

Women's Institutes of Nova Scotia



**Annual Report
June 1, 2018 – May 31, 2019**

**Annual General Meeting 2019
Agenda and Information**

**'Learning, Sharing and Improving
the Quality of Life for All'**

Table of Contents

2018-2019 Board of Directors	3
2018-2019 Committee Members	3
President's Report	4
FWIC Director's Report	5
District Directors' Reports	5
Finance Committee	11
Communication Committee.....	11
Home and Country Newsletter Editor's Report.....	12
Nominations Report.....	12
Resolutions and Rural Issues Committee	13
Membership Committee	13
Program Committee	14
Handcraft Committee.....	14
Scholarship Committee	14
W.I.N.S. AGM 2019 Committee	14
Think Tank Committee Report.....	15
Adopt-A-Highway Program Report	15
Volunteer Hours.....	16
Donations to Various Funds	16
Minutes of 2018 Annual General Meeting	17

Annual General Meeting 2019 Information

AGM 2019 Tentative Agenda.....	30
Guest Speaker – Donna MacGregor	32
O Canada.....	32
Mary Stewart Collect	32
Flag Salute	32
Women's Institutes Ode	32
June 1, 2018-May 31, 2019 Financial Statements	33

Women's Institutes of Nova Scotia Board of Directors 2018-2019

Eleanor Lilley	President
Jacqueline Melvin	President Elect & Kings East District Director
Sheila Richards	Past President
Ellen Simpson	Annapolis District Director
Yvonne Kennedy	Cape Breton District Director
Judy Benjamin	Cumberland Colchester District Director
-	Digby District Director
Sharon Reid	Guysborough District Director
-	Hants Central District Director
Marjorie Knowles	Hants West District Director
Judy Parks	Kings West District Director
-	Lunenburg District Director
Margie Taylor	Pictou District Director
Sharon Crooker	Queens District Director
Margaret Dawe	Shelburne-Yarmouth District Director

Non-Board and Ex-Officio Members 2018-2019

Sheila Richards	Federated Women's Institutes of Canada/WI Canada – Director for WINS
Jacqueline Hoyt	Nova Scotia Department of Agriculture Representative
Lindsay Murray	Office Administrator - WINS

Women's Institutes of Nova Scotia Committees and Representatives 2018-2019

Executive: Eleanor Lilley, Jacqueline Melvin, Sharon Crooker, Margie Taylor, Sheila Richards
Standing Committees
Finance: Jacqueline Melvin, Yvonne Kennedy, Margie Taylor, Eleanor Lilley
Nominations: Sheila Richards, Judy Parks, Ellen Simpson, Sharon Reid, Eleanor Lilley
Resolutions: Sharon Crooker, Judy Benjamin, Marg Dawe, Marjorie Knowles, Eleanor Lilley
Scholarship: Marg Dawe, Judy Benjamin, Judy Parks, Sharon Reid, Eleanor Lilley
Special Committees
Communication: Sharon Reid, Judy Parks, Sheila Richards, Ellen Simpson, Eleanor Lilley
Membership: Ellen Simpson, Sharon Crooker, Yvonne Kennedy, Marjorie Knowles, Sheila Richards, Eleanor Lilley
Program: Yvonne Kennedy, Sharon Crooker, Marjorie Knowles, Sheila Richards, Ellen Simpson
Rural Issues: Marjorie Knowles, Judy Benjamin, Sharon Crooker, Marg Dawe, Eleanor Lilley
Handcraft: Judy Parks, Margie Taylor, Jacqueline Hoyt, Lindsay Murray, Eleanor Lilley
AGM 2019: Margie Taylor, Jacqueline Hoyt, Judy Parks, Lindsay Murray, Eleanor Lilley

President's Report

A year has passed since I first took office as your Provincial President and it has been extremely busy.

In September, the Alumni were hosted by Pictou District and had a good business meeting, enjoyed a varied program, and great fellowship with old and new friends.

The Board meeting was held in September and your District Directors worked very hard, with the support of the Think Tank, on the changes that will take place at this AGM. Many thanks are extended to the Think Tank members for the work done in moving forward with Policy changes needed as we reorganize to having Regional Directors.

We received seven scholarship applications and the award was presented during Graduation ceremonies to Joshua Foster, sponsored by Parkdale/Maplewood W.I. Congratulations! Sharon Crooker, Queens D.D, represented W.I.N.S on this occasion.

One of my most rewarding duties is to visit with you and, between Fall Rallies and Spring meetings, I was able to share fellowship at most of the Districts. I will definitely be visiting those Districts I missed due to scheduling conflicts. I am extremely proud of the work that you, our members, do in your communities. Thank You!

In the New Year we were informed that Adopt-A-Highway was moving to other office space and therefore our shared services would end also. As a cost saving measure, we moved into a smaller office space, at the same address, on April 1st.

At the beginning of May, Lindsay Murray, ended her position as Office Administrator after nine+ years. I know many of you joined me in wishing Lindsay well in her new venture. I would also like to give my appreciation to Lindsay, working through the transition of the office and assisting with the year-end finances to be forwarded to Langley Accounting.

The position of Office Administrator was advertised. The Executive interviewed four of the applicants which resulted in Tamara Henderson being offered a position and accepting it. Drop by the office, or call, to say Hello...Welcome Aboard!

I attended the 4H Provincial Weekend and Awards ceremony on your behalf. The W.I.N.S Award for Senior Speaker was presented to Sydney Milne, Kings Co. 4H.

Earlier this year, the Executive were asked to attend a meeting with the Nova Scotia Department of Agriculture representatives. An offer to extend the M.O.U. was presented, with the payment being the same amount as our final year of the previous M.O.U. A stipulation of this extension was to put a Strategic plan in place during this year. A contract has been signed and payment received.

In April of this year the ACWW Triennial World Conference was held in Melbourne, Australia. Four members (plus two husbands) represented W.I.N.S. at the Conference. Our new ACWW Canada Area President, Linda Hoy, Quebec, was elected along with the other three Canadian nominees, to the Board of Trustees. Congratulations are extended as we appreciate their willingness to serve this great organization. In closing, I would like to acknowledge the changes that have taken place this year. Sadly, and with great regret, there have been some Branches that have decided to disband. I want to thank their members for their years of volunteerism and support of W.I.N.S. We continue in our efforts to encourage new members and the Reach for the Stars show great results...keep it up!

At this time, all of our thanks should go to your Board. The District Directors work hard to keep everyone informed and their support to me during this first year has been welcomed and appreciated. Our new Regional Directors, elected at this AGM, will continue to represent each of you and continue to serve W.I.N.S., with your support.

Quote: "We realize the importance of our voices only when we are silenced"- **Malala Yousafza**

Respectfully Submitted
Eleanor Lilley

Federated Women's Institutes of Canada

The Federated Women's Institutes of Canada are celebrating their 100th Anniversary on September 28th, 2019 at the Homestead. There will be a Maple Tree planting and Butterfly release followed by a Luncheon. RSVP by September 15th to info@fwic.ca. The Commemorative Plaques, for each Province, to be placed at a rose bush planting, will be used at the Maple tree also.

Donations are still accepted to "Help Addy build a Dream Kitchen" by purchasing a Brick/Bricks for \$25 ea. With your purchase you will receive a tax receipt and recognition on a Giving Wall.

By-Laws not addressed and mended at the Triennial Conference in Winnipeg have been corrected. The Resolution to the By-Laws of FWIC, to be individually amended and revised, will come to the Board at the AGM on September 28th.

The Lobbying and Advocacy committee are to provide recommendations based on National Project Development which includes food safety, mental health and wellness, climate change, rural family issues, single-use plastics and gender equality. These topics are all part of Resolutions passed at the ACWW Triennial Conference in Melbourne, Australia. The Committee will work on these to be presented to our Governments.

The Resolutions can be found at:

<https://www.acww.org.uk> and are as follows:

Domestic Violence, Resolution 2

Use of Plastics, Resolution 5

Pollination Protection, Resolution 6

Iron Deficiency, Resolution 7

Gender Sensitive Health Care, Resolution 8

Action on Climate Change, Resolution 10

Health and Nutrition for Women with Emphasis on Environmental Health, Resolution 12

A National Project Plan is being developed on the topic of Health and Nutrition for Families and involves life-skills training.

The Board are implementing changes to reduce costs, which include:

- Virtual Board Meetings, reducing costs associated with travel/accommodations for Board members.
- Discussions on having a Financial Review against the cost of an Audit.

Work is being done to update the FWIC website, more information to follow.

The next Triennial Conference is to take place in Newfoundland and Labrador in 2021. St. John's University had been contacted regarding accommodations. See you there!

Respectfully Submitted,
Eleanor Lilley

Public Relations Officer Report

No Public Relations Officer at time of report submission.

Annapolis District

Annapolis District consists of two Branches, Paradise and Spa Springs. In the past year, Paradise celebrated their 100th anniversary and continue to support their community through many avenues such as the community hall which at times has been a Nursery School. The members have made many quilts which help provide the funds to support the numerous activities at the Hall.

Spa Springs has been on-going with many activities and are preparing for their 45th year as a Branch. The Branch has supported the local community through ticket auctions, coffee parties, yard sales and Christmas events. During WI Week celebrations, the members visited a local residential home. The members have in the past and continue to have a twin branch and look forward to the new one this triennium. The membership continues at the same number with dedicated members who meet monthly and

several who meet weekly to work on crafts, W.I. projects, and of course, to have a cup of tea.

I have enjoyed attending District as well as Provincial meetings of W.I. where one can learn and share about WI on all phases of this great organization.

Respectfully Submitted,
Ellen MacGillvary Simpson

Cape Breton District

The Cape Breton District W.I. has three active Branches. The Homeville and Point Edward Branches have a long history in W.I. and the Spanish Bay Branch in Sydney has been in operation for ten years.

The three Branches meet as a group in the spring and fall and the members have become good friends through their W.I. connection.

Each Branch holds monthly business meetings and contributes to various causes in their local area. Together, they have made a huge difference in the Cape Breton community. As a special project, Homeville W.I. has dedicated their sewing skills to making over 250 chemotherapy hats that were donated to the Cape Breton Cancer Centre.

Hair loss is a devastating side effect of cancer treatment. The Homeville members want to ensure that the patients battling this cruel disease were able to have suitable head coverings for both aesthetic and comfort reasons. The project was featured in the Cape Breton Post and on an ATV segment.

