennedy, Chair of the Resolutions Committee.

Judy Parks read the first resolution proposed, as printed in the 2021-2022 Annual Report.

Motion: Women’s Institutes of Nova Scotia request the Government of Nova Scotia increase action to discourage throwing away of useful food and encourage actions such as donations to food banks, education on preserving/cooking, and composting.

Moved: Donna MacDonald – Lyon’s Brook Branch voting delegate

Seconded: Maureen Albert – West Pugwash Branch voting delegate

Lynn MacLean presented additional background information on behalf of the Lyon’s Brook Branch. Judy Parks asked if any questions or discussion before the vote. Susan Ueffing, an attending member from Delhaven & District Branch, recommended that other branches contact Lisa Rose of Annapolis Valley Frugal Moms Society, as an excellent guest speaker in this area.

Vote: For: All 24 Against: 0 Abstain: 0

Carried

Judy Parks read the second resolution proposed, as printed in the 2021-2022 Annual Report.

Motion: Women’s Institutes of Nova Scotia request the Government of Nova Scotia to make access to the Nova Scotia Insulin Pump Program (NSIPP) available regardless of age.

Moved: Jo-Anne Smith – Springville - Island Branch voting delegate

Seconded: Gloria Fraser – Bridgeville Branch voting delegate

Jo-Anne Smith indicated the Springville - Island Branch had no additional information to share, beyond what was already printed in the 2021-2022 Annual Report. Judy Parks asked if any questions or discussion before the vote, and none arose.

Motion: Move that the motion be amended to add words “free of charge” after “regardless of age”.

Moved: Lorraine Blakeney – MacPherson’s Mills voting delegate

Seconded: Sharon Crooker-Lewis – Regional Director for South Shore

Vote: **For: All 24 Against: 0 Abstain: 0**

Carried

Amended Motion: Women’s Institutes of Nova Scotia request the Government of Nova Scotia to make access to the Nova Scotia Insulin Pump Program (NSIPP) available regardless of age, free of charge.

Moved: Lorraine Blakeney – MacPherson’s Mills voting delegate

Seconded: Jo-Anne Smith – Springville - Island Branch voting delegate

Vote: **For: All 24 Against: 0 Abstain: 0**

Carried

Motion: Move that each additional Committee Chair will make a motion for acceptance of each report she presents, and we second approval of all Committee reports as a block.

Moved: Susan Ueffing – Delhaven and District Branch (non-voting member in attendance)

Seconded: Eleanor Lilley – Past President

Vote: **Against: 0**

Carried

Sharon Crooker-Lewis moved the adoption of the Scholarship Committee Report, as it appears on pages 9 and 10 of the 2021-2022 Annual Report.

Ellen MacGillivray Simpson moved the adoption of the Rural Issues and Home & Country Newsletter Committee Reports, as appear on pages 7 and 8 of the 2021-2022 Annual Report.

Dawn Forman moved the adoption of the Program/Membership Committee Report, as it appears on page 9 of the 2021-2022 Annual Report.

Judy Parks moved the adoption of the Handcraft Committee Report, as it appears on page 9 of the 2021-2022 Annual Report.

Margie Taylor moved the adoption of the Annual General Meeting 2022 Committee Report, as it appears on page 10 of the 2021-2022 Annual Report.

Seconded for block: Janice Lutz – South Berwick Branch voting delegate

Vote: **Against: 0**

Carried

FWIC Report

Jacqueline Melvin introduced Eleanor Lilley, W.I.N.S. Representative for FWIC, and Eleanor Lilley spoke to highlights of her report appearing on pages 3 to 4 of the 2021-2022 Annual Report.

ACWW Update

Jacqueline Melvin introduced Margie Taylor, new ACWW Coordinator for Nova Scotia, and Margie Taylor spoke to highlights of her report appearing on pages 10 and 11 of the 2021-2022 Annual Report.

