

Women's Institutes of Nova Scotia



**Annual Report
June 1, 2021 – May 31, 2022**

**Annual General Meeting 2022
Agenda and Information**

**'Learning, Sharing and Improving
the Quality of Life for All'**

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2021-2022 Board of Directors

| | |
|----------------------------|-----------------------------------------|
| Jacqueline Melvin | President |
| Margie Taylor | President-Elect |
| Eleanor Lilley | Past President |
| Ellen MacGillivray Simpson | Annapolis/Digby Regional Director |
| Yvonne Kennedy | Cape Breton Regional Director |
| Dawn Forman | Cumberland/Colchester Regional Director |
| Sharon Crooker-Lewis | South Shore Regional Director |
| | Hants Regional Director |
| Judy Parks | Kings Regional Director |
| Ann Munro | Pictou/Guysborough Regional Director |

2021-2022 Non-Board and Ex-Officio Members

| | |
|---------------------|----------------------------------------------------------------------|
| Eleanor Lilley | Federated Women's Institutes of Canada/WI Canada – Director for WINS |
| Christine MacKenzie | Office Administrator – W.I.N.S. |

| 2021-2022 Region (Districts in Region) | Branches | Members | 2021-2022 Region (Districts in Region) | Branches | Members |
|---------------------------------------------------|-----------------|----------------|---------------------------------------------------|-----------------|----------------|
| Annapolis/Digby | 3 | 31 | Kings County | 7 | 76 |
| Annapolis | 1 | 10 | Kings | 7 | 26 |
| Digby | 2 | 21 | Pictou/Guysborough | 8 | 93 |
| Cape Breton | 3 | 31 | Pictou | 8 | 93 |
| Cape Breton | 3 | 31 | South Shore | 3 | 28 |
| Cumberland/Colchester | 2 | 25 | Queens | 2 | 18 |
| Cumberland Colchester | 2 | 25 | Shelburne/Yarmouth | 1 | 10 |
| Hants County | 2 | 13 | | | |
| Hants Central | 2 | 13 | Members at Large | | 2 |
| | | | | | |
| | | | Grand Total | 28 | 299 |

2021-2022 Committees and Representatives

| |
|--------------------------------------------------------------------|
| Executive: Jacqueline Melvin, Margie Taylor, Eleanor Lilley |
| Standing Committee Chairs |
| Finance: Margie Taylor |
| Nominations: Eleanor Lilley |
| Resolutions: Yvonne Kennedy |
| Scholarship: Sharon Crooker-Lewis |
| Special Committee Chairs |
| Editorial/Rural Issues: Ellen MacGillivray Simpson |
| Program/Membership: Dawn Forman |
| Handcraft: Judy Parks |
| AGM 2022: Margie Taylor, Jacqueline Melvin |

President's Report

The 2021-2022 year has been a very challenging time for W.I.N.S. I am just completing my first year as your Provincial President and I have been very thankful for everyone's support with my dear mother passing and COVID still keeping us from meeting in person. It sure makes it harder to connect with you all.

Our 2021 Convention was held over ZOOM due to COVID, so it really has not seemed to be a true year of WI as there has been no social times to reconnect with friends from other areas of Nova Scotia and beyond.

This year we set up a committee to review our handbook and they worked on changes to the bylaws, etc. that needed to be done to bring it up to date. Thank you, ladies, for all your time and hard work in getting this done. Information on this will be coming out soon.

I was only able to attend one Fall Rally and one Spring Rally via ZOOM, which gave me some contact with some branch members in different parts of the province.

Sadly, we have lost a few more branches in the past year, but I am happy to say that we are adding new members as you can see from our Reach for the Stars.

I am also reaching out to you all for ideas that we can use to keep us going as a province and something positive to look forward to achieving.

In closing, I want to thank the board members and office administrator Christine MacKenzie for their support over the past year and as Regional Directors I know they are working hard to keep everyone in their regions informed about what is happening.

I hope to see as many of you as possible for our Zoom AGM on August 3rd at 1 pm.

Quote "There is no limit to what we, as women, can accomplish." Michelle Obama

Respectfully Submitted
Jacqueline Melvin
President

Federated Women's Institutes of Canada Director's Report

The Board of FWIC met monthly over the last year and many of the sub-committees met on separate days. This was all possible as the meetings were held electronically by ZOOM.

Effective methods of communication, to keep all connected, is something that is being addressed. WI Connections provides information on the work of FWIC and also includes articles from members and Branches across the country. You can receive your own copy - email info@fwic.ca. Work is being done to update the FWIC website, making it more user friendly, and the Facebook page has new posts added daily.

Over the past year, FWIC held Roundtables on Membership, Climate Change and an Advocacy one on Food Security. Many of the events are being uploaded onto the FWIC YouTube channel. Look for the logo to access them.

Throughout the year several Leadership modules were offered to W.I members and have now finished for the summer.

FWIC launched an across Canada book club which holds a discussion meeting at the end of each month. For information contact fwicacrosscanadabookclub@fwic.ca.

A virtual tour of the Adelaide Hunter Hoodless Homestead is available for viewing at www.fwic.ca Once re-opened after COVID shutdown, the Homestead held a popular Easter event. A generous donation given and funding from the County of Brandt has secured sufficient funds for new roof for the Homestead and Pavilion upgrades.

Preparations are underway for the 125th Anniversary of W.I and the Annual General Meeting of FWIC/WI Canada being held at the Homestead on July 12th. The meeting will be a hybrid event of in person and electronically via ZOOM. Information on this event will be shared at W.I.N.S. AGM in August.

The Board are looking for ways to generate revenue and two items will be launched

at the AGM. An e-book featuring stories, photos and articles on how the branches and members experienced the good, the bad and the challenges during COVID-19 will be available to purchase. An on-line auction will take place in the Fall and some of the items donated by the Provinces will be shown at the AGM.

My first year as W.I.N.S. representative has been a rewarding experience and I thank you for the opportunity to serve.

Submitted,
Eleanor Lilley
Nova Scotia Provincial
Representative for FWIC

Regional Directors' Reports

Annapolis/Digby Region

The past couple of years have been taxing times for all organizations and Women's Institute members in Nova Scotia is no exception. Unfortunately, there have been some branches that have made the decision which I am sure was a hard one to make to disband, whether it was because of COVID, or moving to more suitable lodging or health issues. I am sure each one of you will agree with me that they are missed, and I am hoping that present Women's Institute members will let those members know that they are missed and invite them to meetings and events.

It must be noted that some branches had ZOOM meetings, ladies held small meetings over the telephone while having a cup of tea and a snack, sent hand-written letters to some of their members, to name but a few ways that ladies who were not able to meet in person, yet still kept in touch with each other. In many cases, locations where meetings would have been held, such as halls and churches, were closed and that made having a meeting not possible.

Fundraising this past two years seemed almost impossible and, speaking to several ladies in the region, the feeling was that fundraising is one of the main objects of their local branch.

COVID-19 has prevented me from visiting branches, but I hope that things will be better in the fall of 2022.

Respectfully Submitted,
Ellen MacGillivray Simpson

Cape Breton Region

The Cape Breton W.I.N.S. Region has three branches: Point Edward, Homeville and Spanish Bay in Sydney. The branches met on a regular basis as COVID restrictions allowed.

The Spanish Bay group had a major project in affiliation with the Sydney Family Resource Centre. The Centre provides services for new Canadians, low-income families, and single fathers. The group has been making baby sweaters, bibs, caps, booties, mittens, and sensory toys. Their aim is to give these disadvantaged children a better start in life.

The Point Edward Branch has an ongoing project, making quilts, blankets and lap coverings for people confined to a wheelchair. Many of their creations are donated to palliative care patients and the elderly people living in long-term care. The Branch has their own hall which they rent out for community events. They held a very successful Christmas Tea and Sale which was well supported by the local community.

The Homeville Branch sponsored an 8-week chair yoga course for the elderly residents in the community to get them stretching and moving. The group hosted a New-to-You event to raise money for the new Hospice facility in Sydney. The highlight of the afternoon was a reading by local author Lesley Crewe. Her 2023 book will feature a meeting of the Homeville W.I. in the 1950s. The New-to-You event was supported by the other two branches.

We are hoping that when we start up in the fall things will be back to normal.

Submitted by,
Yvonne Kennedy

Cumberland/Colchester Region

This year both groups were meeting regularly. We had a Rally in April for the first time in 2 years. The ladies were happy to see each other again.

Colchester made this "The Year of Gratitude". Coni Murray made gratitude cards, all the same so they could be recognized as coming from North River. The group sent cards and small gifts to the Senior Home in Tatamagouche at Christmas and Easter. They are now working on Christmas packages. There are 4 members in the group and 1 Member at Large.