The Point Edward Branch holds weekly work sessions along with their monthly meetings. The Branch has created numerous quilts that were donated to the palliative care unit at the Cape Breton Hospital and the long-term care facilities at the Northside Hospital. Hundreds of colourful flannelette pillowcases are made every year to donate to hospital patients who need an extra emotional lift during their time of illness. Point Edward has a W.I.N.S. hall in

Edwardsville that they maintain and offer to other community groups.

In the winter, the Spanish Bay Branch completed a "Back to Basics" program at Sobeys in Sydney. Young adults living with challenges were educated in the preparation of nutritious meals and snacks so that they can live a healthy lifestyle. Each of the participants were given an apron at the end of the sessions. Their sewing projects included making burp cloths, sleep sacks, and booties that are donated to young mothers struggling with financial difficulties. They made shawls that were given to the Homemakers who provide care to the elderly. Cookies were baked and distributed to those who were alone during the holidays. Spanish Bay members are doing research on local foods for the monthly newspaper column.

All three Branches in Cape Breton are living up to the W.I. principles of helping others in need in their communities.

Respectfully Submitted,
Yvonne Kennedy

Cumberland Colchester District

We consist of two Branches; North River in Colchester County and West Pugwash in Cumberland County. Here is a summary of the North River Branch activities for the past year:

- Lead Church Service May and November 2018 and May 2019 (one Sunday).
- Attended WINS AGM in Truro, Fall Rally hosted by West Pugwash in Pugwash and Spring Rally in Wallace.
- Guest Speakers: Christine Blair -Mayor of Colchester County twice - heard about her political career and an update on the state of the county. Jessie Dyke gave an interesting presentation on her visit to Ireland (on St. Patrick's Day)
- Made donations to the Colchester Food Bank, WINS Every Stamp Counts Challenge
- Donated two baskets (in cooperation with West Pugwash) to Basket Walk at WINS AGM.

Here is a summary of the West Pugwash Branch activities for the past year:

- Six members attended the AGM in Truro
- August Annual Yard Sale to help with our community supportive activities
- Hosted Fall Rally at the Pugwash Village Hall
- Hosted a social fun Craft Day for the community at the village Hall. This has been successful in raising awareness of W.I. and has resulted in new members.
- Three Lifetime Memberships were presented at our Christmas potluck; Thelma Colbourne, Faith LaRoque and Betty McEwen
- Hosted a Valentine meeting and Tea Party with games & crafts • Branch Member, Sue McFarlane, passed. "She will be missed"
- Hosted Spring Rally at Wallace Museum with twenty members and two guests, followed by a tour
- Hosted a Community talk on Scam Information by Ray Bristol of Police & Seniors Safety Academy
- Met at Inn the Elms for our closing meeting and group picture
- Donations have been made to the following: Pugwash and Wallace Fire Departments, Pugwash and Wallace Elementary Schools, Autumn House in Amherst, two Pugwash High School graduates, Wallace Museum, Pugwash Food Bank (food, household, personal items and Christmas toys), 4-H ice cream gift certificates, Lunch program and After school craft program at Cyrus Eaton Elementary School.
- Think of You, Sympathy, & Special Occasion Cards are sent throughout the year to individuals in our area.

Feeling proud to represent these two wonderful Branches as together we make a difference

Respectively Submitted,
Judy Benjamin

Digby District

No District Director to submit report.

Guysborough District

It has been my pleasure to work with the WINS Branches of Guysborough County during the past four years.

During the 2018-2019 year our Branches have given monetary donations to SHOPS, (local workshop for adults), Food Bank, 3 local Fire Departments, a Playground project at the school, School Breakfast Program, and various Graduation funds.

Branches have hosted Community Pot-Luck Dinners and Socials and made fruit baskets for shut-ins.

Guysborough District W.I. decorated a door for the Old-Fashioned Christmas at Sherbrooke Village and placed a W.I.N.S. display in the Library during W.I. month.

One Branch is supporting the upkeep of a Historical Building in their community and another Branch maintains and plants a community flower garden.

We support our local hospital and the IWK, our Nursing Home, and the Homeless and Women's Shelters. When we hold our annual "Work-Day", we come together as a District and make quilts, blankets, pillows, and so much more for the above-mentioned charities.

Our Fall and Spring Rallies are get-togethers where we enjoyed guest speakers from some of the charities we support. SHOPS, Tearmann House, and Viola's Place have presented to us, as well as the RCMP on Fraud and Safety at Home. Other presenters gave talks on Growing and Preserving Foods and making Twiddle Muffs and Fidget Blankets.

Next year 2019-2020, Guysborough District will unite with Pictou District to form one of W.I.N.S. new Regions. We look forward to this new path, hoping that it will strengthen W.I.N.S. but also continuing to do locally, what we have done so well in the past, coming together to "Learn, Share, and Improve the Quality of Life for All"

Respectfully Submitted,
Sharon Reid

Hants Central District

No District Director to submit report

Hants West District

The year has had its challenges in the District. With the loss of 3-Cornered Branch, the two remaining Branches reported little activity. Some winter meetings were postponed due to weather/and travel conditions. Regular donations were given to a local family in need of some assistance, to local school lunch program, and Christmas plates were assembled and given to local shut-ins and elderly in the community. Members did enjoy several social get-togethers which seem to be the thing. The Spring meeting was cancelled due to unforeseen circumstances. Branches continue with meetings and look forward to guidance from the incoming structured changes.

Respectfully Submitted,
Marjorie Knowles

Kings East District

I have just completed my first year as District Director. Our District has only four Branches at this time which are keeping busy trying to keep the interest in W.I. alive in our communities.

The Fall Rally was hosted by the Port Williams Branch and we were honoured to have Kelli Gaudet, RCMP, speaking to us on Missing Kings County Youth and Human Trafficking.

The Spring Rally was hosted by the Medford Branch and for our program we had a program on the need to laugh and the health benefits of it.

I have tried to attend a monthly meeting of our District Branches this past year, but with meeting times, sometimes it was not possible to get to all Branches.

It has been an interesting year and I have done my best to represent my District when called upon to do so. As we are changing to Regional Directors in the coming year this will be my only year as the District Director and as your

President – Elect, I will not be called upon to fill that position.

Thank you to my District for their wonderful support over the past year and I will continue to do my best as your President-Elect in the coming year. I wish everyone a wonderful summer and look forward to seeing more of you this fall.

Respectfully Submitted,
Jacqueline Melvin

Kings West District

I am grateful for the time I have served as West Kings District Director. Having a great District Executive was a bonus and it has been a joy and great learning experience.

West King's four vibrant Branches- Weston, South Berwick, Lakeville, and Cambridge continue to work tirelessly to improve the life in their communities.

The District group "Time for All Things" meets every two weeks at the South Berwick Hall from 10-2 to make tied quilts, bibs, wheelchair purses, chemo hats, to name a few of the projects. These items are given to a variety of places, hospitals, nursing homes, homeless shelters, local SPCA, and others. Many of the faithful workers are non W.I. members so it is also a community outreach situation. New members have been gotten from beginning with this group.

For Weston's ten members, probably some of the youngest in the District, hosts a very successful Christmas tea and this year they had the biggest turnout yet. Programs have been extremely interesting, and they support many charities and contribute to the West Kings Bursary.

Lakeville started their successful year off by presenting the Erland Lee award to Diane DeVries' husband, Keith DeVries, who graciously accepted the honour with surprise and much appreciation. Lakeville also have a dedicated group of weekly knitters whose efforts are given to hospitals. One member, Julia Llewellyn, from her Dartmouth Nursing Home wheelchair

remains, very much, a part of their group. The latest was a W.I. Quiz on all levels of our organization. Thank you, Julia.

Lakeville's celebrations and tea parties, luncheons, and plant sales draw people from near and far. They celebrated their 45th anniversary and four surprised members were honoured with their life memberships. I had the pleasure of assisting in the surprise for Margaret Hall, Diane DeVries, Joyce Morton, and Carolina Tucker. Besides all they do for their community, several have reached out globally for Friendship Links which they are enjoying. I will also be attending their Spring Bonnet Tea.

South Berwick celebrated their 45th birthday by awarding three worthy members with their life membership pins and certificates. Those went to Janice Wagner, Joanne Hill, and June Sceery. All were very surprised and pleased. Their programs this year have been exceptional. They donate to many charities and help with the School bursary.

Margaret West (107) and Esther Chute (106) celebrated their birthdays with some South Berwick members present.

Joanne Hill was asked to let her name stand for provincial W.I.N.S. Public Relations Officer as her efforts have been felt throughout the whole province with her promotional and editorials in the papers in the Annapolis Valley. After much consideration she declined, but with thanks.

Cambridge's eight members have been in various stages of ill health and slow recovery. We enjoy our several W.I. groups of Friendship Links and look forward each month to hearing about them. All our programs have been met with enthusiasm. We also keep our local school supplied with mitts and caps and contribute to the Central Kings Bursary, and the school's literary program. Visits to our two life members in nursing homes are an important part of our group.

As a District we look ahead to a promising future with W.I.N.S.

Respectfully Submitted,
Judith Parks

Lunenburg District

No District Director to submit report.

Pictou District

Pictou District has nine Branches who have been busy throughout the year. This year's District Project was making Twiddle Muffs (approx. 145 and counting) for Alzheimer patients in the local Nursing Homes. For WI Week in February, Pictou County issued a proclamation for Women's Institute Week and local Branches celebrated with various events.

Members from the Pictou District participated in Women Walk the World and planned the hosting of the W.I.N.S. AGM; which will be held August 7 & 8 at the Nova Scotia Museum of Industry in Stellarton. Pictou District has a Bowling League which annually donates one hundred dollars back to the District. This year's donation was accepted by Ann Munro, District President, at our District Spring Meeting which was hosted by Lyon's Brook. Pictou District acknowledges graduating students on an annual basis and a District Bursary for a local graduating student is awarded. The winner was announced at the June graduation.

The Pictou District Fall Rally was hosted by Caribou October 16th which was World Food Day. Carol Jones was the guest speaker and she spoke on the Canadian FoodGrains Bank.