Reach for the Stars Award

Jacqueline announced that there were 20 new members between June 1, 2021 and May 31, 2022, and congratulated West Pugwash as winner of the award with 6 of the 20 new members. Christine MacKenzie also mentioned that the winning branch will receive a certificate in the mail as recognition.

Linda Hoy and Margaret Byl each shared a message of greeting.

Handcraft Award

For the “Doll Competition” competition, Judy Parks, Chair for the Handcraft Committee, announced Cambridge Branch as 1st place winner with a doll named “Hannah”, Trina Keith of Cambridge Branch as 2nd place winner, and Lakeville Branch as 3rd place winner with a doll representing race car driver “Dale Earnhardt Sr”.

Invitation to Annual General Meeting 2023

Jacqueline Melvin requested that Regional Directors and District Presidents discuss at Fall Rallies to try to identify a volunteer to host Annual General Meeting 2023, with dates proposed as August 2nd and 3rd, 2023.

2022-2023 Board of Directors

Jacqueline Melvin expressed gratitude to those involved in the AGM, and expressed that all directors would remain in place for another year.

Linda Hoy – ACWW Canada Area President then installed the following:

- Jacqueline Melvin – President
- Margie Taylor – President-Elect
- Eleanor Lilley – Past President
- Ellen MacGillivray Simpson – Annapolis/Digby Regional Director
- Yvonne Kennedy – Cape Breton Regional Director
- Dawn Forman – Colchester/Cumberland Regional Director
- Sharon Crooker-Lewis – South Shore Regional Director
- Judy Parks – Kings Regional Director
- Ann Munro – Pictou/Guysborough Regional Director

Evaluation

Members were asked to email any feedback to the office at novascotiawi@eastlink.ca. Many expressions of thanks were expressed.

Motion: Move to adjourn the meeting.

Moved: José van Vilsteren – Delhaven & District Branch voting delegate

Seconded: Lorraine Blakeney – MacPherson’s Mills Branch voting delegate

Closed at 4:00 pm

ANNUAL GENERAL MEETING 2023 INFORMATION

Tentative Agenda

August 3rd – Via Zoom Technology

9:00 am..... Registration Begins

10:00 am..... Meeting Begins

Opening Ceremony

O Canada, Mary Stewart Collect, Flag Salute

Introduction of Board and Guests

Past President Recognition

In Memoriam

**** Business Session****

Guest Speaker – Yvonne Kennedy

Regional Director for Cape Breton

“Women’s Heart Health”

**** Business Session****

4:00 pm..... Evaluation

Closing

**** Business Session items will happen in order listed below,
but cannot have a specific time assigned. ****

Approval of Tentative Agenda

President’s Report

Approval of Minutes of Annual General Meeting 2022

Financial Report

Proposed Budget

Appointment of Auditor

Committee Reports

Resolutions

FWIC Report

ACWW Report

Reach for the Stars Award

Handcraft Competition Award

Invitation to Provincial Convention 2024

Installation of 2023-2024 Board of Directors

O Canada

O Canada! Our home and native land!
True patriot love in all of us command.
With glowing hearts, we see thee rise,
The True North, strong and free!
From far and wide, O Canada,
We stand on guard for thee.
God keep our land glorious and free!
O Canada, we stand on guard for thee.
O Canada, we stand on guard for thee.

Flag Salute

In purity, fidelity, truth,
We pledge allegiance
To our King, our Country and our Flag.

Mary Stewart Collect

Keep us O Lord from pettiness,
let us be large in thought, in word and deed.
Let us be done with fault finding
and leave off self-seeking.
May we put away all pretense
and meet each other face to face,
Without self-pity and without prejudice.
May we never be hasty in judgment
and always generous.
Let us take time for all things;
make us grow calm, serene, gentle.
Teach us to put into action our better impulses,
straight forward and unafraid.
Grant that we may realize that it is the little
things in life that create differences;
That in the big things of life we are one.
And may we strive to touch and know
the great human heart, common to us all,
And O lord, let us not forget to be kind.