Cumberland was very busy this year with a number of fundraisers, including 2 online auctions. They held a series of 3 Seniors Information sessions. Topics were Long Term Care, Frauds and Scams, and Safe Banking. They sent Sympathy and Get Well cards in the community. The group has prepared Welcome Bags for newcomers in the communities. They make donations to both the Wallace and Pugwash fire brigades, and give 2 Bursaries, and give to both the Wallace and Pugwash school programs.

Both groups are looking forward to the Fall Rally. Sounds like a successful year all round.

Dawn Forman

W. I. N. S. Regional Director

Hants Region

Hardwood Lands Branch:

In April, we had our first "real" meeting in a long time. We gave money to the IWK, Christmas Daddies, Shumilack Foodbank, ACWW walk and paid area director/postage fees to the provincial office. We bought and delivered flowers to a lady in our community who turned 94 in April.

In May, we all met at our hall and did a major cleaning job. Over the last year, our hall has had a lot of renovations done and therefore it needed cleaning. We wrote an email to Elections Canada people saying we were not in favour of our federal riding boundaries being

changed. We decided that we would start the card parties in our hall for the month of July and see how they go.

Carol Versteeg
Secretary

Nine Mile River Homemakers Branch:

We held monthly meetings all through the pandemic and catered to a banquet for Ground Search and Rescue as well as Fire Department Nine Mile River. We had Candace Snow in for an informative talk on foot care. We made a monetary contribution to our local food bank for \$200.00, along with two scholarships for Hants East and Hants North schools. Our last meeting was held on June 14th where 5 out of 6 members met for lunch at Bitars.

Respectfully submitted,
Pat Goodbrand

Kings Region

The newly amalgamated Kings Region of W.I.N.S. consists of 76 members: Weston (12), Delhaven (6), Port Williams (15), Lakeville (18), South Berwick (11), Cambridge (10), and Scott's Bay (4). Weston and Delhaven have a greater number of younger members.

Despite another year into the pandemic, all branches have met either in person, by phone or virtually. All have continued to support and enhance their communities. Our "Home and Country" newsletter provided an essential link to all.

Fundraising was at an all-time low, with exception of two branches... Lakeville WI Branch raised \$1600 to support their hall they bought for \$1 in 1974 and Weston WI Branch is \$500 richer.

Programs were mostly presented by members, although some guest speakers were invited. Worthy of note... Port Williams WI Branch members are reading the Truth and Reconciliation report to better understand First Nations issues. Several branches shared their pen pal news each meeting... a chance to connect

beyond us and learn what other WIs are doing globally.

South Berwick WI Branch celebrated their 69th anniversary. The "Time for all Things" craft group is now independent of WI, but continues to flourish with workers from all parts of the county. Donations of material and yarn are welcome, as are volunteers. They meet in the South Berwick Hall on the second Tuesday of the month.

Cambridge WI Branch hosted the fall rally and finally celebrated its 100th anniversary (2021) with members from East and West Kings... amalgamation plans were begun. An impressive display of dolls was on hand to inspire participation in our annual competition. Two guest speakers were enjoyed.

As the theme of the 2024 FWIC conference we are hosting states, we in Kings Region are looking forward to "Sailing into the future with WI".

Respectfully submitted,
Judith (Judy) Parks
Kings Regional Director

Pictou/Guysborough Region

Like all branches in the province, the Pictou/Guysborough branches have had to make changes to deal with COVID. Some have been able to schedule some in person meetings while the COVID numbers were lower, other branches took advantage of technology to meet virtually. Some branches, out of an abundance of caution, opted not to hold meetings. With the combination of dwindling membership and the presence of COVID, some branches made the difficult decision to close.

Last fall the Pictou branches were able to hold an in person Fall Rally in MacPherson's Mills. The room just buzzed with excitement as members were able to see one another in person, although smiles were hidden behind masks. Guest speaker for the evening was noted historian and graphic artist John Ashton, who profiled note-worthy women who had

connections to the county. Who would have realized that Anna (Sutherland) Bissell from River John would have ended up as the first woman CEO in the U.S., following the death of her husband Melville Bissell, the inventor of the Bissell Carpet Sweeper?

WI Week was once again celebrated in various ways. Warden Parker signed the proclamation to proclaim the week and the Pictou Advocate once again featured the branches in their edition during WI Week. Bridgeville Branch made a monetary donation along with socks and gloves to Viola's Place Homeless Shelter in New Glasgow. Caribou Branch celebrated the week by focusing on the home part of Home & Country. Churchville Branch celebrated by donating funds that would be used to purchase feminine and personal products for the local women's shelter, Tearmann House. Foxbrook Branch donated mittens to W.A. MacLeod school and receiving blankets to the Aberdeen. Garden of Eden Branch donated baby hats to the Aberdeen, as well as a monetary donation to the backpack program at Thorburn Consolidated. Lyon's Brook Branch donated personal care items to the Pictou West Food Bank. MacPherson's Mills Branch provided toe cast covers to the Aberdeen, finger puppets to the blood collection services, placemats for Meals on Wheels, as well as cereal donations to the Thorburn School breakfast program. Springville - Island Branch celebrated by having two sewing meetings and made pillowcases for the Aberdeen. Port Hilford Branch in Guysborough has not met during the pandemic, but hopes to meet soon.

The Spring Meeting which was scheduled to be in person was moved to a virtual event on ZOOM with the increasing case numbers. ZOOM does shorten up the length of meetings, and of course travel time is eliminated, but we all certainly miss the time spent catching up on each other's news. We were able to celebrate "ACWW Women Walk the World" with everyone walking in place beside their computers.

If nothing else, COVID has taught us how to make adjustments. Members who never thought that they would be comfortable with technology are now attending ZOOM meetings. Cheers to all for persevering, enabling Women's Institute to continue through a world-wide pandemic.

Respectfully Submitted
Ann Munro
Regional Director

South Shore Region

I am sorry to report that there are only three branches remaining in the Southern area, two in Queens and one in Yarmouth. The last two years have been very hard on our branches, province-wide. Sable River was the first one we lost and then Chelsea, in Lunenburg County disbanded, both due to decreasing membership because of ill health and aging. I think most of us are in that same boat.

Arcadia has been actively pursuing their purpose as a W.I.N.S. branch with many interesting projects and meetings and are appearing to be maintaining their membership, as have the two branches in Queens. Kempt and North Brookfield have carried on their individual projects and programs, despite COVID-19, with Christmas boxes, donations, get well baskets and welcoming new residents to the area.

Hopefully, 2022-2023 will bring us all back to full meetings with more programming and more projects. Let's get behind our Provincial Board of Directors as they plan for the FWIC convention in 2024 as our own Lynn MacLean takes the reins of our national organization. Many hands make easier work.

Sharon Crooker-Lewis,
Regional Director

Finance Committee

- Langley Accounting Ltd. Auditor for Financial Statement for June 1, 2021-May 31, 2022.
- A proposed budget for the 2022-2023

year was prepared in April 2022.

- Budget for "Office Administration/Bookkeeping Services" 2022-2023 fee for service (monthly hours worked) will be changed to monthly salary.
- Only 28 working branches within the province with 299 members in total.

Respectfully Submitted,



Margie Taylor, President-Elect
Finance Chair

Rural Issues Committee

Nova Scotia has been noted for many constructive ideas that have been incorporated not only by our province, Nova Scotia, but throughout Canada. I am hoping that Women's Institutes of Nova Scotia will be remembered once again as a progressive province where many forms of action are discussed and acted upon.

The members of Women's Institutes of Nova Scotia have not been able to present ideas, have lively debates or come up with concrete solutions on rural issues due to the fact that there have been few or no meetings due to COVID-19. The ladies have missed meetings in person, but my hope is that members will be able to meet more frequently and many issues related to home and country will be discussed and submissions forwarded to the Board of Women's Institutes of Nova Scotia.

Respectfully Submitted,
Ellen MacGillivray Simpson

Home & Country Newsletter Report

Ladies, as I do this report I understand that this has been a very difficult year for members in all branches of Women's Institutes of Nova Scotia.

I am hoping that the new additions to *Home and Country* have been pleasing to all members. The Board agreed to the additions

that in each issue there could be an idea for a project, a recipe, or a craft idea that members could do. I would like to add that this has been very popular, with many members sending me items for that section of *Home and Country* and there have been many compliments saying how much the section is enjoyed. I would be amiss if I didn't encourage more ladies to send in their ideas. No IDEAS are too small.

I am hoping that all branch secretaries will send in reports of their branch meetings and pictures to the Women's Institutes of Nova Scotia office so that members throughout the province and Canada in general read of their activities.

I want to say a special thank you to Christine MacKenzie, Office Administrator who has been doing an excellent job getting *Home and Country* ready for the printers.