During the Pictou North Colchester Exhibition all nine branches were involved in donations to Prize Monies, helping with judging, hosting duties, and the setup of exhibits. This year the Special Class is "Everything Fall" and will be from centerpieces to displays.

The Pictou District Action Group are members made up of various Branches whose focus is promoting W.I.N.S. They meet monthly and welcome any Branch not yet represented from the District.

Branches, within the Pictou District, take on their own projects, besides that of the District, such as supporting local School Breakfast Programs, Bursaries for Graduating High School Students, Book Awards for local schools, making friendship cards, quilts made for local hospitals, cleanup day of local streets and roadways, donations to Salvation Army, Kids First and to local Food Banks to name a few.

As you can see, we are a busy group of ladies. I look forward to carrying out many more W.I.N.S. projects and appreciate the support given to me by the members of Pictou District.

Respectfully Submitted,
Margie Taylor

Queens District

There are two Branches in Queens County, Kempt and North Brookfield, drawing members from all over North Queens. Kempt has ten members, having lost one in 2018 and North Brookfield started the year with thirteen members, with two deaths in the year leaving them with a total of eleven.

Both Branches held nine regular meetings and one special meeting. Programs were centred on topics of interest to members and the local community. Kempt's Christmas party included members of the community, with a potluck meal, gift exchange, and games. Kempt packed six Christmas baskets for shut-ins. North Brookfield held their get together at the Hollow Log Restaurant in Caledonia. Gifts were exchanged and then they went to the Hall to pack baskets of goodies for shut-ins and seniors. They also donated a turkey and a large bag of apples to the residents of Meadowbrook Manor in South Brookfield.

Kempt held an ice cream social in March. In May of 2018, a Royal Tea Party in honour of Prince Harry and Megan's wedding was held with everyone in fancy dress and a table set with sweets and dainty sandwiches. A tea fit for a King!

Kempt's last meeting to welcome summer was held at the Hollow Log, the last outing for their valuable treasurer, Sue Weare, who lost her battle with cancer shortly after that gathering. North Brookfield's outing was to the "Court House Museum" in Liverpool with dinner following at the Transcotia Motel and Restaurant in Brooklyn. Both groups took part in the 30-mile yard sale (which is a fund raiser for the N.Q. Visitor Information Centre) in their respective halls, on the first Saturday in August. North Brookfield held a BBQ and dessert sale as well.

North Brookfield helped prepare food for the reception following Beryl Berringer's funeral in July and a meal for the family of Elsie Fancey following her funeral, in February. Both ladies were long-time, active members of North Brookfield and both were in their late 90's. They also prepared a meal for a local senior couple. Both Branches attended the Fall Rally in October in Anna Ford's home due to someone cutting the oil tank line at the hall. Everyone enjoyed Brent Ford's (Anna's son) presentation on Sable Island. This is a major part of his work as a Park employee. His slides were out of this world as he is a great photographer. It was very, very interesting to those of us there, as most of us will never have the opportunity to visit the horses and dunes of Sable Island. North Brookfield held a turkey supper at the end of October. A considerable amount was raised and divided between the Branch and the Hall for its upkeep. Kempt replaced the rear door in their Hall with a steel one and had two sheds built on their property with many thanks to the Kempt Sewing Circle for their help in this project.

Both Branches were active with donations to the 4-H for medals at the County Exhibition. North Brookfield donated to the school trip to Vimy Ridge in March and the Fire Department during W.I. Week. Two members of North Brookfield were very active during the year making cancer hats, comfort pillows, preemie hats, and finger puppets. We will certainly miss Elsie Fancey, but Mary Frail is busy

continuing this project. These were all donated to the proper recipients. Kempt donated space on their Hall property for a bookcase which houses books for exchange, a number put up by the local Board of Trade, which is now a well-used part of the landscape. They also collected good used jewellery for North Queens Nursing Home to be used for bingo prizes and remembered members of the community who were hospitalized or recovering at home.

Respectively Submitted,
Sharon Crooker

Shelburne-Yarmouth District

Our District has two very active Branches which are trying their best to assist their communities. Yarmouth hosted the Fall Rally with a guest speaker who informed us of the many things they do especially for someone in need. The Spring Rally was hosted by Shelburne where we heard about Harmony Bazaar-a weekend which showcases performances by women.

Arcadia Branch operate a "Little Free Library" open to all. They did Christmas baskets for Island View Manor, SHYFT House, and shut-ins as well as newcomers to the area. Two \$500 bursaries were given to deserving students. Vesey Seeds was a fund raiser. They had many interesting programs including one on Herbs and Mushrooms by Billy Goth Farms. Some members helped with the Yarmouth Hospital Hullabaloo. Sable River and Area Branch have had very busy fingers making preemie caps, safe toys and baby blankets for the IWK. They also sent teddy bears, puppets and comfort dolls to the ER departments at Queens General and Roseway Hospitals. In addition, many quilts have been made and delivered to various homeless shelters, Adsum House and Juniper House. The Branch continues to support "Health Matters" with fruit and muffins. A monthly calendar of Community Events is produced and distributed. Catering was done for a Community Christmas Dinner in conjunction with the Fire Department and the Heritage Group. A dinner for the Retired

Teachers' Organization was catered in April. Vesey Seeds is another fund raiser. Donations were given to Lockeport Legion and Christmas Daddies. Several items were collected for a family in need. A \$200 bursary was given to a graduating student at Lockeport High School.

Thank you to the members who have supported me as your Director. We would like to extend best wishes to Sharon Crooker on becoming our Regional Director.

Respectively Submitted,
Margaret Dawe

Finance Committee

The Finance Committee reviewed and drafted a budget for 2019-2020, remaining focused on the fact that we need to reduce expenses.

We have once again received support from the Minister of Agriculture, the Honourable Keith Colwell, and his staff. We need to work on a strategic plan over the next year in order to keep the additional \$14,000.00 and to possibly qualify for a new grant. Without the strategic plan we will need to repay this money, so we are going to work towards getting this done in the near future.

As we move forward, we will be looking at reducing our office expenses in keeping with our current requirements.

Respectfully Submitted,
Jacqueline Melvin

Communication Committee

The Editorial Committee noted that "Drop In" reporters for two areas have been appointed to write for *Home and Country*, namely Eastern and Western. No one came forward to write the reports for Central and Southern.

Discussion on the possibility of having a brief history of Erland Lee presented at the AGM in August (if time allows) took place.

Judy Parks reported that the Friendship Corner (ACWW), is going well, having connected several correspondents around the world through the Pen Friends project. She distributed application forms to Directors.

It was noted that more than enough *Home and Country* newsletters were being printed and becoming a waste and extra expense. Branches are asked to take a careful count of paper copies needed, (as some members prefer the electronic copy.) Keep in mind that each Branch should have a paper copy of each edition for historical reference.

Respectfully Submitted,
Sharon Reid

Home & Country Newsletter Editor Report

It is hoped that *The Home & Country* is meeting your expectations as your provincial newsletter. As you are aware it is published four times a year and is mailed to Branches or emailed to members and posted to the W.I.N.S. website. It continues to be one of the ways to share information among Branches and Districts as well as providing updates from Federated Women's Institutes of Canada (FWIC) and Associated Country Women of the World (ACWW).

Thank you for continuing to submit photos and stories and for completing and sending the Branch monthly reports to the Office. The information contained in the "Dropping in on the Branches" section is drawn from these monthly reports, so it is important that they are submitted as soon after your meeting as possible. This ensures that information from your meetings is reported in a timely manner.

Deadlines are Jan 05, April 05, August 05, and October 05. Information to be included in each issue needs to be sent to the Editor or the Office by that date. By adhering to the deadlines, this helps to make sure the newsletter is distributed at the end of the month and available

for the Branch meetings in February, May, September and November.

Any suggestions or feedback are most welcome.

Respectfully Submitted,
Lynn MacLean - Editor

Nominations Committee

For more than a year Digby, Lunenburg, Queens, Hants West Districts have had no representative on the W.I.N.S. Board of Directors. In 2018, Queens elected Sharon Crooker as District Director. Marjorie Knowles volunteered as Hants West representative for one year only, ending at the AGM August 7th & 8th, 2019.

Cheryl Durham, Cape Breton resigned in the spring 2018, and Yvonne Kennedy joined the Board. At Convention in Truro at the Holiday Inn August 1st & 2nd, 2018, Jacqueline Melvin was elected President-Elect and as such was automatically Kings East District Director, replacing Liz Johnson.

The AGM in Stellarton, August 7th & 8th 2019, is the end of the second term for two District Directors: Sharon Reid, Guysborough and Marg Dawe, Shelburne/Yarmouth. Thank you, ladies, for your contribution to the Board over the years.

The Think Tank has been working diligently for five years, assisted by the input from W.I. members across the province, toward reducing the expenses associated with the operation of W.I.N.S. At Convention 2018, members present voted to divide the province into seven Regions and five of the Regions have elected their Regional Director while two Regions, Hants County and Kings County have not, at the time of printing. Those elected are:

Cape Breton	Yvonne Kennedy
Annapolis/Digby	Ellen Simpson
Cumberland/Colchester	Judy Benjamin
Hants County	Vacant
Lunenburg/Queens/Shelburne/Yarmouth	Sharon Crooker
Pictou/Guysborough	Margie Taylor

Kings County

Vacant

Respectfully Submitted,
Sheila Richards

Resolutions Committee

Following reconstruction of the committees, Resolutions and Rural Issues have been combined. Meetings of both were held in October 2018, and in April 2019, with the following reports:

In October, we discussed the Resolutions defeated at Convention 2018, and began the process of drafting a plan to implement the process for electing/choosing a Regional Director. The following process was proposed:

At the Spring Meetings, each of the seven Regions had the opportunity to choose a Regional Director. The Resolution Committee proposed that in Regions with multiple Districts, where more than one (1) name is submitted, a committee of five (5) shall be formed to make the final decision. This was further discussed by the Think Tank Committee and the above process was modified and after discussion with the Committee and Board, it was determined that the process of electing a Regional Director would be placed in the Policy Handbook and not as a By-Law.

Rural Issues discussed the lack of access to various services such as: medical, educational, extra-curricular activities, and provincial services such as Access Nova Scotia, either by distance or the service not being available in their area. As a committee, we came up with a resolution that would address the possibility of financial help for rural citizens; this could be in the form of rebates or tax breaks for anyone who lived twenty-five kilometers or more from a regional service.