June 1, 2022 – May 31, 2023 Financial Statements

Langley Accounting Limited

82 Lorne St.
P. O. Box 542
Truro, Nova Scotia
B2N 5C7
Tel: 902-895-7312
Fax: 902-895-3241
E mail: rlangley@eastlink.ca

COMPILATION ENGAGEMENT REPORT

To the Management of Women's Institutes of Nova Scotia,

On the basis of information provided by management, I have compiled the balance sheet of Women's Institutes of Nova Scotia as at May 31, 2023 and the statements of income and members' equity for the year then ended, and Note 2 which describes the basis of accounting applied in the preparation of the compiled financial information.

Management is responsible for the accompanying financial information, including the accuracy and completeness of the underlying information used to compile it and the selection of the basis of accounting.

I performed this engagement in accordance with Canadian Standards on Related Services (CSRS) 4200 Compilation Engagements, which requires us to comply with relevant ethical requirements. My responsibility is to assist management in the preparation of the financial information.

I have not performed an audit engagement or a review engagement, nor was I required to perform procedures to verify the accuracy or completeness of the information provided by management. Accordingly, I do not express an audit opinion or a review conclusion, or provide any form of assurance on the financial information.

Readers are cautioned that the financial information may not be appropriate for their purposes.

Langley Accounting Ltd.

Truro, Nova Scotia
June 27, 2023

CHARTERED PROFESSIONAL ACCOUNTANT

WOMEN'S INSTITUTES OF NOVA SCOTIA
UNAUDITED BALANCE SHEET
May 31, 2023

ASSETS	<u>2023</u>	<u>2022</u>
Current		
Cash	\$ 20,232	\$ 15,404
Marketable securities	-	25,000
Inventory	5,925	6,003
Prepaid expenses	<u>50</u>	<u>-</u>
	26,207	46,407
Investments (Note 3)	<u>273,426</u>	<u>258,557</u>
	<u>\$ 299,633</u>	<u>\$ 304,964</u>

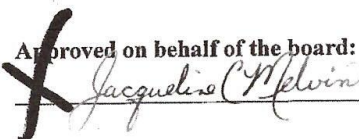
LIABILITIES

Current		
Accounts payable	\$ 2,301	\$ 2,302
Deferred income	3,536	3,536
Due to FWIC	25	-
Due to WINS funds	<u>5,175</u>	<u>5,175</u>
	11,037	11,013
Trust Fund Liabilities (Note 4)	<u>66,857</u>	<u>72,486</u>
	77,894	83,499

MEMBERS' EQUITY

Members' Equity	<u>221,739</u>	<u>221,465</u>
	<u>\$ 299,633</u>	<u>\$ 304,964</u>

Approved on behalf of the board:

 Director

Unaudited - see Compilation Engagement Report
 Langley Accounting Limited

3.

WOMEN'S INSTITUTES OF NOVA SCOTIA
UNAUDITED STATEMENT OF INCOME AND MEMBERS' EQUITY
Year ended May 31, 2023

	<u>2023</u>	<u>2022</u>
Revenue		
Membership fees	\$ 10,046	\$ 9,799
Sales	268	180
Miscellaneous income	392	370
Fund raiser income	-	1,266
Investment income	13,802	33,625
Fund income	<u>2,065</u>	<u>490</u>
	<u>26,573</u>	<u>45,730</u>
Expenses		
Accounting & legal	11,063	10,519
Promotions	1,050	540
Meeting expenses	558	943
Telephone and internet	1,582	1,429
Purchases	567	46
Insurance	1,628	1,438
Investment management fees	3,421	3,175
Office expenses	2,998	2,514
Rent expense	1,479	1,479
Dues and fees	1,651	1,674
Digital/Web Presence	<u>302</u>	<u>276</u>
	<u>26,299</u>	<u>24,033</u>
Net Income	274	21,697
Members' Equity, <i>beginning of year</i>	<u>221,465</u>	<u>199,768</u>
Members' Equity, <i>end of year</i>	<u>\$ 221,739</u>	<u>\$ 221,465</u>

Unaudited - see Compilation Engagement Report
Langley Accounting Limited

WOMEN'S INSTITUTES OF NOVA SCOTIA
NOTES TO THE UNAUDITED FINANCIAL STATEMENTS
May 31, 2023

1. Status and Nature of Activity

The Women's Institutes of Nova Scotia is a non-profit organization that is an affiliate of the Federated Women's Institutes of Canada.