Respectfully Submitted,
Ellen MacGillivray Simpson

Nominations Committee

Most Regional Directors are in their second term in this position and will continue to represent their districts until 2024. The exceptions are Ellen MacGillivray Simpson for Annapolis/Digby region, whose term ends in 2023, as well as Dawn Forman for Cumberland/Colchester region and Ann Munro for Pictou/Guysborough region, serving their first terms.

| | |
|-----------------------|----------------------------|
| Annapolis/Digby | Ellen MacGillivray Simpson |
| Cape Breton | Yvonne Kennedy |
| Cumberland/Colchester | Dawn Forman |
| Hants County | |
| Kings County | Judy Parks |
| South Shore | Sharon Crooker-Lewis |
| Pictou/Guysborough | Ann Munro |

There is still a vacancy for Regional Director for Hants County and would welcome nominations from their membership.

Submitted by,
Eleanor Lilley, Past President

Resolutions Committee

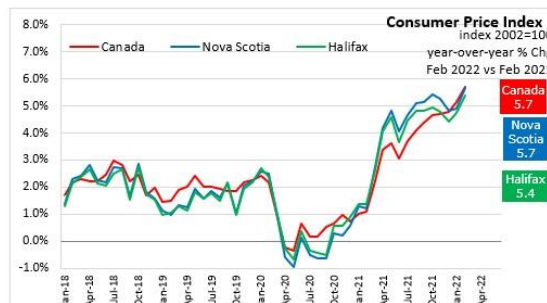
The date for receiving Resolutions was set for March 31, 2022. Two resolutions were received.

Food Waste

From Lyon's Brook Women's Institute:

In Canada, 58% (35.5 million tonnes) of food produced is lost or wasted annually. According to the National Zero Waste Council, 63% of the food Canadians throw away could have been eaten, and according to Feed Nova Scotia, 1 in 6 households in Nova Scotia are food insecure. In February 2022, the Consumer Price Index (CPI) reported that food in Nova Scotia increased 7.3% year-over-year.

Therefore, be it resolved that the Women's Institutes of Nova Scotia request the Government of Nova Scotia increase action to discourage throwing away of useful food and encourage actions such as donations to food banks, education on preserving/cooking, and composting.



Resources:

- Second Harvest
Report: <https://www.secondharvest.ca/resources/research/the-avoidable-crisis-of-food-waste>
- National Zero Waste Council: <http://www.nzwc.ca/Documents/NZWC-FoodLossWasteStrategy-EN.pdf>
- Feed Nova Scotia: <https://www.feednovascotia.ca/hungry-for-change/about-food-insecurity>
- Consumer Price Index: [Nova Scotia Department of Finance - Statistics](#)

Insulin Pumps

From Springville - Island Women's Institute:

An Insulin pump is a small device that monitors and controls blood glucose levels. It is a very important tool for diabetics to have to manage their diabetes. The Nova Scotia Pump Program (NSIPP) makes pumps available to those who are eligible until the age of 25. Then the recipient has the challenge of finding a new way of managing their disease. Insulin pumps are expensive and pens are not as satisfactory.

At the present in Canada there are five provinces and three territories where the pump program is available for all ages.

Be it RESOLVED that the Women's Institutes of Nova Scotia request the Government of Nova Scotia to make access to the Nova Scotia Insulin Pump Program (NSIPP) available regardless of age.

Program/Membership Committee

Many groups have closed either because of COVID or the age of the participants, although there were also new members this year with the advantage of free membership. I hope they continue to remain members.

The groups stayed as active as possible, but met fewer times of the year and in places where they were 6 feet apart. This shows the dedication and kind hearts of the members as they tried to carry on the service projects of the year.

The groups knitted mittens, baby items, toe covers for casts, made sensory blankets, sewed, baked, and crafted. Seniors, hospitals, and schools all benefitted from their kind work. Shut-in baskets at Christmas and kind gifts and crafts to the seniors' homes on all occasions of the year. I know this brightened the day for many.

Cash donations were given to fire brigades, for bursaries and school "Gotcha" programs. The Central Region declared this the

"Year of Gratitude" and thank you cards were sent to frontline workers, veterans, RCMP and firemen.

As we got all these things done, it is a great representation of the type of people we are - "Great" ones.

Dawn Forman

Handcraft Committee

Winners of this year's doll competition (by ZOOM) will be by popular vote. Dolls could be on display at Fall rallies...

After much discussion, the competitions for the following three years are:

- 2023 – Aprons, including a fashion show of them plus a history of aprons.
- 2024 – Painted rocks, in keeping with the theme "Sailing into the Future with WI" for the FWIC Convention that W.I.N.S. is hosting.
- 2025 – A teacup garden, recycling at its finest.

It was felt some of our previous competitions were too complicated and this list is an effort to include more of the membership.

Respectfully submitted,

Judy Parks

Handcraft Convenor

Scholarship Committee

As chairperson of the Scholarship Committee, it is disappointing to report that we only had one applicant this year. The applicant was Hannah Keith and she attends Central Kings Rural High in Cambridge, Kings County where she has maintained a good educational development during her senior years.

She was recommended by the Cambridge Branch of Women's Institute and her supporting member was Trina Keith. Hannah will be continuing her interest in children as she pursues a career in Early Childhood Education at NSCC Kingstec Campus.

She also had an interesting essay on the topic of attracting younger members to Women's Institutes of Nova Scotia. I think it falls into line with some of the ideas we are pursuing

as we try to attract more members by becoming open to new ideas.

Sharon Crooker-Lewis
Chairperson of the
Scholarship Committee

Annual General Meeting 2022 Committee

- Wednesday August 3, 2022, 1-4pm via Zoom.
- Voting delegates need to be appointed for each branch and district, separate from the board voting delegates
- Motivational Speaker Jennifer Stewart will be the special guest speaker with “Bring Back the Sparkle”. She will join the meeting at 2:15pm with allotted 30 minutes
- Members encouraged to wear sparkle, tiaras, etc. during the AGM

Respectfully Submitted,



Margie Taylor, President-Elect
AGM Co-Chair

Think Tank Committee Report

The Think Tank Committee was appointed by the Alumni of the Women's Institutes of Nova Scotia in 2014. One of their tasks was intended to be organizing the information stored at the Provincial Office, to create a database of the histories, artifacts, and information that is looked after by W.I.N.S. Unfortunately, COVID restrictions prevented the committee from completing this important work again in 2021-2022.

Respectfully Submitted,
Think Tank Committee

Adopt-A-Highway Program

The Nova Scotia Adopt-A-Highway and Great Nova Scotia Pick-Me-Up have seen drastic increases in participation and data only halfway through the summer! We currently have over 770 combined registered clean-ups this season since April 1st, 2022, and have collected more than 133,800 lbs. of litter. We have re-

introduced campaign groups in our Pick-Me-Up program, where groups that complete several clean-ups a season can earn special recognition for their hard work and dedication. We still hold our infamous Litter Sweep Contest awarding a cash prize of up to \$200.00 cash for the oddest litter find of the year. Check out our websites, www.nsadoptahighway.ca or www.nspickmeup.ca, for more information.

This summer, Nova Scotia Adopt-A-Highway and the Great Nova Scotia Pick-Me-Up will organize two public clean-ups where volunteers don't have to worry about organizing the clean-up. They can show up, clean, participate in our organized activities, and have fun! More information can be found on our social media pages.

Please register a clean-up with one of our programs. We can't wait for you to join in on our fun!

Kali Hines
Nova Scotia Adopt-A-Highway
Program Association

Associated Country Women of the World

The **Associated Country Women of the World (ACWW)** is the largest international organization for both rural and urban women in over 82 countries. 90 years as rural women in action.

- Registration is now open for the ACWW 30th Triennial World Conference in Kuala Lumpur, Malaysia May 17-25, 2023 all inclusive package with accommodations on site at the Putrajaya Marriott. Of note, a virtual option will be available for those unable to travel. For further information check out the ACWW website or *The Countrywoman* magazine.
- The new ACWW Coordinators program is to reinforce the global network and function as a genuine and diverse representation of the total membership. Coordinators will 1) promote ACWW within their own societies, 2) meet with members of the ACWW Board and address community issues reflecting individual

- societies, 3) act as an invaluable resource for the ACWW Board, and 4) act as the hands and feet of the Area President.
- ACWW changes are being made to revitalize the organization into the future 1) a new ACWW logo, 2) launching of the Rural Women in Action Fund to replace the Pennies for Friendship enabling fund and the Women Empowered Fund. With the launch of the Rural Women in Action Fund, the WE fund was closed as of June 30, 2022.
 - New project modules for 2023. Refer to the strategic plan 2022-2026 for full details.
 - Area Conferences are organized by the relevant Area President and a coordinating Hostess Committee. ACWW has nine global areas. These conferences give the opportunity for all Member Societies in the Area to hear updates, bring and share their own work and opinions, raise any concerns, ask any questions, and reaffirm their commitment to the work of ACWW. Check out the ACWW website for more info on these Area Conferences.
 - Canada Area President, Linda Hoy, is offering to have a ZOOM meeting with any societies that would like her presence at their function, so don't hesitate to contact her at canada@acww.org.uk as she would be honoured to virtually attend.