Resolution 1: Update to Resolution 4
[Amendment to By-Law 5.2] passed at Provincial Convention 2018

Whereas there was an omission in wording to Resolution 4 presented at the 2018 Convention on August 1 and 2, 2018;

And whereas Article 8 in the Constitution states that a By-Law can be amended by Special Resolution at an annual meeting of the W.I.N.S., passed by 2/3 of the membership who are present and eligible to vote;

Therefore, be it resolved that By-law 5.2 be amended to include the following wording:

-Declaration of the President in office

-Confirmation of the Regional Directors

Submitted by WINS Board of Directors.

Resolution 2: Access to Services for all Nova Scotians

Whereas many rural Nova Scotian residents cannot access a lot of services due to distance and financial restraints and;

Whereas everyone should be entitled to unrestricted access to medical, educational, extracurricular activities and

Government services;

Therefore, be it resolved that there be some form of financial assistance to rural citizens for anyone who lives 25 km or more from a regional or provincial service.

Submitted by WINS Board of Directors.

Respectfully Submitted,
Sharon Crooker

Membership Committee

The Membership Committee has met throughout the year at the Board meetings and continues to search for ways to increase the membership of W.I. N. S. The committee realize that the membership has dropped somewhat over the years and this is mainly due to ladies down- sizing and moving to smaller residences, thus some Branches are closing. However, we continue to search for ways to keep the membership at a good high and one way has been to work with the Program Committee to ensure that the public is aware of the work of the Women's Institute of Nova Scotia. The hope

is that this will help increase the membership. We are always looking for other ways to increase the membership and encourage our membership to give any suggestions that they may have to either the committee or to the Board. This is a great organization and we want to keep working to make it the best it can be.

Respectfully Submitted,
Ellen MacGillivray Simpson

Program Committee

The Program Committee is focusing on the importance of purchasing local Nova Scotia foods. Each month, a newspaper column will feature a local food along with recipes. So far, the columns are featuring eggs, lobster, and honey. We will try to keep the topics seasonal so that readers can try the recipes when the foods are at their peak of freshness. The columns are offered to the weekly newspapers across Nova Scotia and the Cape Breton Post.

Respectfully Submitted,
Yvonne Kennedy

Handcraft Committee

We are expecting a diversity of 2019 entries for this year's "Wall Hanging" competition. Dimensions are to not exceed 12 inches by 30 inches. Any material is acceptable as long as it can be hung.

2020 will be a seasonal or themed centerpiece with maximum size 12" x 24" and no taller than 12 inches. Again, let your imagination go!

2021 could be a real challenge and we may need workshops as the topic is "An international handmade doll." The doll may be sewn, knitted, crocheted, etc. and not to exceed 18" tall.

Respectfully Submitted,
Judith Parks

Scholarship Committee

There were seven applications received this year. There was a small change required this time as the applicants' essay was "What do you

think W.I.N.S. can do to attract future generations and increase membership?" After much serious consideration, the recipient of the W.I.N.S. Family Scholarship is Joshua Foster, currently attending New Germany Rural High School. He will be attending Holland College in the fall to study the Wildlife Technology program. We wish him well in the future.

Respectively
Submitted,
Margaret Dawe

Annual General Meeting 2019 Committee

The W.I.N.S. Board held their AGM planning meeting on April 15, 2019.

This year's AGM will be hosted by Pictou District on August 7 and 8, 2019, at the Nova Scotia Museum of Industry in Stellarton, N.S. The theme is "Hat's Off to Women". Registration Fee will be \$45.00, and our guest speaker will be Donna MacGregor from Silent Witness with the topic of Human Trafficking. The usual fund-raising events will take place such as Touch & Take, a 50/50 ticket draw, and a Silent Auction. Branches from the hosting Pictou District have been asked to donate towards the Auction. Pantry Kitchen will be providing the lunch break on Thursday and Tim Horton's will be supplying beverages for our Wednesday evening registration and entertainment. Registration will be 6-7pm on Wednesday evening August 7th, and registration again on Thursday morning at 8:30am with the AGM starting at 9am sharp. The host committee has booked rooms at the Holiday Inn Express at 86 Lawrence Blvd, Stellarton N.S. until July 6, 2019, for those members who wish accommodations.

Members present for the planning committee were Marg Dawe, Jacqueline Melvin, Lindsay Murray and Margie Taylor.

Respectfully Submitted,
Margie Taylor

Think Tank Committee

The Think Tank Committee, appointed by the Alumni of the Women's Institutes of Nova Scotia in 2014, worked on two objectives this year. Namely to continue assisting the Resolutions Committee with reviewing the By-Laws and Policies and to work on cataloguing materials the Women's Institute has collected over the years.

Since the Resolution last year on how to elect Regional Directors was defeated, a process needed to be created to elect Regional Directors, if there was more than one nomination in a given Region. Working with the Resolutions Committee, a proposal on the process was drafted and approved by the Board. The process is:

- Each Branch may nominate one member for the office of Regional Director on the Provincial Board.
- Nomination forms will be mailed to the Branches by February 15th. If a Branch nominates an individual for Regional Director, the Branch would then submit the nomination to their respective District President by April 1st.
- For their respective Region, the District Presidents will compile the list of nominees and will inform the Branches and the Districts in the Region if an election is required.
- In Regions where there is only one District or where two Districts have combined to be considered as one, then this election will take place at the Spring Meeting.
- In Regions where there two or more Districts and an election is required the District Presidents from that Region shall determine when and where the election will take place. Each Branch shall send one voting delegate to this meeting. Each District shall also send one voting delegate.

- Voting shall be by secret ballot. The individuals who have been nominated should also attend and be introduced.

It was determined that the best place for this process would be under W.I.N.S. Policy, not the By-Laws. This will allow the process to be implemented in 2019 and if changes are required, it could be done by the Provincial Board.

The second objective, which is ongoing, is the review and cataloguing of the information and papers that belong to the Women's Institutes of Nova Scotia. When complete there will be a comprehensive list of the historical items.

Respectfully Submitted,
Think Tank Committee

Ruth Blenkhorn, Liz Johnson, Ellen McLean,
Marion Newcombe, Lynn MacLean & Board
Members Sharon Crooker and Marjorie Knowles

Adopt-A-Highway Program

For more than 25 years, the Nova Scotia Adopt-A-Highway Program has been facilitating volunteer-driven litter clean-ups across the province. With our 2019 clean up season in full swing, we are very excited over the success of our newest initiative, taking over the Great Nova Scotia Pick Me Up Program (PMU), from the Clean Foundation. To accommodate this takeover, we had to move our office to accommodate additional staff and large shipments of clean-up supplies.

During our first year of running the PMU program, we are happy to be working with the Clean Foundation to ensure that volunteers continue to receive the same level of support and to ensure a smooth transition. We are working diligently to organize our goal of over 500 clean ups across the province. We have contributed to this goal, hosting events such as our Ocean's Week Clean-Up at Alderney Landing on June 8th. Halfway through our clean-up

season we are very pleased with the strides the program has taken, removing over 57 tonnes of litter from our province to-date. Working with municipalities across the province, we are looking forward to seeing more of the great work that our volunteers do to help keep Nova Scotia beautiful.

We are proud to announce that we are the largest litter abatement association in Nova Scotia, now covering litter removal from both roadways and public areas throughout the province. Expanding our program has given participants even more volunteering options. We hope that by growing into the one-stop-shop for litter removal, we can attract and retain even more volunteers than ever before. We are looking forward to a bright and litter-free future for Nova Scotia.

Respectfully Submitted,
Amy Langille

Our WINS Member

Members of the Women's Institutes of Nova Scotia give an average of 144 volunteer hours per year to the organization and to the province. *We estimate that our members contribute 74,304 volunteer hours per year to Nova Scotia. (516 members x 144 hours)*

Our WINS Board:

Our Board members have recorded and contribute 3,624 volunteer hours per year to Nova Scotia.

Membership Volunteer Hours	69,465
Board Volunteer Hours	3248
Total Volunteer Hours	72,713
The Value of our Volunteer Hours:	
WINS values each volunteer hour at \$12	
72713 hours x 12 = \$872,556	

Many thanks to our wonderful Women's Institutes volunteers!

DONATIONS TO VARIOUS FUNDS

JUNE 1, 2018 – MAY 31, 2019

Donations to ACWW Funds: **y**

Pennies for Friendship	\$982.08
ACWW WE Funds	\$375.00

Donations to FWIC Funds: **u**

Peace Garden	\$0
Hoodless Homestead	\$39.08

Donations to WINS Funds: **e**

Scholarship Fund	\$210.00
District Director Fund	\$726.00
Every Stamp Counts Challenge	\$388.15
Office Operations	\$0

o
u

**Women's Institutes of Nova Scotia
Provincial Convention 2018
Holiday Inn – Truro, NS
August 1st & 2nd, 2018**

On August 1st, 2018, 79 delegates gathered at the Holiday Inn, Truro to commence the 2018 WINS Provincial Convention. Sheila Richards, WINS President led the Opening Procession into the meeting room, and called the meeting to order with O Canada, the Mary Stewart Collect and the Flag Salute being recited. Sheila introduced the invited dignitaries and the Board of Directors that were present, as well as mentioning regrets from two board members.

Karen Casey – Deputy Premier and Minister of Finance and Treasury Board and MLA for Colchester North, brought greetings on behalf of the Nova Scotia Premier and Government, congratulated WI members for everything they do in their communities and personal development, and also recognised the need and desire to pass on the expertise and knowledge members hold. Karen welcomed the delegates to Truro area, and wished members well on the upcoming business session and deliberations. Bill Mills – Mayor of the Town of Truro also welcomed members to Truro, and congratulated members on many years of service. He mentioned how him and his family all benefited from the car seat program WINS used to administer. Bill closed his message with thanking WI members for their efforts and work done throughout the years. Doreen Wall – Prince Edward Island WI President, thanked WINS for the invitation and warm welcome. Doreen brought greetings on behalf of members and the PEIWI Board and wished WINS well for the upcoming meeting. Becky Sooksom, Nova Scotia Department of Agriculture – Manager of Regional Programming, brought greetings and remarks on behalf of Minister of Agriculture Keith Colwell. She shared a bit about various programs NSDA is offering, and ways they are supporting agriculture. Joan Holthe, FWIC President, expressed her pleasure to be present. She shared that she was recently installed as President, and that FWIC is facing many of the same challenges as WINS, but she is inspired to see the organizations not resting on their laurels. She wished the delegates good deliberations. Sheila Needham, ACWW Canada Area President thanked WINS for the warm invitation, and brought greetings on behalf of the ACWW societies across Canada. She shared that attending this meeting will be her last event in this capacity and that a WINS meeting was the first event she attended when she first became Area Canada President. She noted that she is looking forward to sharing ACWW information with the delegates later in the meeting. Christine Blair, Mayor of Colchester County, noted that she was pleased to be invited and glad the convention was being hosted in Truro, in the 105th anniversary year of Colchester County. She shared some historical facts about WINS efforts and actions throughout Colchester County, and expressed her sincere gratitude for all that WINS members have done in the past and continue to do throughout the province. Sheila Richards excused the invited dignitaries at this time.