2. Summary of Significant Accounting Policies

The basis of accounting applied in these compiled statements is on the historical cost basis reflecting cash transactions with the addition of the following:

Inventory is valued at lower of cost and net realizable value

Investments are recorded at cost

Property, plant and equipment are expensed in the year purchased

Accrued accounts payable and accrued liabilities

3. Investments

	<u>2023</u>	<u>2022</u>
Long term investments (Market value - \$258,138; 2022 - \$283,458)	\$ <u>273,426</u>	\$ <u>258,557</u>

Unaudited - see Compilation Engagement Report
Langley Accounting Limited

5.

WOMEN'S INSTITUTES OF NOVA SCOTIA
NOTES TO THE UNAUDITED FINANCIAL STATEMENTS
May 31, 2023

4. Trust Funds Liabilities

	<u>2023</u>	<u>2022</u>
Scholarship Fund		
Balance, beginning of year	\$ 43,554	\$ 40,699
Gain/(Loss) on sale of investment	(651)	2,092
Investment revenue	<u>700</u>	<u>1,463</u>
	43,603	44,254
Less: Scholarships awarded	<u>(700)</u>	<u>(700)</u>
Balance, end of year	<u>\$ 42,903</u>	<u>\$ 43,554</u>
Restricted	\$ 34,917	\$ 34,917
Unrestricted	<u>7,986</u>	<u>8,637</u>
	<u>\$ 42,903</u>	<u>\$ 43,554</u>
 Mrs. Alfred Watt Memorial Fund		
Balance, beginning of year	\$ 27,450	\$ 27,562
Add: Gain/(loss) on sale of investments	(385)	42
Investment revenue	<u>1,424</u>	<u>146</u>
	28,489	27,750
Less: Area ACWW Canada dues	(300)	(300)
Area conference expense	<u>(4,235)</u>	<u>-</u>
Balance, end of year	<u>\$ 23,954</u>	<u>\$ 27,450</u>
Restricted	\$ 20,821	\$ 21,125
Unrestricted	<u>3,133</u>	<u>6,325</u>
	<u>\$ 23,954</u>	<u>\$ 27,450</u>
 International Exchange Fund		
Balance, beginning of year	\$ 1,482	\$ -
Add: Cost of investment	<u>-</u>	<u>1,482</u>
	1,482	1,482
Less: Disbursed funds	<u>(1,482)</u>	<u>-</u>
Balance, end of year	<u>\$ -</u>	<u>\$ 1,482</u>
 Total Trust Liabilities	 <u>\$ 66,857</u>	 <u>\$ 72,486</u>

Unaudited - see Compilation Engagement Report
Langley Accounting Limited

6.

REVENUE	2023 YEAR END	2022 YEAR END
Grants	0	0
Membership Fees	10,045.00	9,800.00
Sales	268.25	180.00
Office Operations Donations	1,874.40	369.89
AGM Revenue	0	0
Misc. Revenue	0	0
Miscellaneous Income	1,874.40	369.89
Raffle Tickets	0	1,266.00
Golf Shirts	0	0
Fund Raiser Income	0	1,266.00
Investment Income	13,802.09	33,625.25
Regional Directors Fund	525.00	420.00
Every Stamp Counts Challenge	58.00	70.00
Donation for <i>Home and Country</i>	0	0
Fund Income	583.00	490.00
TOTAL REVENUE	<u>26,572.74</u>	<u>45,731.44</u>

