

**Women's Institutes of Nova Scotia**  
**Provincial Convention 2018**  
**Holiday Inn – Truro, NS**  
**August 1<sup>st</sup> & 2<sup>nd</sup>, 2018**

On August 1<sup>st</sup>, 2018, 79 delegates gathered at the Holiday Inn, Truro to commence the 2018 WINS Provincial Convention. Sheila Richards, WINS President led the Opening Procession into the meeting room, and called the meeting to order with O Canada, the Mary Stewart Collect and the Flag Salute being recited. Sheila introduced the invited dignitaries and the Board of Directors that were present, as well as mentioning regrets from two board members.

Karen Casey – Deputy Premier and Minister of Finance and Treasury Board and MLA for Colchester North, brought greetings on behalf of the Nova Scotia Premier and Government, congratulated WI members for everything they do in their communities and personal development, and also recognised the need and desire to pass on the expertise and knowledge members hold. Karen welcomed the delegates to Truro area, and wished members well on the upcoming business session and deliberations. Bill Mills – Mayor of the Town of Truro also welcomed members to Truro, and congratulated members on many years of service. He mentioned how him and his family all benefited from the car seat program WINS used to administer. Bill closed his message with thanking WI members for their efforts and work done throughout the years. Doreen Wall – Prince Edward Island WI President, thanked WINS for the invitation and warm welcome. Doreen brought greetings on behalf of members and the PEIWI Board and wished WINS well for the upcoming meeting. Becky Sooksom, Nova Scotia Department of Agriculture – Manager of Regional Programming, brought greetings and remarks on behalf of Minister of Agriculture Keith Colwell. She shared a bit about various programs NSDA is offering, and ways they are supporting agriculture. Joan Holthe, FWIC President, expressed her pleasure to be present. She shared that she was recently installed as President, and that FWIC is facing many of the same challenges as WINS, but she is inspired to see the organizations not resting on their laurels. She wished the delegates good deliberations. Sheila Needham, ACWW Canada Area President thanked WINS for the warm invitation, and brought greetings on behalf of the ACWW societies across Canada. She shared that attending this meeting will be her last event in this capacity and that a WINS meeting was the first event she attended when she first became Area Canada President. She noted that she is looking forward to sharing ACWW information with the delegates later in the meeting. Christine Blair, Mayor of Colchester County, noted that she was pleased to be invited and glad the convention was being hosted in Truro, in the 105<sup>th</sup> anniversary year of Colchester County. She shared some historical facts about WINS efforts and actions throughout Colchester County, and expressed her sincere gratitude for all that WINS members have done in the past and continue to do throughout the province. Sheila Richards excused the invited dignitaries at this time.

Past Presidents in attendance were recognized with a gift at this time. Ellen McLean, Ruth Blenkhorn, Lynn MacLean, Ellen Simpson, Marion Newcombe, and Coni Murray were all presented a corsage and ribbon.

Carol Crawford and Joan Holthe served as scrutineers for the meeting. Voting strength was calculated with a total of 38. 50%+1 is 20, and 2/3 is 26.

Ellen McLean served as parliamentarian for the duration of the meeting.

**Motion:** Move the approval of the agenda with noted additions:  
+ Other – Define Office Report

+ Other – Food for Thought Provincial Project

+ Other – Alumni Report

Sharon Crooker – North Brookfield WI

Ruth Blenkhorn – Port Williams WI

**Vote: For: All      Against: 0      Abstain: 0**

**Carried**

Sheila Richards noted her President’s Report appears on page 4 of the 2017-2018 President’s Report, and gave members a chance to review it and ask any questions they may have had.

Coni Murray, Nominations Committee Chairperson, made the First Call for Nominations of President-Elect (2018-2021 Term) from the floor. Marg Dawe nominated Sharon Crooker, who accepted the nomination. No further nominations were made at this call.

### **Approval of the Minutes**

A correction was noted, to Doreen Wall’s name (Page 21, Line 5) which incorrectly read Cole for her last name.

**Motion:** Move the adoption of the Minutes of Annual General Meeting 2017 – Sydney, NS with the above noted correction.