Past Presidents in attendance were recognized with a gift at this time. Ellen McLean, Ruth Blenkhorn, Lynn MacLean, Ellen Simpson, Marion Newcombe, and Coni Murray were all presented a corsage and ribbon.

Carol Crawford and Joan Holthe served as scrutineers for the meeting. Voting strength was calculated with a total of 38. 50%+1 is 20, and 2/3 is 26.

Ellen McLean served as parliamentarian for the duration of the meeting.

Motion: Move the approval of the agenda with noted additions:

- + Other – Define Office Report
- + Other – Food for Thought Provincial Project
- + Other – Alumni Report

Sharon Crooker – North Brookfield WI

Ruth Blenkhorn – Port Williams WI

Vote: For: All Against: 0 Abstain: 0

Carried

Sheila Richards noted her President's Report appears on page 4 of the 2017-2018 President's Report, and gave members a chance to review it and ask any questions they may have had.

Coni Murray, Nominations Committee Chairperson, made the First Call for Nominations of President-Elect (2018-2021 Term) from the floor. Marg Dawe nominated Sharon Crooker, who accepted the nomination. No further nominations were made at this call.

Approval of the Minutes

A correction was noted, to Doreen Wall's name (Page 21, Line 5) which incorrectly read Cole for her last name.

Motion: Move the adoption of the Minutes of Annual General Meeting 2017 – Sydney, NS with the above noted correction.

Cathy Kinsman – Lakeville WI

Jo-Anne Smith – Springville Island WI

Vote: For: All Against: 0 Abstain: 0

Carried

Finance Report

Eleanor Lilley, Finance Committee Chairperson, reviewed the June 1, 2017 – May 31, 2018 Financial Statement as prepared by Langley Accounting Ltd. Totals as noted:

Total Current Assets	\$278,593
Total Investments	\$13,531
<u>Total Assets</u>	<u>\$292,124</u>
Total Current Liabilities	\$26,817
Total Fund Liabilities	\$69,870
Total Liabilities	\$96,687
Members Equity	\$195,437
<u>Total Liabilities & Equity</u>	<u>\$292,124</u>

Questions: What is the inventory that is included in the Current Assets? Inventory is the value of sale items purchased for resale, but not sold yet.

Revenue - \$56,527

Expenses - \$52,942

Net Gain(Loss) \$3,585

Questions: There is \$2,800 difference in Meeting Expenses from the previous fiscal year to this one – what is the reason? The Meeting expenses category includes board meetings, committee meetings, and the Annual General Meeting. The Board meeting expense has reduced from the previous fiscal year, but the Annual General Meeting expenses can vary depending on location.

Scholarship Trust Fund and WATT Trust fund were reviewed, with a total trust fund liabilities of \$69,870.

Questions: What is the difference between restricted and unrestricted? The restricted amount is the portion of the fund that we cannot use, as per legal agreements. The unrestricted portion is what can be utilized towards expenses as outlined in the agreements for the various funds. For Scholarship, this means the amount paid to the recipient. For WATT Fund, this means the expenses of the WINS President attending the ACWW World Conference and the Area Canada dues.

What constitutes office expenses? The Office Expense item (as detailed on page 33 in the expense breakdown) covers the cost of printing the Annual Report.

Motion: Move the adoption of the June 1, 2018 – May 31, 2018 Financial Statement as printed.

Eleanor Lilley – Lyon's Brook WI/WINS President Elect/Finance Committee Chairperson

Cathy Kinsman – Lakeville WI

Vote: For: All Against: 0 Abstain: 0

Carried

Proposed Budget

Eleanor reviewed the Proposed Budget for the June 1, 2018-May 31, 2019 Fiscal Year.

Revenue: \$52,237

Expenses: \$52,525

Net Gain (Loss): (\$288)

Questions: Can we delete the moving expenses line, as there is no expense there to record? – We can, as long as the account meets the bookkeeping software's requirements to do so. Lindsay will check if this is doable.

The Office Expense line item from Finance Statement has been missed in the proposed budget.

Why is the District Director's Fund amount vary from year to year? The District Director fund is not mandatory, and branches can choose to support it or not. It is strongly encouraged though, as it goes towards offsetting the expense of the board meetings.

Motion: Move the adoption of the June 1, 2018 – May 31, 2019 Proposed Budget as printed.

Eleanor Lilley - Lyon's Brook WI/WINS President Elect/Finance Committee Chairperson

Judy Parks – Cambridge WI

Vote: For: All Against: 0 Abstain: 0

Carried

Appointment of the Auditor

Motion: Move the appointment of the Langley Accounting Ltd. as the auditor for the Financial Statement for the period of June 1, 2018-May 31, 2019.

Judy Benjamin – West Pugwash WI

Cathy Kinsman – Lakeville WI

Vote: For: All Against: 0 Abstain: 0

Carried

Committee Reports

Motion: Move the committee reports be presented as a block, with the exception of nominations and Resolutions, with one seconder for the block.

Marilyn Kenny – Lakeville WI

Janet Saunders – Weston WI

Vote: For: All Against: 0 Abstain: 0

Carried

Liz Johnson moved the adoption of the Editorial Committee Report, as it appears on page 12 of the 2017-2018 Annual Report.

Liz Johnson moved the adoption of the Rural Issues Committee Report, as it appears on page 17 of the 2017-2018 Annual Report.

Sharon Reid moved the adoption of the Membership Committee Report, as it appears on page 16 of the 2017-2018 Annual Report.

Ellen Simpson moved the adoption of the Programs Committee Report, as it appears on page 17 of the 2017-2018 Annual Report.

Judy Benjamin moved the adoption of the Handcraft Committee Report, as it appears on page 17 of the 2017-2018 Annual Report.

Marg Dawe moved the adoption of the Scholarship Committee Report, as it appears on page 17 of the 2017-2018 Annual Report.

Eleanor Lilley moved the adoption of the 2018 Provincial Convention Committee Report, as it appears on page 17 & 18 of the 2017-2018 Annual Report.

Secunder for block: Gerry MacAulay

Vote: For: All Against: 0 Abstain: 0

Carried

Coni Murray, Nominations Committee Chairperson, made the second Call for Nominations of President-Elect (2018-2021 Term) from the floor. No nominations were received at this time.

Liz Johnson gave a brief report on the efforts of the Define Office Subcommittee. There are many factors to consider for the future of the office. Members are invited to contact Liz to volunteer to assist with this committee, provide information on potential cost-saving measures or provide other input.

Liz Johnson presented a proposed provincial project from Martock Windsor Forks WI about tackling child poverty in the province. The Board of Directors will consider this proposal at the next full board meeting before deciding on whether to adopt the project or not.

Mary Kaizer extended an invitation to any Alumni members, and those eligible (have served at least one full term on the Board of Directors) to attend this year's Alumni meeting, being held in Pictou County on September 12th.

This year's Erland Lee Award recipient for WINS is Keith de Vries, nominated by Lakeville WI. Keith has continued to be an incredibly helpful person for the branch. Keith was unable to be present for to receive the award, so Marilyn Kenny accepted on his behalf. The branch is planning an event to present Keith's award to him in September.

The meeting broke for the evening at this point. A lovely banquet meal and dessert, with various entertainment from members on display was enjoyed by the delegates.

The morning of August 2nd was opened with a Memoriam service led by Coni Murray and Marg Dawe. Members lost in the past year were honoured with a few readings, and a display paying tribute to them.

The voting strength was re-calculated, with a total of 50. $50\% + 1 = 26$, and $2/3 = 34$.

An Elections committee was formed consisting of Marg Dawe, Ellen Simpson, and Judy Parks.

Coni Murray, Nominations Committee Chairperson, made the third Call for Nominations of President-Elect (2018-2021 Term) from the floor. No nominations were received at this time. No more calls from the floor will be made at this time. Two nominees are on the ballot for President-Elect – Jacqueline Melvin and Sharon Crooker.

Resolutions

Marg Dawe, WINS Resolutions Committee Chairperson, presented the resolutions, appearing on pages 14-17 of the 2017-2018 Annual Report.

In order to help cut expenses and help with our budget as we will no longer receive Government support, the Think Tank has submitted a Special Resolution with is actually seven resolutions involving changes in our Constitution.

WINS Special Resolution 2018

Background: In 2019, the Memorandum of Understanding (MOU) between the Women's Institutes of Nova Scotia and the Nova Scotia Department of Agriculture will come an end. This means that the Women's Institutes of Nova Scotia will no longer receive any funding from the Government. Over the last few years members' opinions were sought on how WINS could operate without the grant and

members stated that steps should be taken to ensure that expenses be in line with revenues without using the principal of the investments.

As one of the steps in meeting this financial challenge the WINS Provincial Board is proposing that the number of Directors on the Board be reduced. The proposal divides the province into seven Regions, each with their own Regional Director who will represent the Region on the Provincial Board. Each Region will be made up of one or more Districts with consideration given to distance, the number of Branches and the number of members in the Districts. It is important to note that there will not be any change to the District Organization. Districts will continue to function as they do now, with District Officers and their usual Spring Meetings and Fall Rallies. The main difference will be that Branches and Districts will nominate their Regional Director and elect that Nominee at an Annual General Meeting. Changes are also being proposed to the Standing Committees. Both proposals require amendments to the WINS By-Laws, which will be done by Special Resolutions presented for adoption at the Provincial Convention in August 2018. Those Amendments will come into effect in 2019.