EXPENSES	2023 YEAR END	2022 YEAR END
Accountants Expense	2,645.00	2,985.00
Bookkeeper Service Expense	828.00	614.45
Office Admin Service Expense	7,590.00	6,919.81
Accounting Expense	11,063.00	10,519.26
President's Expense	1,000.00	500.00
Home and Country Editor's Expense	100.00	0
Gifts and Prizes	50.00	40.00
Promotions	1,050.00	540.00
Provincial Convention/AGM	0	633.00
Board of Directors Meetings	327.84	80.00
Other Meetings	0	0
Virtual Meeting Expenses	230.00	230.00
Meeting Expenses	557.84	943.00

Telephone/Internet bundled	1,582.16	1,429.04
Telephone and Internet	1,582.16	1,429.04
Supplies Purchased for Resale	566.64	45.64
Salary	0	0
EI Expense	0	0
CPP Expense	0	0
Payroll Adjustment Expense	0	0
Group Insurance Expense	0	0
Wages	0	0
Insurance	1,628.00	1,438.00
Investment Fees	3,420.75	3,174.83
WINS Office Supplies (Clerical)	800.31	31.00
Bank Expenses	68.78	82.01
WINS Postage and Mail Forwarding	367.18	318.38
Printing – H&C	635.62	1,096.05
Postage – H&C	596.57	348.13
Printing – Annual Reports	233.53	340.96
Postage – Annual Reports	195.76	297.66
Office Expenses	2,897.75	2,514.19
Rent Expenses	1,479.24	1,479.24
Repairs and Maintenance	0	0
Dues and Fees	1,651.46	1,674.27
Digital/Web Presence	301.99	276.40
TOTAL EXPENSES	<u>26,298.83</u>	<u>24,033.87</u>
Net Income (Loss)	273.91	21,697.27
Members Equity - Beginning of Year	211,465.30	199,768.03
Members Equity - End of year	<u>221,739.21</u>	<u>221,465.30</u>

ASSETS	2023 YEAR END	2022 YEAR END
Royal Bank	3,097.87	471.35
Cash Receipts	0	64.38
Wood Gundy Open Account (WINS)	0	0
CDN Wood Gundy Cash (WINS)	8,183.69	2,487.88
US Wood Gundy Cash (WINS)	6,587.17	8,611.01
US Cash Exchange Gain (WINS)	2,354.91	2,277.61
Wood Gundy Open Account 2 (SCH and WATT)	8.20	9.00
Renaissance High Interest Acc. (IRC)	0	1,482.40
Prepaid Expense	50	0
Cash	20,281.84	15,403.63
Marketable Securities (Short Term Investments)	0	0
Accounts Receivable	0	0
Interest Receivable	0	0
Accounts Receivable	0	0
Inventory	5,924.83	6,002.97
Fidelity Monthly Income Fund (SCH)	25,653.93	28,540.79
Renaissance Optimal Growth (WATT)	23,609.76	0
TD Short Term Bond Fund (WATT)	0	30,800.81
CDN CIBC Equities	191,120.04	191,396.28
US CIBC Equities	25,432.31	28,290.56
US CIBC Equities Exchange Rate	9,091.98	7,482.85
Unearned Income	-1,481.61	-2,954.57
Long Term Investments	273,426.41	283,556.72
Total Assets	<u>299,633.08</u>	<u>304,963.32</u>