ACWW funds projects in these areas:

- Literacy
- Health education
- Nutrition and home economics
- Agricultural training and development
- Income generation
- Water and sanitation
- Civic conscientiousness/community involvement

Fun Facts:

- Late 19th Century – rural women's groups were set up independently. Communication between groups enabled more country women

to come together in friendship and work towards similar goals.

- London April 1929 – first International Conference of Rural Women – 46 women from 24 countries attended four-day conference.
- Vienna 1930 – conference decision by the International Council of Women to form a 'Liaison Committee' of rural women's organizations.
- Stockholm 1933 – the committee became the **Associated Country Women of the World (ACWW)**.

In 1980, the Food and Agriculture Organization honored the Association with a commemorative medal calling it the 50th anniversary.

In 2013, ACWW-affiliated groups around the world celebrated the 80th anniversary of their founding. The British Columbia Women's Institutes marked the occasion with an article by WI Historian, Ruth Fenner; this followed her biography of founder, Mrs. Alfred Watt.

Submitted by,

Margie Taylor

Margie Taylor
ACWW Coordinator and
President-Elect

Donations to Various Funds

JUNE 1, 2021 – MAY 31, 2022

Donations to ACWW Funds:

| | |
|------------------------|----------|
| Pennies for Friendship | \$660.33 |
| Women Walk the World | \$190.00 |

Donations to FWIC Funds:

| | |
|--------------------|---------|
| Peace Garden | \$10.00 |
| Hoodless Homestead | \$0 |

Donations to WINS Funds:

| | |
|------------------------------|----------|
| Scholarship Fund | \$0 |
| Regional Directors Fund | \$420.00 |
| Every Stamp Counts Challenge | \$70.00 |
| Office Operations | \$45.00 |

Minutes of 2021 Annual General Meeting

**Women's Institutes of Nova Scotia
Convention 2021
Online ZOOM Virtual Meeting
August 4th, 2021**

On August 4th, 2021, 36 members and 4 guests gathered online using ZOOM technology for the virtually held W.I.N.S. Convention.

Between 12 pm and 1:05 pm, in her role as Office Administrator, Christine MacKenzie admitted members from the virtual waiting room for the meeting and renamed each member's presence in ZOOM to help with understanding who was in attendance and to support voting later in the meeting. At about 1:05 pm, Eleanor Lilley, W.I.N.S. President called the meeting to order and indicated that everyone would be kept on mute, unless necessary for the proceedings.

Opening Ceremonies involved Christine MacKenzie sharing a recording of "O Canada" from YouTube (<https://youtu.be/6GmM17-F9Lw>), and then sharing slides from her computer as she would do throughout the meeting in order to support members in following the proceedings. Also, Eleanor Lilley expressed a Native Land Acknowledgement, and then introduced Jacqueline Melvin to recite the Mary Stewart Collect and the Flag Salute.

Eleanor Lilley introduced the Board of Directors and Ex-Officio Members present, as well as guests as follows:

- ACWW Canada Area President – Linda Hoy
- FWIC President – Margaret Byl

Linda Hoy and Margaret Byl each shared a message of greeting.

Jacqueline Melvin introduced guest speakers:

- Incoming Executive Director for Nova Scotia Federation of Agriculture – Carolyn Van Den Heuvel
- Executive Director of Nourish Nova Scotia – Margo Riebe-Butt RD

Carolyn Van Den Heuvel and Margo Riebe-Butt RD served as guest speakers, presenting about "School Food" and indicating that they welcome partnerships to take steps related to this topic. Ellen MacGillivray Simpson thanked the guest speakers.






Following this, Eleanor Lilley also recognized the Past Presidents from 1990 forward:

| | |
|---------|----------------------------|
| 1963-65 | Dr. Ellen McLean |
| 1991-93 | Arlene MacGregor |
| 1995-97 | Marion Newcombe |
| 1997-00 | Lynn MacLean |
| 2000-03 | Winnie Forbes |
| 2003-06 | Ruth Blenkhorn |
| 2006-09 | Ellen MacGillivray Simpson |
| 2009-12 | Coni Murray |

Eleanor Lilley introduced Ruth Blenkhorn, a Past President and also Regional Director for Kings County, who led a time “In Memoriam”, which included words to encourage members to remember past members now and in meetings going forward and concluded with reading of the poem “Miss Me But Let Me Go”.

Eleanor Lilley announced beginning of the Business portion of the meeting. Behind the scenes, Christine MacKenzie captured two screen shots of those in attendance.

Eleanor Lilley then went through the virtual “meeting protocols” and “voting protocols” as shared on the screen.

| Meeting Protocols | Voting Protocols <u>FOR VOTING DELEGATES ONLY</u> |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>If you see  you need to click  to be heard. If you do NOT want to be heard, click . We prefer you leave your sound muted unless called on.</p> <p>To send everyone a text message, click , ensure To:  is selected, type your message, and press the “Enter” key.</p> | <p>To access buttons for voting procedures, please click on the <u>Participants</u> button.</p> <p>After you do this, you should see a row of buttons, including <u>Raise Hand</u>, <u>Yes</u> and <u>No</u>.</p> <p>If you wish to make or second a motion, or speak to a motion, click “Raise Hand” and you will be called on to speak.</p> <p>Click “Yes” to indicate a YEA vote. Click “No” to indicate a NAY vote.</p> |

Voting delegates were asked to use the “Raise Hand” reaction option in Zoom. Margie Taylor and Ruth Blenkhorn served as scrutineers for the meeting. Voting strength was calculated with a total of 24. 50%+1 is 13, and 2/3 is 16.

Dr. Ellen McLean served as parliamentarian for the duration of the meeting.

Eleanor Lilley mentioned one change in the agenda to correct a typo. Installation of Board of Directors would be for 2021/22, not 2020/21.

Motion: Move the approval of the agenda, with changes as noted.

Moved: Muriel Hines – Churchville Branch voting delegate

Seconded: Judy Benjamin – W.I.N.S. Regional Director for Cumberland/Colchester

Vote: **For: All 24** **Against: 0** **Abstain: 0**

Carried

President’s Report

Eleanor Lilley identified her President’s Report appears on page 3 of the 2020-2021 Annual Report, and thanked Christine MacKenzie as Office Administrator for her time spent to prepare for the AGM.

Approval of Minutes of Annual General Meeting 2020

Christine MacKenzie identified minutes from last AGM appear on pages 14 to 20 of the 2020-2021 Annual Report.

Motion: Move that we approve the minutes of Annual General Meeting 2020, held via Zoom technology.

Moved: Sue Duncan – West Pugwash Branch voting delegate

Seconded: Debbie White – Pictou District voting delegate

Vote: **For: All 24** **Against: 0** **Abstain: 0**

Carried

Financial Report

Eleanor Lilley introduced Jacqueline Melvin to present Financial Report information from pages 23 to 30 of the 2020-2021 Annual Report. Jacqueline Melvin, President-Elect, identified she would not go line-by-line, and she reviewed the June 1, 2020 – May 31, 2021 Financial Statement as prepared by Langley Accounting Ltd. Totals as noted:

| | |
|---------------------------------------|--------------------------------|
| Income | \$17,536.61 |
| Expenses | \$19,077.10 |
| Net Income | -\$1540.49 |
| Member Equity – Beginning of Year | \$201,308.62 |
| <u>Members Equity – End of Year</u> | <u>\$199,768.03</u> |
| | |
| Cash | \$140,078.22 |
| Marketable Securities | \$133,765.86 |
| Accounts Receivable | \$0.00 |
| Inventory | \$6,048.61 |
| Long Term Investments | \$0.00 |
| <u>Total Assets</u> | <u>\$279,892.69</u> |
| Accounts Payable | \$1,500.00 |
| Government Remittance Payable | \$0.00 (no longer any payroll) |
| Back to Basics Funding | \$3,536.28 |
| Due to ACWW | \$40.80 |
| Due to FWIC | \$0.00 |
| Due to WINS Funds | \$6,787.55 |
| Trust Fund Liabilities | \$68,260.03 |
| <u>Total Liabilities</u> | <u>\$80,124.66</u> |
| | |
| <u>Total Liabilities & Equity</u> | <u>\$279,892.69</u> |

Motion: Move the adoption of the June 1, 2020 – May 31, 2021 Financial Statement as printed.