SPECIAL RESOLUTION

WHEREAS the financial challenge facing the Women's Institutes of Nova Scotia requires cost saving measures and

WHEREAS having a Provincial Board with fewer Directors would be cost saving and would be achieved by dividing the province into Regions, each with a Regional Director.

and

WHEREAS this will require Amendments to the Constitution and By-Laws of the Women's Institutes of Nova Scotia,

THEREFORE, BE IT RESOLVED that:

Resolution 1: Amend **Article VI -1** in the Constitution to read: The Board of Directors shall have a maximum of ten members elected for a three-year term.

Moved by Marg Dawe – Shelburne Yarmouth District Director/WINS Resolutions Chairperson

Seconded by Lynn MacLean – Lyon's Brook WI

Discussion:

None at this time.

Vote: For: All Against: 0 Abstain: 0

Carried

Resolution 2: Create a new **By- Law 13** to read as follows:

By-Law 13 REGIONS

3.1 The Women's Institutes in Nova Scotia shall be divided into seven Regions:

3.2 The Regions will be:

Cape Breton

Annapolis/Digby

Cumberland/Colchester

Hants County

Lunenburg/Queens/Shelburne/Yarmouth

Pictou/Guysborough

Kings County

3.3 Each Region shall elect a Regional Director to serve on the Provincial Board of Directors for a three-year term.

Moved by Marg Dawe – Shelburne Yarmouth District Director/WINS Resolutions Chairperson

Seconded by Marjorie Knowles – Martock Windsor Forks WI

Discussion:

- There was much discussion about the breakdown of the districts. Some members felt that the number and branches and members per each proposed region was not balanced, while others felt that the distance between branches was of equal weight for the reasoning in the proposed breakdown. An alternative of 5 regions was proposed, but no amendment tabled.
- It was noted that branches will not change for district formations; spring and fall rallies would still take place in the same manner. The Director (Regional if resolution passed) would be the only thing that would be affected by the change – as they would have to travel to the newly proposed areas.
- The Think Tank Committee was responsible for the drafting of the resolutions, with input from current Board Members. The resolutions were then forwarded to the WINS Board of Directors for consideration, where minimal editing was done after discussion by current board members.
- It was questioned if a smaller number of regional directors would still maintain a functioning Board of Directors, or would a 5 region Board be even more of a challenge. Any board would have to have quorum (certain number of board members present before any business can be conducted).
- An alternate Director was proposed, allowing each area to have a backup in case the first Director was unable to attend board meetings. It was noted that an alternate would not be able to be named in the Directors and Officers Liability Insurance policy.
- Each area would have a larger pool to potentially choose their director from, hopefully ensuring as few seats on the board are vacant.
- It was noted that technology may not be widely available or preferred for potential board members to utilize for board meetings or dispersing information to the branches in her areas.
- A member noted that she is pleased to see change happening, but a smaller change may make sense, wait and see how it goes, and then re-evaluate at a later time.

Motion: Resolution 2: Create a new **By-Law 13** to read as follows:

By-Law 13 REGIONS

3.1 The Women's Institutes in Nova Scotia shall be divided into seven Regions:

3.2 The Regions will be:

Cape Breton

Annapolis/Digby

Cumberland/Colchester

Hants County

Lunenburg/Queens/Shelburne/Yarmouth

Pictou/Guysborough

Kings County

3.3 Each Region shall elect a Regional Director to serve on the Provincial Board of Directors for a three-year term.

Moved by Marg Dawe – Shelburne Yarmouth District Director/WINS Resolutions Chairperson

Seconded by Marjorie Knowles – Martock Windsor Forks WI

Vote: For: 45 Against: 5 Abstain:0

Carried

Resolution 3: Amend By-Law 3 to read as follows:

By-Law 3 PROVINCIAL BOARD OF DIRECTORS

The Provincial Board of Directors shall be the Past President, President, President Elect and a maximum of seven Regional Directors.

3.1 Any member shall be eligible to be a Board Director and shall be nominated by a Branch or District and elected by a Region for a three-year term and cannot serve for more than two consecutive terms (six years). A member who has served two consecutive terms as a Regional Director shall wait one-year before being eligible for nomination to the Provincial Board as a Regional Director.

3.2 (a) In the event that a Director resigns her office or ceases to be a member, the vacancy thereby created shall be filled for the unexpired portion of the term by the Board of Directors in consultation with the Region of the resigning Director. This will not affect the replacement's eligibility to serve as a Regional-Director for the period specified by these By-Laws (By-Law 3.1).

3.3 (c) The Board has the power to remove a Regional Director before the expiration of her term of office after consultation with the Region.

3.7 Duties of Regional Directors

(a) ~~The Provincial District~~ Regional Directors shall become familiar with the activities of all Branches in her ~~District~~-Region: support their work, in keeping with the objects of the Women's Institutes of Nova Scotia and where necessary identify ~~problems~~-concerns, and work towards a solution-

(b) The Regional Directors shall attend the District Rallies in their Regions, if possible, and present a report of the discussions and decisions of the Provincial Board and the Annual General Meeting or Provincial Convention.

(c) Each Regional Director shall present a written/verbal report of each of the activities of the District(s) in her Region to the Provincial Board.

(d) Each Regional Director shall be appointed to at least one Special or Standing Committee of Women's Institutes of Nova Scotia.

Moved by Marg Dawe – Shelburne Yarmouth District Director/WINS Resolutions Chairperson

Seconded by Lynn MacLean – Lyon's Brook WI

Discussion:

- A member proposed an amendment to 3.3 state that the Board can remove a Regional Director for due cause.

Amendment: 3.3 (c) The Board has the power to remove a Regional Director for due cause before the expiration of her term of office after consultation with the Region.

Moved by Sharman Fells – Arcadia WI

Seconded by Darlene Pierce – West Pugwash WI

Vote: For: 49 Against: 1 Abstain: 0

Carried

Motion: Resolution 3: Amend By-Law 3 to read as follows:

By-Law 3 PROVINCIAL BOARD OF DIRECTORS

The Provincial Board of Directors shall be the Past President, President, President Elect and a maximum of seven Regional Directors.

3.1 Any member shall be eligible to be a Board Director and shall be nominated by a Branch or District and elected by a Region for a three-year term and cannot serve for more than two consecutive terms

(six years). A member who has served two consecutive terms as a Regional Director shall wait one-year before being eligible for nomination to the Provincial Board as a Regional Director.

3.2 (a) In the event that a Director resigns her office or ceases to be a member, the vacancy thereby created shall be filled for the unexpired portion of the term by the Board of Directors in consultation with the Region of the resigning Director. This will not affect the replacement's eligibility to serve as a Regional-Director for the period specified by these By-Laws (By-Law 3.1).

3.3 (c) The Board has the power to remove a Regional Director for due cause before the expiration of her term of office after consultation with the Region.

3.7 Duties of Regional Directors

(a) ~~The Provincial District~~ Regional Directors shall become familiar with the activities of all Branches in her ~~District~~ Region: support their work, in keeping with the objects of the Women's Institutes of Nova Scotia and where necessary identify ~~problems~~ concerns, and work towards a solution-

(b) The Regional Directors shall attend the District Rallies in their Regions, if possible, and present a report of the discussions and decisions of the Provincial Board and the Annual General Meeting or Provincial Convention.

(c) Each Regional Director shall present a written/verbal report of each of the activities of the District(s) in her Region to the Provincial Board.

(d) Each Regional Director shall be appointed to at least one Special or Standing Committee of Women's Institutes of Nova Scotia.

Vote: For: All Against: 0 Abstain: 0
Carried

Resolution 4: Amend **By-Law 5.2** to read as follows:

By-Law 5. MEETINGS

5.2 At each Annual General Meeting of the Organization the following items shall be dealt with and shall be deemed to be ordinary business:

Minutes of the preceding Annual or any Special General Meeting

Consideration of the Annual Report

Consideration of the financial statements, including the budget, the balance sheet and operating statement and the report of the Auditor.

Resolutions and Recommendations

Election of President Elect every 3 years

~~Election of Regional Directors~~ (**Resolutions Committee amendment to remove voting for Regional Directors at AGM's**)

Appointment of Auditor

Moved by Marg Dawe – Shelburne Yarmouth District Director/WINS Resolutions Chairperson

Seconded by Judy Parks – Cambridge WI

Discussion:

None at this time.

Vote: For: All Against: 0 Abstain: 0
Carried

Resolution 5: Amend **By-Law 6** to read as follows:

By-Law 6. COMMITTEES

The Board shall appoint the following Standing Committees: Nominating, Finance, Resolutions, Scholarship. The Board may from time to time appoint Special or Ad Hoc Committees as required.

6.1 Nominating Committee shall:

(c) present their Report to the Annual General Meeting to be voted on by the delegates.

When there is only one candidate for President Elect and further nominations from the floor have been called and none received, the report will be adopted. When there is more than one candidate for President -Elect, an election shall be held.

1. When there is only one candidate for a Director in a Region and further nominations from the floor have been called and none received, the report will be adopted. When there is more than one candidate for Regional Director an election shall be held. (**Resolutions Committee amendment to remove voting for Regional Directors at AGM's**)

(d) Provide Districts and Branches eligible to elect a-Regional Director with Nomination Forms. Forms to be received by Districts and Branches prior to February 1st. Nominations for Regional Directors must be received by the Nominating Committee three months prior to the Annual General Meeting.

Moved by Marg Dawe – Shelburne Yarmouth District Director/WINS Resolutions Chairperson

Seconded by Jacqueline Melvin – Delhaven & District WI

Discussion:

- There was some reference to Resolution 6, and that it covers some of the same topics as this resolution.

- There was a point made that some element needs to be included in the bylaws in the event that there is more than one candidate for a regional director seat.

Vote: For: 18 Against: 6 Abstain: 9

Defeated

Resolutions were tabled at this time.

Eleanor Lilley introduced and welcomed Heather Devouge of Whole Home Organizing Co. Heather gave a fantastic presentation titled "Time to Clear Out the Clutter". Heather shared a bit about herself, including the services her company offers, but also highlighted how organizing the spaces we occupy can benefit us in many ways. Her presentation covered the mental aspects of clutter and the results of organizing and reducing said clutter. There are many reasons we tend to hang onto items, but there are outcomes possible that benefit everyone. She closed her presentation with a statement: 'Decluttering will set you free and it's just stuff'. Sharon Crooker thanked Heather for her presentation and the tips we can all hopefully implement easily in our own homes.