Cathy Kinsman – Lakeville WI

Jo-Anne Smith – Springville Island WI

**Vote: For: All      Against: 0      Abstain: 0**

**Carried**

### **Finance Report**

Eleanor Lilley, Finance Committee Chairperson, reviewed the June 1, 2017 – May 31, 2018 Financial Statement as prepared by Langley Accounting Ltd. Totals as noted:

Total Current Assets	\$278,593
Total Investments	\$13,531
<u>Total Assets</u>	<u>\$292,124</u>
Total Current Liabilities	\$26,817
Total Fund Liabilities	\$69,870
Total Liabilities	\$96,687
Members Equity	\$195,437
<u>Total Liabilities &amp; Equity</u>	<u>\$292,124</u>

Questions: What is the inventory that is included in the Current Assets? Inventory is the value of sale items purchased for resale, but not sold yet.

Revenue -      \$56,527

Expenses -      \$52,942

Net Gain(Loss) \$3,585

Questions: There is \$2,800 difference in Meeting Expenses from the previous fiscal year to this one – what is the reason? The Meeting expenses category includes board meetings, committee meetings, and the

Annual General Meeting. The Board meeting expense has reduced from the previous fiscal year, but the Annual General Meeting expenses can vary depending on location.

Scholarship Trust Fund and WATT Trust fund were reviewed, with a total trust fund liabilities of \$69,870. Questions: What is the difference between restricted and unrestricted? The restricted amount is the portion of the fund that we cannot use, as per legal agreements. The unrestricted portion is what can be utilized towards expenses as outlined in the agreements for the various funds. For Scholarship, this means the amount paid to the recipient. For WATT Fund, this means the expenses of the WINS President attending the ACWW World Conference and the Area Canada dues. What constitutes office expenses? The Office Expense item (as detailed on page 33 in the expense breakdown) covers the cost of printing the Annual Report.

**Motion:** Move the adoption of the June 1, 2018 – May 31, 2018 Financial Statement as printed.

Eleanor Lilley – Lyon’s Brook WI/WINS President Elect/Finance Committee Chairperson

Cathy Kinsman – Lakeville WI

**Vote: For: All      Against: 0      Abstain: 0**

**Carried**

### **Proposed Budget**

Eleanor reviewed the Proposed Budget for the June 1, 2018-May 31, 2019 Fiscal Year.

Revenue: \$52,237

Expenses: \$52,525

Net Gain (Loss): (\$288)

Questions: Can we delete the moving expenses line, as there is no expense there to record? – We can, as long as the account meets the bookkeeping software’s requirements to do so. Lindsay will check if this is doable.

The Office Expense line item from Finance Statement has been missed in the proposed budget.

Why is the District Director’s Fund amount vary from year to year? The District Director fund is not mandatory, and branches can choose to support it or not. It is strongly encouraged though, as it goes towards offsetting the expense of the board meetings.

**Motion:** Move the adoption of the June 1, 2018 – May 31, 2019 Proposed Budget as printed.

Eleanor Lilley - Lyon’s Brook WI/WINS President Elect/Finance Committee Chairperson

Judy Parks – Cambridge WI

**Vote: For: All      Against: 0      Abstain: 0**

**Carried**

### **Appointment of the Auditor**

**Motion:** Move the appointment of the Langley Accounting Ltd. as the auditor for the Financial Statement for the period of June 1, 2018-May 31, 2019.

Judy Benjamin – West Pugwash WI

Cathy Kinsman – Lakeville WI

**Vote: For: All      Against: 0      Abstain: 0**

**Carried**

## **Committee Reports**

**Motion:** Move the committee reports be presented as a block, with the exception of nominations and Resolutions, with one seconder for the block.

Marilyn Kenny – Lakeville WI

Janet Saunders – Weston WI

**Vote: For: All      Against: 0      Abstain: 0**

**Carried**

Liz Johnson moved the adoption of the Editorial Committee Report, as it appears on page 12 of the 2017-2018 Annual Report.

Liz Johnson moved the adoption of the Rural Issues Committee Report, as it appears on page 17 of the 2017-2018 Annual Report.

Sharon Reid moved the adoption of the Membership Committee Report, as it appears on page 16 of the 2017-2018 Annual Report.

Ellen Simpson moved the adoption of the Programs Committee Report, as it appears on page 17 of the 2017-2018 Annual Report.