Moved: Jacqueline Melvin – President-Elect

Seconded: Sharon Crooker-Lewis – Regional Director for South Shore

Vote: **For: All 24** **Against: 0** **Abstain: 0**

Carried

Proposed Budget

Jacqueline Melvin reviewed the Proposed Budget for the June 1, 2021-May 31, 2022 Fiscal Year, as printed on pages 30 to 31 of the Annual Report, with proposed totals presented as:

| |
|--------------------------------|
| Revenue: \$27,775.00 |
| Expenses: \$24,480.60 |
| <u>Net Surplus: \$3,294.40</u> |

Question: A member asked why the “Salaries” amount in the proposed budget is \$0. The office administrator is self-employed, so she is paid a service fee instead of a salary. This is covered in the “Office Administration/Bookkeeping Services” line instead.

Motion: Move the adoption of the June 1, 2021 – May 31, 2022 Proposed Budget as printed.

Moved: Jacqueline Melvin – President-Elect

Seconded: Sue Duncan – West Pugwash Branch voting delegate

Vote: **For: All 24 Against: 0 Abstain: 0**

Carried

Appointment of the Auditor

Motion: Move the appointment of the Langley Accounting Ltd. as the auditor for the Financial Statement for the period of June 1, 2021-May 31, 2022.

Moved: Jacqueline Melvin – President-Elect

Seconded: Ruth Wortman – Caribou Branch voting delegate

Vote: **For: All 24 Against: 0 Abstain: 0**

Carried

Committee Reports

Motion: Move that each Committee Chair will make a motion for acceptance of each report she presents, and we second approval of all Committee reports as a block.

Moved: Jacqueline Melvin – President-Elect

Seconded: Ruth Blenkhorn – Regional Director for Kings County

Vote: **For: All 24 Against: 0 Abstain: 0**

Carried

Ruth Blenkhorn moved the adoption of the Nominations Committee Report, as it appears on pages 8 and 9 of the 2020-2021 Annual Report.

Sharon Crooker-Lewis moved the adoption of the Scholarship Committee Report, as it appears on page 11 of the 2020-2021 Annual Report.

Judy Benjamin moved the adoption of the Program/Membership Committee Report, as it appears on page 10 of the 2020-2021 Annual Report.

Margie Taylor moved the adoption of the Handcraft Committee Report, as it appears on page 11 of the 2020-2021 Annual Report.

Jacqueline Melvin moved the adoption of the Convention 2021 Committee Report, as it appears on page 11 of the 2020-2021 Annual Report.

Seconded for block: Judy Parks – Cambridge Branch voting delegate

Vote: **For: All 24 Against: 0 Abstain: 0**

Carried

Resolutions

Eleanor Lilley introduced Ruth Blenkhorn, Resolutions Committee Chairperson, and Ruth Blenkhorn presented the resolutions, appearing on page 11 of the 2020-2021 Annual Report.

Motion: Women's Institutes of Nova Scotia may continue to hold in-person meetings (Board, Annual, special, or Convention) with members whenever it is feasible and financially viable to do so.

The Annual or any other General meeting of the members may be held partially or entirely by means of an electronic or other communication facility that permits all participants to communicate adequately with each other during the meeting.

The meetings of the Provincial Board may be held partially or entirely by means of an electronic, or other communication facility that permits all participants to communicate adequately with each other during the meeting.

Moved: Ruth Blenkhorn – Resolutions Committee Chairperson

Seconded: Muriel Hines – Churchville Branch voting delegate

Vote: **For: All 24 Against: 0 Abstain: 0**

Carried

Motion: Women’s Institutes of Nova Scotia request the Government of Nova Scotia to increase funding for organizations working with youth so they can provide education to the wider community and that law enforcement are trained in every jurisdiction across Nova Scotia to be able to identify and apply trauma-informed responses to human trafficking.

Moved: Ruth Mackay – Lyon’s Brook Branch voting delegate

Seconded: Elizabeth Johnson – Port Williams Branch voting delegate

Lynn MacLean presented background information, and then Eleanor Lilley asked if any questions or discussion before voting. Jo-Anne Smith then read the proposed amendment from Springville-Island Branch to suggest adding “that the Nova Scotia Department of Education provide information about the human trafficking issue to students in middle and high schools throughout the province”. Dr. Ellen McLean as Parliamentarian directed that someone needs to move and second that the motion be amended, then vote on the amendment, then if that fails go back to vote on the original motion.

Motion: Move that the motion be amended as suggested by Springville-Island Branch.

Moved: Jo-Anne Smith – Springville-Island Branch voting delegate

Seconded: Muriel Hines – Churchville Branch voting delegate

Vote: **For: All 24 Against: 0 Abstain: 0**

Carried

Amended Motion: Women’s Institutes of Nova Scotia request the Government of Nova Scotia to increase funding for organizations working with youth so they can provide education to the wider community, that the Nova Scotia Department of Education provide information about the human trafficking issue to students in middle and high schools throughout the province, and that law enforcement are trained in every jurisdiction across Nova Scotia to be able to identify and apply trauma-informed responses to human trafficking.

Moved: Jo-Anne Smith – Springville-Island Branch voting delegate

Seconded: Muriel Hines – Churchville Branch voting delegate

Vote: **For: All 24 Against: 0 Abstain: 0**

Carried

Motion: Women’s Institutes of Nova Scotia request the Government of Nova Scotia work together with the Government of Canada to implement a Guaranteed Livable Income.

Moved: Ruth Mackay – Lyon’s Brook Branch voting delegate

Seconded: Ruth Wortman – Caribou Branch voting delegate

Ruth Mackay presented background information, and then Eleanor Lilley asked if any questions or discussion before voting. Jo-Anne Smith then read the proposed amendment from Springville-Island Branch to suggest changing “Livable” to “Basic” and adding “above the poverty line”.

Motion: Move that the motion be amended as suggested by Springville-Island Branch.

Moved: Jo-Anne Smith – Springville-Island Branch voting delegate

Seconded: Muriel Hines – Churchville Branch voting delegate

Vote: **For: 21** **Against: 3** **Abstain:**

Carried

Amended Motion: Women’s Institutes of Nova Scotia request the Government of Nova Scotia work together with the Government of Canada to implement a Guaranteed Basic Income, above the poverty line.

Moved: Jo-Anne Smith – Springville-Island Branch voting delegate

Seconded: Muriel Hines – Churchville Branch voting delegate

Vote: **For: 17** **Against: 3** **Abstain: 4**

Carried

FWIC Report

Eleanor Lilley introduced Lynn MacLean, W.I.N.S. Representative for FWIC, and Lynn MacLean spoke to highlights of her detailed report appearing on pages 3 to 4 of the 2020-2021 Annual Report.

ACWW Update

Christine MacKenzie spoke to highlights of the report appearing on page 12 of the 2020-2021 Annual Report.

Reach for the Stars Award

Eleanor Lilley announced that there were 19 new members between June 1, 2020 and May 31, 2021, and congratulated MacPherson’s Mills as winner of the award with 4 of the 19 new members. Eleanor Lilley also mentioned that the winning branch will receive a certificate in the mail as recognition.

Handcraft Award

For the “Seasonal or Themed Centerpiece” competition, Margie Taylor – a Co-Chair for the Handcraft Committee, announced Lakeville Branch as 1st place winner with a finger puppet theme entry and Nine Mile River Branch as 2nd place winner with a Christmas theme entry.

50/50 Draw

Attendees witnessed the 50/50 Draw taking place at 4 pm. Christine MacKenzie drew the winning ticket, on-site at the Lyon’s Brook Hall and on camera via Zoom, with three additional witnesses also on-site. The winner was Howard Larocque, son of member Faith LaRocque of the West Pugwash Branch, and with prize of \$633.00 each to the winner and to W.I.N.S.

Invitation to Annual General Meeting 2022

Eleanor Lilley announced that a host is needed, but no one immediately volunteered. Eleanor Lilley requested that Regional Directors and District Presidents discuss at Fall Rallies. The date would be August 3rd, 2022.

2021-2022 Board of Directors

Eleanor Lilley expressed gratitude to out-going board members Judy Benjamin and Ruth Blenkhorn, as well as incoming board members Dawn Forman from West Pugwash Branch (soon moving to North River Branch) and Judy Parks from Cambridge Branch, and expressed that other directors would remain in place.