Both Jacqueline Melvin and Sharon Crooker had an opportunity to speak to the delegates. They both spoke of their time as WI members, positions held in branch, district and provincial levels, talked about their interests and efforts outside of WI, and shared their enthusiasm to see WI and where it goes in the future.

Voting strength was re-calculated, with the total strength being 50. $50\% + 1 = 26$ and $2/3 = 34$.

A vote for the President-Elect position for the 2018-2021 term was held by ballot. Sheila Needham and Joan Holthe administered the voting, and calculated the results. The successful candidate was announced as Jacqueline Melvin.

Seconded by Susan Ueffing – Delhaven & District WI

Vote: For: All Against: 0 Abstain: 0

Carried

On behalf of the Resolutions Committee, Marg Dawe thanked the delegates for their time and input.

FWIC Report

Joan Holthe gave a short talk about her time leading up to becoming FWIC President. She overheard someone mention that they didn't know much about the candidates they were voting on, and so Joan shared a bit of her history – where she grew up, family, relationships, and community involvement. Joan shared that FWIC is facing many of the restructuring hurdles that WINS is now going through as well, and she commended WINS for not waiting until it's too late to start addressing them. FWIC is also rebranding with WI Canada, which tends to be better received than Federated Women's Institutes of Canada. Joan closed her message out by sharing that there's certainly a time for fun, but there's also the need to find the likeminded people who want to do the work to make sure that the organizations continue to thrive going forward.

ACWW Report

Sheila Needham shared a presentation about the newly established Women Empowerment Fund (WE Fund), which is replacing the previous Projects funding system. ACWW Societies can now earmark donated funds for one of six priority funds – Education, Sustainable Agriculture, Maternal Health, Income Generation, and Sustainable Water. Totals donated to each fund can be found online at www.acww.org.uk. Nominations are now out for ACWW board appointments. Linda Hoy is the only candidate for ACWW Canada Area President, but she still needs at least 50% of the voting delegates to vote for her to be installed in Australia. Voting for this position will be held online, and details will follow. There is a members portal on the website, with the password being ACWW2016portal. Judy Parks spoke about the ACWW Friendship Link Program. Tens of thousands of pen friends have been matched over the course of the program. Many lasting relationships have been established thanks to the program, and Judy shared some inspiring connections with the delegates.

Reach for the Stars Award was presented to West Pugwash WI and Port Hilford WI, both with seven new members each in the 2017-2018 fiscal year.

The Handcraft Competition for the 2018 Provincial Convention was a tea cozy, made of any material and any pattern. Winner was decided by People's Choice, with each delegate attending having one vote to cast on their favourite cozy. Winners were 1st: Doreen Cole, PEIWI President; 2nd: Mary Kaizer, MacPherson's Mills WI; 3rd: Brenda Skinner.

Any districts interested in hosting Annual General Meeting 2019 are asked to contact the Provincial Office or WINS President prior to the next full board meeting (October 1 & 2, 2018).

The 2018-2019 Board of Directors was installed by Sheila Needham and is as follows:

Sheila Richards – Past President

Eleanor Lilley - President

Jacqueline Melvin – President-Elect & Kings East District Director

Ellen Simpson – Annapolis District Director
Yvonne Kennedy – Cape Breton District Director
Judy Benjamin – Cumberland Colchester District Director
Sharon Reid – Guysborough District Director
Marjorie Knowles – Hants West District Director
Judy Parks – Kings West District Director
Margie Taylor – Pictou District Director
Sharon Crooker – Queens District Director
Marg Dawe – Shelburne Yarmouth District Director

Eleanor Lilley then assumed Chairperson of the meeting.

Motion: Move the adjournment of the 2018 WINS Provincial Convention.

Moved by Jacqueline Melvin – Delhaven & District WI

Seconded by Margie Taylor – Lyon's Brook WI

**Women's Institutes of Nova Scotia
Annual General Meeting 2018
Museum of Industry – Stellarton, NS
August 7 & 8, 2019**

PROVINCIAL AGM 2019 INFORMATION

Tentative Agenda

August 7th – Museum of Industry, Stellarton

6:00pm.....Early Registration
7pm-9pm.....Evening Entertainment

August 8th - Museum of Industry

8:30am.....Registration
9:00am.....Opening Ceremony
 O'Canada, Mary Stewart Collect, Flag Salute
 Introduction of Board and Guests
 Past President Recognition
 In Memoriam-Lead by Liz Johnson
 ** Business Session**
11:30am.....Guest Speaker – Silent Witness -Donna MacGregor
Noon.....Lunch (Pennies for Friendship Collection)
 **Business Session Resumes
 Evaluation
 Closing

****Business Session items will happen in order listed
below, but cannot have a specific day or time allotted. ****

Approval of Tentative Agenda
President's Report
Approval of Minutes of Provincial Convention 2018
Financial Report
Proposed Budget
Appointment of Auditor
Committee Reports
Resolutions
Erland Lee Award
FWIC Report
ACWW Report
Reach for the Stars Award
Handcraft Award
Invitation to AGM 2020
Installation of 2019/20 Board of Directors

Guest Speaker – Donna MacGregor

Donna MacGregor is a longtime activist in the labour movement and defender of human's rights. She is currently the Co-chair of the Pictou County Chapter Silent Witness Nova Scotia, President of Local 71C Nova Scotia Government & General Employee's Union and Co-chair of the Nova Scotia Federation of Labour Women's Committee. She is also a trained facilitator with both the NSGEU & the Canadian Labour Congress.

Donna is a survivor of childhood sexual abuse & domestic violence. Through her healing journey, she has used these experiences to help bring light to the issues affecting women and girls. She is a defender of women's rights and understands the complex feelings and emotions that come along with sexual & physical violence.

Donna is a regular speaker at conferences, rally's and community events and has done extensive work at the grass roots level. She is the creator and organizer of Pictou County's "Not so Silent Vigil" held annually on December 6th. With the help of talented women in Pictou County, this event aims to lift women up through music, song and literary arts.

Donna is a strong advocate for improvements to Domestic Violence at Work Regulations within Nova Scotia Labour Standards and Workplace Health & Safety. Donna is collaborating with NSGEU to create course material for their exciting new educational program on Domestic Violence at Work. This program will be delivered to Shop Stewards throughout the province to help provide them with information they need to support workers experiencing intimate partner violence.

Donna is a single mother with a young adult son. She works as an administrative Assistant at North Nova Education Centre, a high school located in New Glasgow, NS and is actively writing her first novel.

O Canada

O Canada! Our home and native land!
True patriot love in all of us command.
With glowing hearts we see thee rise,
The True North, strong and free!
From far and wide, O Canada,
We stand on guard for thee.
God keep our land glorious and free!
O Canada, we stand on guard for thee.
O Canada, we stand on guard for thee.

Mary Stewart Collect

Keep us O Lord from pettiness, let us be large in thought, in word and deed.
Let us be done with fault finding and leave off self-seeking.
May we put away all pretense and meet each other face to face,
Without self-pity and without prejudice.
May we never be hasty in judgment and always generous.
Teach us to put into action our better impulses, straight forward and unafraid.
Let us take time for all things; make us grow calm, serene, gentle.
Grant that we may realize that it is the little things in life that create differences;
That in the big things of life, we are one.
And may we strive to touch and know the great human heart common to us all,
And O lord, let us not forget to be kind.

Flag Salute

In purity, fidelity, truth,
We pledge allegiance
To our Queen, our Country and our Flag.

Women's Institute Ode

A goodly thing it is to meet in friendship circle bright
Where nothing stains the pleasure sweet, nor dims the radiant light.
No unkind words our lips shall pass, nor envy sour the mind,
But each shall seek the common weal, the good of all mankind.

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NOTICE TO READER

On the basis of information provided by management, I have compiled the balance sheet of Women's Institutes of Nova Scotia as at May 31, 2019 and the statements of income and members' equity for the year then ended. I have not performed an audit or a review engagement in respect of these financial statements and, accordingly, I express no assurance thereon. Readers are cautioned that these statements may not be appropriate for their purposes.

Truro, Nova Scotia
July 10, 2019

CHARTERED PROFESSIONAL ACCOUNTANT

WOMEN'S INSTITUTES OF NOVA SCOTIA
UNAUDITED BALANCE SHEET
May 31, 2019

ASSETS

	<u>2019</u>	<u>2018</u>
Current		
Cash	\$ 28,751	\$ 61,285
Marketable securities	171,005	210,839
Accounts receivable	746	717
Inventory	<u>6,133</u>	<u>5,752</u>
	206,635	278,593
Investments (Note 3)	<u>59,000</u>	<u>13,531</u>
	<u>\$ 265,635</u>	<u>\$ 292,124</u>

LIABILITIES

Current		
Accounts payable	\$ 1,501	\$ 1,500
Government remittances payable	52	-
Deferred income	4,016	19,183
Due to ACWW	1,357	-
Due to FWIC	39	-
Due to WINS funds	<u>6,484</u>	<u>6,134</u>
	13,449	26,817
Trust Fund Liabilities (Note 4)	<u>66,665</u>	<u>69,870</u>
	80,114	96,687

MEMBERS' EQUITY

Members' Equity	<u>185,521</u>	<u>195,437</u>
	<u>\$ 265,635</u>	<u>\$ 292,124</u>

Approved on behalf of the board:

_____ Director

Unaudited - see Notice to Reader
Langley Accounting Limited

WOMEN'S INSTITUTES OF NOVA SCOTIA
UNAUDITED STATEMENT OF INCOME AND MEMBERS' EQUITY
Year ended May 31, 2019

	<u>2019</u>	<u>2018</u>
Revenue		
Grants	\$ 14,187	\$ 28,375
Membership fees	13,382	12,497
Sales	1,255	1,814
Miscellaneous income	5,016	7,175
Fund raiser income	598	1,695
Investment income	5,333	3,847
Fund income	<u>1,114</u>	<u>1,123</u>
	<u>40,885</u>	<u>56,526</u>
Expenses		
Accounting & legal	1,613	1,843
Promotions	781	568
Meeting expenses	10,084	10,290
Telephone and internet	1,199	863
Purchases	-	35
Wages	27,917	29,417
Insurance	1,250	1,156
Office expenses	2,257	2,155
Rent expense	2,935	3,186
Repairs and maintenance	21	40
Dues and fees	2,443	2,868
Digital/web presence	<u>301</u>	<u>520</u>
	<u>50,801</u>	<u>52,941</u>
Net (Loss) Income	(9,916)	3,585
Members' Equity, <i>beginning of year</i>	<u>195,437</u>	<u>191,852</u>
Members' Equity, <i>end of year</i>	<u>\$ 185,521</u>	<u>\$ 195,437</u>

Unaudited - see Notice to Reader
Langley Accounting Limited

WOMEN'S INSTITUTES OF NOVA SCOTIA
NOTES TO THE UNAUDITED FINANCIAL STATEMENTS
May 31, 2019

1. Status and Nature of Activity

The Women's Institutes of Nova Scotia is a non-profit organization that is an affiliate of the Federated Women's Institutes of Canada.