Judy Benjamin moved the adoption of the Handcraft Committee Report, as it appears on page 17 of the 2017-2018 Annual Report.

Marg Dawe moved the adoption of the Scholarship Committee Report, as it appears on page 17 of the 2017-2018 Annual Report.

Eleanor Lilley moved the adoption of the 2018 Provincial Convention Committee Report, as it appears on page 17 & 18 of the 2017-2018 Annual Report.

Secunder for block: Gerry MacAulay

**Vote: For: All    Against: 0      Abstain: 0**

**Carried**

Coni Murray, Nominations Committee Chairperson, made the second Call for Nominations of President-Elect (2018-2021 Term) from the floor. No nominations were received at this time.

Liz Johnson gave a brief report on the efforts of the Define Office Subcommittee. There are many factors to consider for the future of the office. Members are invited to contact Liz to volunteer to assist with this committee, provide information on potential cost-saving measures or provide other input.

Liz Johnson presented a proposed provincial project from Martock Windsor Forks WI about tackling child poverty in the province. The Board of Directors will consider this proposal at the next full board meeting before deciding on whether to adopt the project or not.

Mary Kaizer extended an invitation to any Alumni members, and those eligible (have served at least one full term on the Board of Directors) to attend this year's Alumni meeting, being held in Pictou County on September 12<sup>th</sup>.

This year's Erland Lee Award recipient for WINS is Keith de Vries, nominated by Lakeville WI. Keith has continued to be an incredibly helpful person for the branch. Keith was unable to be present for to receive the award, so Marilyn Kenny accepted on his behalf. The branch is planning an event to present Keith's award to him in September.

The meeting broke for the evening at this point. A lovely banquet meal and dessert, with various entertainment from members on display was enjoyed by the delegates.

The morning of August 2<sup>nd</sup> was opened with a Memoriam service led by Coni Murray and Marg Dawe. Members lost in the past year were honoured with a few readings, and a display paying tribute to them.

The voting strength was re-calculated, with a total of 50.  $50\%+1=26$ , and  $2/3=34$ .

An Elections committee was formed consisting of Marg Dawe, Ellen Simpson, and Judy Parks.

Coni Murray, Nominations Committee Chairperson, made the third Call for Nominations of President-Elect (2018-2021 Term) from the floor. No nominations were received at this time. No more calls from the floor will be made at this time. Two nominees are on the ballot for President-Elect – Jacqueline Melvin and Sharon Crooker.

### **Resolutions**

Marg Dawe, WINS Resolutions Committee Chairperson, presented the resolutions, appearing on pages 14-17 of the 2017-2018 Annual Report.

In order to help cut expenses and help with our budget as we will no longer receive Government support, the Think Tank has submitted a Special Resolution with is actually seven resolutions involving changes in our Constitution.

### **WINS Special Resolution 2018**

**Background:** In 2019, the Memorandum of Understanding (MOU) between the Women's Institutes of Nova Scotia and the Nova Scotia Department of Agriculture will come an end. This means that the Women's Institutes of Nova Scotia will no longer receive any funding from the Government. Over the last few years members' opinions were sought on how WINS could operate without the grant and members stated that steps should be taken to ensure that expenses be in line with revenues without using the principal of the investments.

As one of the steps in meeting this financial challenge the WINS Provincial Board is proposing that the number of Directors on the Board be reduced. The proposal divides the province into seven Regions, each with their own Regional Director who will represent the Region on the Provincial Board. Each Region will be made up of one or more Districts with consideration given to distance, the number of Branches and the number of members in the Districts. It is important to note that there will not be any change to the District Organization. Districts will continue to function as they do now, with District Officers and their usual Spring Meetings and Fall Rallies. The main difference will be that Branches and Districts will nominate their Regional Director and elect that Nominee at an Annual General Meeting.

Changes are also being proposed to the Standing Committees. Both proposals require amendments to the WINS By-Laws, which will be done by Special Resolutions presented for adoption at the Provincial Convention in August 2018. Those Amendments will come into effect in 2019.