LIABILITIES	2023 YEAR END	2022 YEAR END
Accounts Payable	2,300.00	2,300.00
El Payable	0	0
CPP Payable	0	0
Income Tax Payable	0	0
Government Remittance Payable	0.00	0.00
Back to Basics Funding	3,536.28	3,536.28
Deferred Income	3,536.28	3,536.28
ACWW – Pennies for Friendship	0	0
ACWW – Canada Area Project Donations	0	0
Due To ACWW	0	0
Hoodless Homestead Fund	0	0
Peace Garden Fund	25.00	0
Due to FWIC	25.00	0
FWIC Convention Fund-NEW PE	3,618.00	3,618.00
International Exchange Fund	0	0
Owing to Scholarship Fund	20	0
FWIC Convention Fund(Pres)	1316.50	1336.50
Farm Safety Day Camp	0	0
Branch Disbanded – Sherbrooke	220.85	220.85
Due to WINS Funds	5,175.35	5,175.35
Restricted – Scholarship	42,903.25	40,699.63
Restricted – WATT	23,953.99	27,560.40
Restricted – International Exchange (IRC)	0	1,482.40
Trust Fund Liabilities	66,857.24	72,486.39
Total Liabilities	<u>77,893.87</u>	<u>83,497.92</u>
Members Equity	221,739.21	221,465.30
Total Liabilities and Equity	<u>299,633.08</u>	<u>304,963.32</u>

WOMEN'S INSTITUTES OF NOVA SCOTIA

PROPOSED BUDGET FOR JUNE 1ST, 2023 - MAY 31ST, 2024

The Proposed Budget for the period of June 1, 2023 – May 31, 2024 was drafted at Finance Committee Meeting on Apr 13, 2023, then further refined in a Board of Directors Meetings on Apr 20, 2023. The Finance Committee uses year-to-date statements and historical financial information to estimate the revenues and expenses. Every effort is made to ensure the figures presented in the proposed budget reflect realistic expectations.

	Proposed Budget 2023-24	Actual Year to date May 31, 2023
Operating Revenue		
Regional Director Fund	\$540.00	\$525.00
Provincial Operating Grant	\$0.00	\$0.00
Investment Income (WINS)	\$10,000.00	\$13,802.09
Membership Dues	\$9,870.00	\$10,045.00
Sale of Supplies	\$200.00	\$268.25
Postage Donations (Every Stamp Counts Challenge)	\$100.00	\$58.00
Office Operation Donations	\$100.00	\$1,874.40
Fund Raiser – Raffle Tickets	\$1,000.00	\$0.00
Convention/AGM Fund	\$1,000.00	\$0.00
Matured Investments for WINS	\$0.00	\$0.00
Total Revenue	\$22,810.00	\$26,572.74
Operating Expenses		
Salaries, Deductions, & Group Insurance	\$0.00	\$0.00
Office Administration/Bookkeeping Services	\$8,418.00	\$8,418.00
Office Supplies	\$650.00	\$800.31
Postage - general office use	\$400.00	\$367.18
Accountants Expenses	\$2,800.00	\$2,645.00
Telephone/Internet	\$1,700.00	\$1,582.16
Office & Directors Insurance	\$1,700.00	\$1,628.00
Committee Meetings	\$100.00	\$0.00
Board Meetings	\$500.00	\$327.84
Public Relations Expense/Recruitment Team	\$500.00	\$0.00
Other Meetings (Incl. District Meetings)	\$250.00	\$0.00
President's Expense	\$1,000.00	\$1,000.00
Printing and Postage of Home and Country	\$1,700.00	\$1,232.19
Home and Country Editor's expense	\$100.00	\$100.00
Postage - Annual Report Mailing	\$300.00	\$195.76
Annual Report Printing	\$400.00	\$233.53
Supplies Purchased for Resale	\$0.00	\$566.64
Affiliations	\$1,740.00	\$1,651.46
Legal Expense	\$0.00	\$0.00
Gifts and Prizes	\$100.00	\$50.00
Rent Expense	\$1,603.21	\$1,479.24
Provincial Convention/Annual General Meeting	\$1,000.00	\$0.00
Bank Expenses	\$100.00	\$68.78
CIBC Management Fees	\$3,500.00	\$3,420.75
Digital & Website	\$350.00	\$301.99
Virtual Meeting Service	\$230.00	\$230.00
Total Expenses	\$29,141.21	\$26,298.83
Surplus (Deficit)	(\$6,331.21)	\$273.91

[illegible]

Thank you for attending the 2023 Annual General Meeting!