Linda Hoy – ACWW Canada Area President then installed the following:

- Jacqueline Melvin – President
- Margie Taylor – President-Elect
- Eleanor Lilley – Past President
- Ellen MacGillivray Simpson – Annapolis/Digby Regional Director
- Yvonne Kennedy – Cape Breton Regional Director
- Dawn Forman – Cumberland/Colchester Regional Director
- Sharon Crooker-Lewis – South Shore Regional Director
- Judy Parks – Kings Regional Director

Margie Taylor asked if she is remaining as Pictou/Guysborough Regional Director. Eleanor Lilley indicated that W.I.N.S. has a policy that President-Elect should not also be a Regional Director. Eleanor Lilley advised that discussions occur at upcoming District meetings, as there are openings for both Hants and Pictou/Guysborough Regional Directors.

Jacqueline Melvin expressed gratitude to Eleanor Lilley for all she has done for W.I.N.S. and invited her to open a gift purchased by 2020-2021 board members that had been delivered to her in advance. Eleanor Lilley then of course expressed gratitude in return and mentioned that she had already transferred her “President Pin” to Jacqueline at a recent in-person meeting of the Board in July.

Evaluation

Members were asked to email any feedback to the office at novascotiawi@eastlink.ca.

Many expressions of thanks were expressed.

Motion: Move to adjourn the meeting.

Moved by Ruth Blenkhorn – now Past Regional Director for Kings County

Closed at 4:14 pm

ANNUAL GENERAL MEETING 2022 INFORMATION

Tentative Agenda

August 3rd – Via Zoom Technology

12:45 pm Entry to Waiting Room

1:00 pm Meeting Begins

Opening Ceremony

O Canada, Mary Stewart Collect, Flag Salute

Introduction of Board and Guests

Past President Recognition

In Memoriam

**** Business Session****

2:15-2:45 pm . Guest Speaker – Jennifer Anne Stewart

“Bring Back the Sparkle”

**** Business Session****

3:30 pm Evaluation

Closing

**** Business Session items will happen in order listed below,
but cannot have a specific time assigned. ****

Approval of Tentative Agenda

President’s Report

Approval of Minutes of Annual General Meeting 2021

Financial Report

Proposed Budget

Appointment of Auditor

Committee Reports

Resolutions

FWIC Report

ACWW Report

Reach for the Stars Award

Handcraft Competition Award

Invitation to Provincial AGM 2023

Installation of 2022-2023 Board of Directors



Keynote Speaker – Jennifer Anne Stewart, is an International Motivational Speaker, Distinguished Toastmaster, Emcee & Keynote Speaker, Weekly Radio Podcast Host, Energy Practitioner and founder of JAS Potential (est 2011) and Find Your Sparkle brand (est 2015).

When it comes to Sparkle, Jennifer has found it! Her passionate, energetic personality is who she is, but Jennifer has experienced life, knows that life happens. Jennifer knows firsthand that life is an ever-changing kaleidoscope of adventures good and bad. Jennifer understands Sparkle is a choice, to be valued and that effort is required to keep it.

Jennifer has been inspiring audiences for decades! Her real-life experiences shared in her charismatic way enrich her narratives; she humbly claims to be “perfectly imperfect” empowering those she meets to feel safe and unjudged. Her life experiences have inspired her to help others not only recover from traumatic overwhelming life events but also to move forward with tools and strategies to sustain a healthy lifestyle.

Her radio show/podcast, Find Your Sparkle with Jen, has been inspiring, influencing and impacting listeners since 2017. Jennifer is a great listener, interested, open minded & intuitive. She lets her instincts navigate her guests to share their stories in a safe and non-judgmental way. She is a firm believer that an experience shared is a valuable healing tool and is an enlightening conduit for others.

Her most recent passion has included expanding her energy work where she has become a Certified Emotion Code Practitioner. She has found this has become an integral part and a perfect complement to her coaching practice. Jennifer would be excited and honored to help you or someone you know release and clear emotional baggage that weighs you/them down. This energy does not serve us. She believes we all deserve a life that feels lighter and is in alignment with who we truly are. She inspires others to imagine and have hope for a life without extra ‘baggage;’ to imagine and have hope to feel truly alive, grounded with a sense of peace!

Jennifer’s mission in life is to help people improve and enhance their quality of life by finding their authentic self. Throughout her career she has worked closely with individuals from all levels of society and developed a dynamic network of healers and inspirational leaders.

Joe Grondin, Distinguished Toastmaster and Accredited Speaker, says:

‘Jennifer is a presenter you will want to hire! She can engage her audience from start to finish with her positive aura that inspires and energizes. She motivates people to open their minds, opening doors to new possibilities allowing them to be the best version of themselves. It is obvious Jennifer works hard for her audiences. She is always well-prepared showing tremendous respect to all who have the privilege to hear her speak.

You will not regret hiring her!’

Jennifer offers a variety of webinars & programs, workshops, coaching, energy work & an audio book; Jennifer is committed to help you Find Your Sparkle so you can live a life with more purpose, passion, peace, love, light, joy & Sparkle!

Jennifer spent more than 20 years working in government, hospitality and non-profits where she excelled in leading and inspiring employees and peers. Her formal education includes; a Diploma in Adult Education (St Xavier University), a Bachelor Degree in Business Administration (Mount Saint Vincent University), a Management Development Diploma (Seneca College), Certified Coach Practitioner, Certified Emotion Code Practitioner and Reiki Master. She enjoys learning, growing and improving and is continuously upgrading her skills, working with coaches and mentors, and expanding her knowledge base and exploring new ideas and concepts.

Contact Jen: Email: jennifer@jaspotential.com Phone: 1-902-233-4175

Follow Jen at: Facebook: www.facebook.com/JASPotential

Instagram: www.instagram.com/sparklewithjen/

LinkedIn: www.linkedin.com/in/jenniferastewart-hfx/

YouTube: www.youtube.com/jenniferannestewart

Find Your Sparkle Podcast: www.anchor.fm/jenniferannestewart

Curious about the Emotion Code, book your complimentary session:

<https://JenniferAnneStewart.as.me/EmotionCodeComp>

O Canada

O Canada! Our home and native land!
True patriot love in all of us command.
With glowing hearts we see thee rise,
The True North, strong and free!
From far and wide, O Canada,
We stand on guard for thee.
God keep our land glorious and free!
O Canada, we stand on guard for thee.
O Canada, we stand on guard for thee.

Mary Stewart Collect

Keep us O Lord from pettiness,
let us be large in thought, in word and deed.
Let us be done with fault finding
and leave off self-seeking.
May we put away all pretense
and meet each other face to face,
Without self-pity and without prejudice.
May we never be hasty in judgment
and always generous.
Let us take time for all things;
make us grow calm, serene, gentle.
Teach us to put into action our better impulses,
straight forward and unafraid.
Grant that we may realize that it is the little
things in life that create differences;
That in the big things of life we are one.
And may we strive to touch and know
the great human heart, common to us all,
And O lord, let us not forget to be kind.

Flag Salute

In purity, fidelity, truth,
We pledge allegiance
To our Queen, our Country and our Flag.

In Memoriam

Through the strongest of storms
or the softest breeze,
Listen to the wind and think of me
I'm in the crackling of the trees,
the breaking limbs and fallen leaves.
I'm the first dew upon a thirsty tomorrow.
I'm through the prism of a tree trickling down in
sorrow.
I'm in God's capable hands, in all you hold dear,
Just north of the clouds, for I am near.

- Author Unknown

June 1, 2021 – May 31, 2022 Financial Statements

Langley Accounting Limited

82 Lorne St.
P. O. Box 542
Truro, Nova Scotia
B2N 5C7
Tel: 902-895-7312
Fax: 902-895-3241
E mail: rlangley@eastlink.ca

COMPILATION ENGAGEMENT REPORT

To the Management of Women's Institutes of Nova Scotia,

On the basis of information provided by management, I have compiled the balance sheet of Women's Institutes of Nova Scotia as at May 31, 2022 and the statements of income and members' equity for the year then ended, and Note 2 which describes the basis of accounting applied in the preparation of the compiled financial information.

Management is responsible for the accompanying financial information, including the accuracy and completeness of the underlying information used to compile it and the selection of the basis of accounting.

I performed this engagement in accordance with Canadian Standards on Related Services (CSRS) 4200 Compilation Engagements, which requires us to comply with relevant ethical requirements. My responsibility is to assist management in the preparation of the financial information.

I have not performed an audit engagement or a review engagement, nor was I required to perform procedures to verify the accuracy or completeness of the information provided by management. Accordingly, I do not express an audit opinion or a review conclusion, or provide any form of assurance on the financial information.

Readers are cautioned that the financial information may not be appropriate for their purposes.

Truro, Nova Scotia
July 6, 2022

Langley Accounting Ltd.