### **SPECIAL RESOLUTION**

WHEREAS the financial challenge facing the Women's Institutes of Nova Scotia requires cost saving measures and

WHEREAS having a Provincial Board with fewer Directors would be cost saving and would be achieved by dividing the province into Regions, each with a Regional Director.

and

WHEREAS this will require Amendments to the Constitution and By-Laws of the Women's Institutes of Nova Scotia,

THEREFORE, BE IT RESOLVED that:

**Resolution 1:** Amend **Article VI -1** in the Constitution to read: The Board of Directors shall have a maximum of ten members elected for a three-year term.

Moved by Marg Dawe – Shelburne Yarmouth District Director/WINS Resolutions Chairperson

Seconded by Lynn MacLean – Lyon's Brook WI

Discussion:

None at this time.

**Vote: For: All      Against: 0      Abstain: 0**

**Carried**

**Resolution 2:** Create a new **By- Law 13** to read as follows:

#### **By-Law 13                      REGIONS**

3.1 The Women's Institutes in Nova Scotia shall be divided into seven Regions:

3.2 The Regions will be:

Cape Breton

Annapolis/Digby

Cumberland/Colchester

Hants County

Lunenburg/Queens/Shelburne/Yarmouth

Pictou/Guysborough

Kings County

3.3 Each Region shall elect a Regional Director to serve on the Provincial Board of Directors for a three-year term.

Moved by Marg Dawe – Shelburne Yarmouth District Director/WINS Resolutions Chairperson

Seconded by Marjorie Knowles – Martock Windsor Forks WI

Discussion:

- There was much discussion about the breakdown of the districts. Some members felt that the number and branches and members per each proposed region was not balanced, while others felt that the distance between branches was of equal weight for the reasoning in the proposed breakdown. An alternative of 5 regions was proposed, but no amendment tabled.

- It was noted that branches will not change for district formations; spring and fall rallies would still take place in the same manner. The Director (Regional if resolution passed) would be the only thing that would be affected by the change – as they would have to travel to the newly proposed areas.
- The Think Tank Committee was responsible for the drafting of the resolutions, with input from current Board Members. The resolutions were then forwarded to the WINS Board of Directors for consideration, where minimal editing was done after discussion by current board members.
- It was questioned if a smaller number of regional directors would still maintain a functioning Board of Directors, or would a 5 region Board be even more of a challenge. Any board would have to have quorum (certain number of board members present before any business can be conducted).
- An alternate Director was proposed, allowing each area to have a backup in case the first Director was unable to attend board meetings. It was noted that an alternate would not be able to be named in the Directors and Officers Liability Insurance policy.
- Each area would have a larger pool to potentially choose their director from, hopefully ensuring as few seats on the board are vacant.
- It was noted that technology may not be widely available or preferred for potential board members to utilize for board meetings or dispersing information to the branches in her areas.
- A member noted that she is pleased to see change happening, but a smaller change may make sense, wait and see how it goes, and then re-evaluate at a later time.

**Motion: Resolution 2:** Create a new **By- Law 13** to read as follows:

**By-Law 13                      REGIONS**

3.1 The Women’s Institutes in Nova Scotia shall be divided into seven Regions:

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Lunenburg/Queens/Shelburne/Yarmouth

Pictou/Guysborough

Kings County

3.3 Each Region shall elect a Regional Director to serve on the Provincial Board of Directors for a three-year term.

Moved by Marg Dawe – Shelburne Yarmouth District Director/WINS Resolutions Chairperson

Seconded by Marjorie Knowles – Martock Windsor Forks WI

**Vote: For: 45            Against: 5            Abstain:0**

**Carried**

**Resolution 3:** Amend By-Law 3 to read as follows:

**By-Law 3                      PROVINCIAL BOARD OF DIRECTORS**

The Provincial Board of Directors shall be the Past President, President, President Elect and a maximum of seven Regional Directors.

3.1 Any member shall be eligible to be a Board Director and shall be nominated by a Branch or District and elected by a Region for a three-year term and cannot serve for more than two consecutive terms (six years). A member who has served two consecutive terms as a Regional Director shall wait one-year before being eligible for nomination to the Provincial Board as a Regional Director.

3.2 (a) In the event that a Director resigns her office or ceases to be a member, the vacancy thereby created shall be filled for the unexpired portion of the term by the Board of Directors in consultation with

the Region of the resigning Director. This will not affect the replacement's eligibility to serve as a Regional Director for the period specified by these By-Laws (By-Law 3.1).