2. Summary of Significant Accounting Policies

Inventory

Inventory is valued at the lower of cost or net realizable value.

Revenue Recognition

Revenue is recognized when collection is reasonable assured.

3. Investments

	<u>2019</u>	<u>2018</u>
Long term investments at cost: Market value \$59,000 (2018 - \$13,531)	\$ <u>59,000</u>	\$ <u>13,531</u>

4. Trust Funds Liabilities

	<u>2019</u>	<u>2018</u>
Scholarship Fund		
Balance, beginning of year	\$ 39,045	\$ 39,632
Add: Contribution from members	210	215
Interest revenue	<u>769</u>	<u>498</u>
	40,024	40,345
Less: Scholarships awarded	<u>(700)</u>	<u>(1,300)</u>
Balance, end of year	\$ <u>39,324</u>	\$ <u>39,045</u>
 Restricted	 \$ 34,802	 \$ 34,592
Unrestricted	<u>4,522</u>	<u>4,453</u>
	\$ <u>39,324</u>	\$ <u>39,045</u>
 Mrs. Alfred Watt Memorial Fund		
Balance, beginning of year	\$ 30,824	\$ 30,537
Add: Interest revenue	<u>506</u>	<u>588</u>
	31,330	31,125
Less: Area ACWW Canada dues	<u>(300)</u>	<u>(300)</u>
Area conference expense	<u>(3,689)</u>	<u>-</u>
Balance, end of year	\$ <u>27,341</u>	\$ <u>30,825</u>
 Restricted	 \$ 21,125	 \$ 21,125
Unrestricted	<u>6,216</u>	<u>9,700</u>
	\$ <u>27,341</u>	\$ <u>30,825</u>
 Total Trust Liabilities	 \$ <u>66,665</u>	 \$ <u>69,870</u>

Unaudited - see Notice to Reader
Langley Accounting Limited

REVENUE	2019 YEAR END	2018 YEAR END
Grants	14,187.00	28,375.00
Membership Fees	13,380.40	12,498.00
Sales	1254.71	1,814.00
Office Operations Donations	0	137.39
AGM Registration	4885.77	6,452.00
Misc. Revenue	130.00	586.00
Miscellaneous Income	5015.77	7,175.39
Raffle Tickets	590.00	1,680.00
Golf Shirts	0	15.00
Fund Raiser Income	598.00	1,695.00
Investment Interest	5332.74	3,846.87
District Director Fund	726.00	882.00
Every Stamp Counts Challenge	388.15	240.85
Fund Income	1114.15	1,122.85
	<u>40882.77</u>	56,527.11

EXPENSES	2019 YEAR END	2018 YEAR END
Accountants Expense	1612.50	1,842.50
President's Expense	500.00	500.00
Gifts and Prizes	281.08	67.95
Promotions	781.08	567.95
Provincial Convention/AGM	6081.96	7,293.93
Board of Directors Meetings	4001.59	2,771.00
Other Meetings	0	224.78
Meeting Expenses	10,083.55	10,289.71
Office Telephone		-
Internet Expenses		-
Telephone/Internet bundled	1198.66	863.22
Telephone & Internet	1198.66	863.22
Supplies Purchased	0	34.68

Salary	23,378.01	24,888.21
El Expense	538.82	615.40
CPP Expense	1000.87	1,052.01
Group Insurance Expense	2999.16	2,861.04
Wages	27,916.86	29,416.66
Insurance	1250.00	1,156.33
WINS Office Supplies (Clerical)	264.83	247.98
Bank Expenses	52.50	191.59
WINS Postage	0	34.12
Office Expense	304.69	424.95
Printing – H&C	1116.37	683.52
Postage H&C	518.13	573.20
Office Expenses	2256.52	2,155.36
Rent Expenses	2934.76	3,185.80
Repairs and Maintenance	21.04	41.13
Dues and Fees	2442.92	2,868.45
Digital/Web Presence	300.58	519.89
Net Income	<u>50,798.47</u>	<u>52,941.68</u>
Net Income	(2,143.21)	3,585.43
Members Equity - Beginning of Year	195,439.70	191,854.27
Members Equity - End of year	<u>185,521.07</u>	<u>195,439.70</u>

ASSETS	2019 YEAR END	2018 YEAR END
Royal Bank	25,821.40	10,559.59
Cash Receipts	113.55	
Wood Gundy Open Account	2,815.92	26,984.07
Renaissance High Interest Acc.	0	23,741.80
Cash	28,751.17	61,285.46
Renaissance High Income Fund	35,005.44	38,310.72
Sentry Reit. Fund	42,828.01	42,828.01
Fidelity Monthly Income Fund	25,000.00	25,000.00
TD Short Term Bond Fund	9,011.93	8,879.00
Canadian Western Bank 03/19 1.85%	20,821.00	20,821.00

Peoples Trust Co 05/19 1.55%	20,000.00	20,000.00
Equitable Bank 05/19 2.2%	0	30,000.00
Equitable Bank 05/19 1.75%	0	25,000.00
Bank of Nova Scotia Stock	24,819.00	
Marketable Securities	206,236.55	210,838.73
Accounts Receivable	425.68	392.17
Interest Receivable	320.11	63.95
AAH Reimbursement	0	260.74
Accounts Receivable	745.79	716.86
Inventory	6132.59	5,751.88
		<u>278,592.93</u>
Home Trust Co 5/18 2.54%	20,000.00	-
Peoples Trust Co 05/19 1.55%	20,000.00	-
Home Trust Co 03/20 2.5%	13,531.00	13,531.00
Haventree Bank	25,000.00	
ICICI Bank 2.78%	14,000.00	
Investments	<u>92,531</u>	<u>13,531.00</u>
Total Assets	298,767.55	292,123.93

LIABILITIES	2019 YEAR END	2018 YEAR END
Accounts Payable	1,500.00	1,500.00
EI Payable	19.43	-
CPP Payable	32.34	-
Income Tax Payable	0.03	-
Government Remittance	51.74	0
Back to Basics Funding	4,016.28	4,996.28
Unearned Revenue	0	14,187.00
Deferred Income	4,016.28	19,183.28
ACWW Pennies for Friendship	982.08	-
ACWW Water For All	0	-
ACWW – WE Funds	375.00	-
Due To ACWW	1357.08	0
Hoodless Homestead Fund	39.08	-
Picnic Shelter Fund	0	-
Peace Garden Fund	0	-
Due to FWIC	39.08	0
FWIC Convention Fund-NEW PE	3,618.00	3,443.20
International Exchange Fund	1,483.16	1,483.16
FWIC Convention Fund(Pres)	1,057.50	882.70
Farm Safety Day Camp	324.89	324.89

Due to WINS Funds	6,483.55	6,133.95
Restricted – Scholarship	39,324.44	39,045.66
Restricted – WATT	27,340.88	30,824.30
Trust Fund Liabilities	66,665.32	69,869.96
Total Liabilities	92,531.00	96,687.19
Members Equity	185,521.07	195,436.77
Total Liabilities and Equity	278,052.07	292,123.96

WOMEN'S INSTITUTES OF NOVA SCOTIA

PROPOSED BUDGET FOR JUNE 1ST, 2019- MAY 31ST, 2020

The Proposed Budget for the period of June 1, 2019– May 31, 2020 is drafted at the Spring Board of Directors Meeting (April 3 & 4, 2019). The Finance Committee uses year-to-date statements and historical financial information at the meeting to estimate the revenues and expenses. Every effort is made to ensure figures presented in the proposed budget reflect realistic expectations.

REVENUE	PROPOSED BUDGET 2019-20	ACTUAL YEAR TO DATE MAY 31, 2019
DISTRICT DIRECTOR FUND	860.00	726.00
PROVINCIAL OPERATING GRANT	14,187.00	14,187.00
INVESTMENT INCOME (WINS)	3500.00	
MISCELLANEOUS REVENUE	300.00	130.00
MEMBERSHIP DUES	15,400.00	13,380.40
SALE OF SUPPLIES	400.00	1254.71
POSTAGE DONATIONS	300.00	388.15
FUND RAISER – RAFFLE TICKETS	1000.00	590.00
CONVENTION/AGM FUND	1000.00	1000.00
OFFICE OPERATION DONATIONS	100.00	0
MATURED INVESTMENT (PREVIOUS M.O.U. FUNDING – INVESTED WITH INTENT TO BE USED IN 2019-2020 FISCAL YEAR)	30,000.00	15000.00
TOTAL REVENUE	67,047.00	46,656.26

EXPENSES	PROPOSED BUDGET 2019-20	ACTUAL YEAR TO DATE MAY 31, 2019
ALL SALARIES, DEDUCTIONS, & GROUP INSURANCE	30,000.00	27,916.86
OFFICE SUPPLIES	1000.00	264.83
POSTAGE - GENERAL OFFICE USE	150.00	0
ACCOUNTANTS EXPENSES	1900.00	1612.50
TELEPHONE/INTERNET	1200.00	1198.66
INSURANCE FOR ORGANIZATION	1250.00	1250.00
COMMITTEE MEETINGS	100.00	0
BOARD MEETINGS	5000.00	4001.59
PUBLIC RELATIONS EXPENSE	600.00	0

Please return your name tags and evaluation forms before you leave.

Thank you for attending the 2019 Annual General Meeting and have a safe journey home!