CHARTERED PROFESSIONAL ACCOUNTANT

WOMEN'S INSTITUTES OF NOVA SCOTIA
UNAUDITED BALANCE SHEET
May 31, 2022

ASSETS

| | <u>2022</u> | <u>2021</u> |
|-----------------------------|-------------------|-------------------|
| Current | | |
| Cash | \$ 15,404 | \$ 140,078 |
| Marketable securities | - | 133,766 |
| Inventory | <u>6,003</u> | <u>6,049</u> |
| | 21,407 | 279,893 |
| Investments (Note 3) | <u>283,557</u> | <u>-</u> |
| | <u>\$ 304,964</u> | <u>\$ 279,893</u> |

LIABILITIES

| | | |
|----------------------------------------|---------------|---------------|
| Current | | |
| Accounts payable | \$ 2,302 | \$ 1,500 |
| Deferred income | 3,536 | 3,536 |
| Due to ACWW | - | 41 |
| Due to WINS funds | <u>5,175</u> | <u>6,788</u> |
| | 11,013 | 11,865 |
| Trust Fund Liabilities (Note 4) | <u>72,486</u> | <u>68,260</u> |
| | 83,499 | 80,125 |

MEMBERS' EQUITY

| | | |
|------------------------|-------------------|-------------------|
| Members' Equity | <u>221,465</u> | <u>199,768</u> |
| | <u>\$ 304,964</u> | <u>\$ 279,893</u> |

Approved on behalf of the board:

 Director

Unaudited - see Compilation Engagement Report
Langley Accounting Limited

3.

WOMEN'S INSTITUTES OF NOVA SCOTIA
UNAUDITED STATEMENT OF INCOME AND MEMBERS' EQUITY
Year ended May 31, 2022

| | <u>2022</u> | <u>2021</u> |
|--------------------------------------------|-------------------|-------------------|
| Revenue | | |
| Membership fees | \$ 9,799 | \$ 12,039 |
| Sales | 180 | 83 |
| Miscellaneous income | 370 | 144 |
| Fund raiser income | 1,266 | - |
| Investment income | 33,625 | 4,670 |
| Fund income | <u>490</u> | <u>600</u> |
| | <u>45,730</u> | <u>17,536</u> |
| Expenses | | |
| Accounting & legal | 10,519 | 9,890 |
| Promotions | 540 | 148 |
| Meeting expenses | 943 | 230 |
| Telephone and internet | 1,770 | 1,633 |
| Purchases | 46 | 51 |
| Insurance | 1,438 | 1,349 |
| Investment management fees | 3,175 | - |
| Office expenses | 2,173 | 2,114 |
| Rent expense | 1,479 | 1,479 |
| Dues and fees | 1,674 | 1,917 |
| Digital/Web Presence | <u>276</u> | <u>266</u> |
| | <u>24,033</u> | <u>19,077</u> |
| Net Income (Loss) | 21,697 | (1,541) |
| Members' Equity, <i>beginning of year</i> | <u>199,768</u> | <u>201,309</u> |
| Members' Equity, <i>end of year</i> | <u>\$ 221,465</u> | <u>\$ 199,768</u> |

Unaudited - see Compilation Engagement Report
Langley Accounting Limited

WOMEN'S INSTITUTES OF NOVA SCOTIA
NOTES TO THE UNAUDITED FINANCIAL STATEMENTS
May 31, 2022

1. Status and Nature of Activity

The Women's Institutes of Nova Scotia is a non-profit organization that is an affiliate of the Federated Women's Institutes of Canada.

2. Summary of Significant Accounting Policies

The basis of accounting applied in these compiled statements is on the historical cost basis reflecting cash transactions with the addition of the following:

Inventory is valued at lower of cost and net realizable value

Investments are recorded at cost

Property, plant and equipment are expensed in the year purchased

Accrued accounts payable and accrued liabilities

3. Investments

| | <u>2022</u> | <u>2021</u> |
|---------------------------------------------------------------|-------------------|-------------|
| Long term investments (Market value - \$283,458; 2021 - \$0) | \$ <u>283,557</u> | \$ <u>-</u> |

Unaudited - see Compilation Engagement Report
Langley Accounting Limited

5.

WOMEN'S INSTITUTES OF NOVA SCOTIA
NOTES TO THE UNAUDITED FINANCIAL STATEMENTS
May 31, 2022

4. Trust Funds Liabilities

| | <u>2022</u> | <u>2021</u> |
|-------------------------------------------|-----------------------------|-----------------------------|
| Scholarship Fund | | |
| Balance, beginning of year | \$ 40,699 | \$ 39,782 |
| Add: Contribution from members | - | 20 |
| Gain on sale of investment | 2,092 | - |
| Investment revenue | <u>1,463</u> | <u>1,597</u> |
| | 44,254 | 41,399 |
| Less: Scholarships awarded | <u>(700)</u> | <u>(700)</u> |
| Balance, end of year | <u>\$ 43,554</u> | <u>\$ 40,699</u> |
| Restricted | \$ 34,917 | \$ 34,917 |
| Unrestricted | <u>8,637</u> | <u>5,782</u> |
| | <u>\$ 43,554</u> | <u>\$ 40,699</u> |
| Mrs. Alfred Watt Memorial Fund | | |
| Balance, beginning of year | \$ 27,562 | \$ 27,700 |
| Add: Gain on sale of investments | 42 | - |
| Investment revenue | <u>146</u> | <u>161</u> |
| | 27,750 | 27,861 |
| Less: Area ACWW Canada dues | <u>(300)</u> | <u>(300)</u> |
| Balance, end of year | <u>\$ 27,450</u> | <u>\$ 27,561</u> |
| Restricted | \$ 21,125 | \$ 21,125 |
| Unrestricted | <u>6,325</u> | <u>6,436</u> |
| | <u>\$ 27,450</u> | <u>\$ 27,561</u> |
| International Exchange Fund | | |
| Balance, beginning of year | \$ - | \$ - |
| Add: Cost of investment | <u>1,482</u> | <u>-</u> |
| Balance, end of year | <u>\$ 1,482</u> | <u>\$ -</u> |
| Restricted | <u>\$ 1,482</u> | <u>\$ -</u> |
| Total Trust Liabilities | <u>\$ 72,486</u> | <u>\$ 68,260</u> |

Unaudited - see Compilation Engagement Report
Langley Accounting Limited

| REVENUE | 2022 YEAR END | 2021 YEAR END |
|-------------------------------|------------------|------------------|
| | | |
| Grants | 0 | 0 |
| | | |
| Membership Fees | 9,800.00 | 12,040.00 |
| | | |
| Sales | 180.00 | 83.00 |
| | | |
| Office Operations Donations | 369.89 | 144.00 |
| AGM Revenue | 0 | 0 |
| Misc. Revenue | 0 | 0 |
| Miscellaneous Income | 369.89 | 144.00 |
| | | |
| Raffle Tickets | 1,266.00 | 0 |
| Golf Shirts | 0 | 0 |
| Fund Raiser Income | 1,266.00 | 0 |
| | | |
| Investment Income | 33,625.25 | 4,669.61 |
| | | |
| Regional Directors Fund | 420.00 | 520.00 |
| Every Stamp Counts Challenge | 70.00 | 30.00 |
| Donation for Home and Country | 0 | 0 |
| Fund Income | 490.00 | 600.00 |
| | | |
| TOTAL REVENUE | <u>45,731.44</u> | <u>17,536.61</u> |

| EXPENSES | 2022 YEAR END | 2021 YEAR END |
|------------------------------|---------------|---------------|
| | | |
| Accountants Expense | 2,985.00 | 2,070.00 |
| Bookkeeper Service Expense | 614.45 | 1,006.25 |
| Office Admin Service Expense | 6,919.81 | 6,813.76 |
| Accounting Expense | 10,519.26 | 9,890.01 |
| | | |
| President's Expense | 500.00 | 0 |
| Gifts and Prizes | 40.00 | 147.74 |
| Promotions | 540.00 | 147.74 |
| | | |
| Provincial Convention/AGM | 633.00 | 0 |
| Board of Directors Meetings | 80.00 | 0 |
| Other Meetings | 0 | 0 |
| Virtual Meeting Expenses | 230.00 | 230.00 |
| Meeting Expenses | 943.00 | 230.00 |
| | | |
| Telephone/Internet bundled | 1,429.04 | 1,341.25 |