3.3 (c) The Board has the power to remove a Regional Director before the expiration of her term of office after consultation with the Region.

### 3.7 Duties of Regional Directors

(a) ~~The Provincial District~~ Regional Directors shall become familiar with the activities of all Branches in her ~~District~~ Region: support their work, in keeping with the objects of the Women's Institutes of Nova Scotia and where necessary identify ~~problems~~ concerns, and work towards a solution-

(b) The Regional Directors shall attend the District Rallies in their Regions, if possible, and present a report of the discussions and decisions of the Provincial Board and the Annual General Meeting or Provincial Convention.

(c) Each Regional Director shall present a written/verbal report of each of the activities of the District(s) in her Region to the Provincial Board.

(d) Each Regional Director shall be appointed to at least one Special or Standing Committee of Women's Institutes of Nova Scotia.

Moved by Marg Dawe – Shelburne Yarmouth District Director/WINS Resolutions Chairperson

Seconded by Lynn MacLean – Lyon's Brook WI

#### Discussion:

- A member proposed an amendment to 3.3 state that the Board can remove a Regional Director for due cause.

**Amendment:** 3.3 (c) The Board has the power to remove a Regional Director for due cause before the expiration of her term of office after consultation with the Region.

Moved by Sharman Fells – Arcadia WI

Seconded by Darlene Pierce – West Pugwash WI

**Vote: For: 49      Against: 1      Abstain: 0**

**Carried**

**Motion: Resolution 3:** Amend By-Law 3 to read as follows:

### **By-Law 3                      PROVINCIAL BOARD OF DIRECTORS**

The Provincial Board of Directors shall be the Past President, President, President Elect and a maximum of seven Regional Directors.

3.1 Any member shall be eligible to be a Board Director and shall be nominated by a Branch or District and elected by a Region for a three-year term and cannot serve for more than two consecutive terms (six years). A member who has served two consecutive terms as a Regional Director shall wait one-year before being eligible for nomination to the Provincial Board as a Regional Director.

3.2 (a) In the event that a Director resigns her office or ceases to be a member, the vacancy thereby created shall be filled for the unexpired portion of the term by the Board of Directors in consultation with the Region of the resigning Director. This will not affect the replacement's eligibility to serve as a Regional Director for the period specified by these By-Laws (By-Law 3.1).

3.3 (c) The Board has the power to remove a Regional Director for due cause before the expiration of her term of office after consultation with the Region.

### 3.7 Duties of Regional Directors

(a) ~~The Provincial District~~ Regional Directors shall become familiar with the activities of all Branches in her ~~District~~ Region: support their work, in keeping with the objects of the Women's Institutes of Nova Scotia and where necessary identify ~~problems~~ concerns, and work towards a solution-

(b)The Regional Directors shall attend the District Rallies in their Regions, if possible, and present a report of the discussions and decisions of the Provincial Board and the Annual General Meeting or Provincial Convention.

(c)Each Regional Director shall present a written/verbal report of each of the activities of the District(s) in her Region to the Provincial Board.

(d)Each Regional Director shall be appointed to at least one Special or Standing Committee of Women’s Institutes of Nova Scotia.

**Vote: For: All            Against: 0            Abstain: 0**  
**Carried**

**Resolution 4:** Amend **By-Law 5.2** to read as follows:

**By-Law 5.                    MEETINGS**

5.2     At each Annual General Meeting of the Organization the following items shall be dealt with and shall be deemed to be ordinary business:

Minutes of the preceding Annual or any Special General Meeting

Consideration of the Annual Report

Consideration of the financial statements, including the budget, the balance sheet and operating statement and the report of the Auditor.

Resolutions and Recommendations

Election of President Elect every 3 years

~~Election of Regional Directors~~ (\*\*Resolutions Committee amendment to remove voting for Regional Directors at AGM’s\*\*)

Appointment of Auditor

Moved by Marg Dawe – Shelburne Yarmouth District Director/WINS Resolutions Chairperson

Seconded by Judy Parks – Cambridge WI

Discussion:

None at this time.

**Vote: For: All            Against: 0            Abstain: 0**  
**Carried**

**Resolution 5:** Amend **By-Law 6** to read as follows:

**By-Law 6.                    COMMITTEES**

The Board shall appoint the following Standing Committees: Nominating, Finance, Resolutions, Scholarship.