| | | |
|----------------------------------|-------------------------|-------------------------|
| Telephone and Internet | 1,429.04 | 1,341.25 |
| | | |
| Supplies Purchased | 45.64 | 51.14 |
| | | |
| Salary | 0 | 0 |
| EI Expense | 0 | 0 |
| CPP Expense | 0 | 0 |
| Payroll Adjustment Expense | 0 | 0 |
| Group Insurance Expense | 0 | 0 |
| Wages | 0 | 0 |
| | | |
| Insurance | 1,438.00 | 1,349.00 |
| | | |
| Investment Fees | 3,174.83 | 0 |
| | | |
| WINS Office Supplies (Clerical) | 31.00 | 213.22 |
| Bank Expenses | 82.01 | 62.49 |
| WINS Postage and Mail Forwarding | 318.38 | 73.39 |
| Printing – H&C | 1,096.05 | 825.04 |
| Postage – H&C | 348.13 | 680.21 |
| Printing – Annual Reports | 340.96 | 291.34 |
| Postage – Annual Reports | 297.66 | 259.62 |
| Office Expenses | 2,514.19 | 2,405.31 |
| | | |
| Rent Expenses | 1,479.24 | 1,479.24 |
| | | |
| Repairs and Maintenance | 0 | 0 |
| | | |
| Dues and Fees | 1,674.27 | 1,917.06 |
| | | |
| Digital/Web Presence | 276.40 | 266.35 |
| | | |
| TOTAL EXPENSES | <u>24,033.87</u> | <u>19,077.10</u> |

| | | |
|-------------------------------------|--------------------------|--------------------------|
| Net Income (Loss) | 21,697.27 | (1,540.49) |
| Members Equity - Beginning of Year | 199,768.03 | 21,308.62 |
| Members Equity - End of year | <u>221,465.30</u> | <u>199,768.03</u> |

| ASSETS | 2022 YEAR END | 2021 YEAR END |
|-------------------------------------------------------|--------------------------|--------------------------|
| Royal Bank | 471.35 | 11,066.24 |
| Cash Receipts | 64.38 | 30.00 |
| Wood Gundy Open Account (WINS) | 0 | 51,857.52 |
| Renaissance High Interest Acc. (WINS) | 0 | 77,214.46 |
| CDN Wood Gundy Cash (WINS) | 2,487.88 | 0 |
| US Wood Gundy Cash (WINS) | 8,611.01 | 0 |
| US Cash Exchange Gain (WINS) | 2,277.61 | 0 |
| Wood Gundy Open Account 2 (SCH and WATT) | 9.00 | 0 |
| Renaissance High Interest Acc. (IRC) | 1,482.40 | 0 |
| Cash | 15,403.63 | 140,078.22 |
| Bank of Nova Scotia Common Stocks | 0 | 24,819.00 |
| Renaissance High Income Fund LL | 0 | 28,767.60 |
| Sentry Reit. Fund LL | 0 | 36,483.72 |
| Brookfield Property (new in Dec 2019) | 0 | 9,413.95 |
| Marketable Securities (Short Term Investments) | 0 | 133,765.86 |
| Accounts Receivable | 0 | 0 |
| Interest Receivable | 0 | 0 |
| Accounts Receivable | 0 | 0 |
| Inventory | 6,002.97 | 6,048.61 |
| Home Trust Co 17May2021 2.54% | 0 | 0 |
| Haventree Bank 17May2020 2.55% | 0 | 0 |
| ICICI Bank 14Sep2020 2.78% | 0 | 0 |
| CIBC Full Service Flexible GIC (new in Dec 2019) | 0 | 0 |
| Fidelity Monthly Income Fund (SCH) | 28,540.79 | 25,000.00 |
| TD Short Term Bond Fund (WATT) | 30,800.81 | 9,281.59 |
| CDN CIBC Equities | 191,396.28 | 0 |
| US CIBC Equities | 28,290.56 | 0 |
| US CIBC Equities Exchange Rate | 7,482.85 | |
| Unearned Income | -2,954.57 | |
| Long Term Investments | 283,556.7 | 0 |
| Total Assets | <u>304,963.32</u> | <u>279,892.69</u> |

| LIABILITIES | 2022 YEAR END | 2021 YEAR END |
|-------------------------------------------|--------------------------|--------------------------|
| Accounts Payable | 2,300.00 | 1,500.00 |
| El Payable | 0 | 0 |
| CPP Payable | 0 | 0 |
| Income Tax Payable | 0 | 0 |
| Government Remittance Payable | 0.00 | 0.00 |
| Back to Basics Funding | 3,536.28 | 3,536.28 |
| Deferred Income | 3,536.28 | 3,536.28 |
| ACWW – Pennies for Friendship | 0 | 40.80 |
| ACWW – Canada Area Project Donations | 0 | 0 |
| Due To ACWW | 0 | 40.80 |
| Hoodless Homestead Fund | 0 | 0 |
| Peace Garden Fund | 0 | 0 |
| Due to FWIC | 0 | 0 |
| FWIC Convention Fund-NEW PE | 3,618.00 | 3,618.00 |
| International Exchange Fund | 0 | 1,483.16 |
| FWIC Convention Fund(Pres) | 1336.50 | 1361.50 |
| Farm Safety Day Camp | 0 | 324.89 |
| Branch Disbanded – Sherbrooke | 220.85 | 0 |
| Due to WINS Funds | 5,175.35 | 6,787.55 |
| Restricted – Scholarship | 40,699.63 | 40,699.63 |
| Restricted – WATT | 27,560.40 | 27,560.40 |
| Restricted – International Exchange (IRC) | 1,482.40 | |
| Trust Fund Liabilities | 72,486.39 | 68,260.03 |
| Total Liabilities | <u>83,497.92</u> | <u>80,124.66</u> |
| Members Equity | 221,465.30 | 199,768.03 |
| Total Liabilities and Equity | <u>304,963.32</u> | <u>279,892.69</u> |

WOMEN'S INSTITUTES OF NOVA SCOTIA

PROPOSED BUDGET FOR JUNE 1ST, 2022 - MAY 31ST, 2023

The Proposed Budget for the period of June 1, 2022 – May 31, 2023 was drafted at Board of Directors Meetings (Apr 21, 2022), and then details related to investments were further refined at the meeting on June 23, 2022 and via email voting on July 13, 2022. The Finance Committee uses year-to-date statements and historical financial information at the meeting to estimate the revenues and expenses. Every effort is made to ensure figures presented in the proposed budget reflect realistic expectations.

| | Proposed Budget 2022-23 | Actual Year to date May 31, 2022 |
|--------------------------------------------------|----------------------------|-------------------------------------|
| Operating Revenue | | |
| Regional Director Fund | \$560.00 | \$420.00 |
| Provincial Operating Grant | \$0.00 | \$0.00 |
| Investment Income (WINS) | \$20,000.00 | \$33,625.25 |
| Membership Dues | \$10,430.00 | \$9,800.00 |
| Sale of Supplies | \$200.00 | \$180.00 |
| Postage Donations (Every Stamp Counts Challenge) | \$100.00 | \$70.00 |
| Office Operation Donations | \$100.00 | \$369.89 |
| Fund Raiser – Raffle Tickets | \$0.00 | \$1,266.00 |
| Convention/AGM Fund | \$1,000.00 | \$0.00 |
| Matured Investments for WINS | \$0.00 | \$0.00 |
| Total Revenue | \$32390.00 | \$45,731.14 |
| Operating Expenses | | |
| Salaries, Deductions, & Group Insurance | \$0.00 | \$0.00 |
| Office Administration/Bookkeeping Services | \$8,418.00 | \$7,534.26 |
| Office Supplies | \$300.00 | \$31.00 |
| Postage - general office use | \$400.00 | \$318.38 |
| Accountants Expenses | \$2,300.00 | \$2,985.00 |
| Telephone/Internet | \$1,500.00 | \$1,429.04 |
| Office & Directors Insurance | \$1,500.00 | \$1,438.00 |
| Committee Meetings | \$100.00 | \$0.00 |
| Board Meetings | \$1,000.00 | \$80.00 |
| Public Relations Expense/Recruitment Team | \$500.00 | \$0.00 |
| Other Meetings (Incl. District Meetings) | \$250.00 | \$0.00 |
| President's Expense | \$1,000.00 | \$500.00 |
| Printing and Postage of Home and Country | \$1,700.00 | \$1,444.18 |
| Home and Country Editor's expense | \$100.00 | \$0.00 |
| Postage - Annual Report Mailing | \$300.00 | \$297.66 |
| Annual Report Printing | \$400.00 | \$340.96 |
| Supplies Purchased for Resale | \$0.00 | \$45.64 |
| Affiliations | \$1,740.00 | \$1,674.27 |
| Legal Expense | \$0.00 | \$0.00 |
| Gifts and Prizes | \$100.00 | \$40.00 |
| Rent Expense | \$1,500.00 | \$1,479.24 |
| Provincial Convention/Annual General Meeting | \$1,000.00 | \$633.00 |
| CIBC Management Fees | \$3,200.00 | \$3,174.83 |
| Bank Expenses | \$100.00 | \$82.01 |
| Digital & Website | \$300.00 | \$276.40 |
| Virtual Meeting Service | \$230.00 | \$230.00 |
| Total Expenses | \$27,938.00 | \$24,033.87 |
| Surplus (Deficit) | \$4,452.00 | \$21,697.27 |