The Board may from time to time appoint Special or Ad Hoc Committees as required.

6.1     Nominating Committee shall:

(c) present their Report to the Annual General Meeting to be voted on by the delegates.

When there is only one candidate for President Elect and further nominations from the floor have been called and none received, the report will be adopted. When there is more than one candidate for President -Elect, an election shall be held.

1. When there is only one candidate for a Director in a Region and further nominations from the floor have been called and none received, the report will be adopted. When there is more than one candidate for Regional Director an election shall be held. (\*\*Resolutions Committee amendment to remove voting for Regional Directors at AGM’s\*\*)



Moved by Marg Dawe – WINS Resolutions Committee Chairperson  
Seconded by Maggie Keppie – Grand Pre WI

Discussion:

- Lynn MacLean highlighted that the original intent with this resolution was that nominations would come to Provincial Office, but with each proposed region having at least 2 districts, it will need to be discussed how to best accommodate voting considerations.

**Motion:** Move that Resolution 6 as drafted be withdrawn to allow the Board to consider options to redraft this resolution.

Moved by Marg Dawe/Seconded by Maggie Keppie

**Vote - For: 44      Against: 0      Abstain: 6**

**Carried**

**Resolution 7:** Change **By-Law 13** in the WINS Handbook, Edition 2011, to **By-Law 14**. Also delete 14.2 re-number the remainder of the items, and amend 14.4:

**By-Law 14 (Former By-Law 13)                      DISTRICT ORGANIZATION**

**14.2** delete

**14.4 (formerly 13.5)** A new District may be formed if three or more new Branches are established in an area of considerable distance from the nearest existing District. Each new branch must be in existence for a period of one term (3 years) before the development of a new District may be considered and approved by the Board of Directors

**By-Law 15 (formerly By-Law 14)''**

Moved by Marg Dawe – WINS Resolutions Committee Chairperson

Seconded by Mary Kaizer – MacPhersons Mills WI

Discussion:

- A member pointed out that this resolution covers the same topic as the resolution 5. Suggestions that resolution 7 be withdrawn for the Board of Directors for reconsideration.

**Motion: Withdraw Resolution 7, to allow the Board of Directors time for reconsideration.**

Moved by Maggie Keppie – Grand Pre WI

Seconded by Susan Ueffing – Delhaven & District WI

**Vote: For: All      Against: 0      Abstain: 0**

**Carried**

On behalf of the Resolutions Committee, Marg Dawe thanked the delegates for their time and input.

### **FWIC Report**

Joan Holthe gave a short talk about her time leading up to becoming FWIC President. She overhead someone mention that they didn't know much about the candidates they were voting on, and so Joan shared a bit of her history – where she grew up, family, relationships, and community involvement. Joan shared that FWIC is facing many of the restructuring hurdles that WINS is now going through as well, and she commended WINS for not waiting until its too late to start addressing them. FWIC is also rebranding with WI Canada, which tends to be better received than Federated Women's Institutes of Canada. Joan closed her message out by sharing that there's certainly a time for fun, but there's also the need to find the

likeminded people who want to do the work to make sure that the organizations continue to thrive going forward.

### **ACWW Report**

Sheila Needham shared a presentation about the newly established Women Empowerment Fund (WE Fund), which is replacing the previous Projects funding system. ACWW Societies can now earmark donated funds for one of six priority funds – Education, Sustainable Agriculture, Maternal Health, Income Generation, and Sustainable Water. Totals donated to each fund can be found online at [www.acww.org.uk](http://www.acww.org.uk). Nominations are now out for ACWW board appointments. Linda Hoy is the only candidate for ACWW Canada Area President, but she still needs at least 50% of the voting delegates to vote for her to be installed in Australia. Voting for this position will be held online, and details will follow. There is a members portal on the website, with the password being ACWW2016portal. Judy Parks spoke about the ACWW Friendship Link Program. Tens of thousands of pen friends have been matched over the course of the program. Many lasting relationships have been established thanks to the program, and Judy shared some inspiring connections with the delegates.

Reach for the Stars Award was presented to West Pugwash WI and Port Hilford WI, both with seven new members each in the 2017-2018 fiscal year.

The Handcraft Competition for the 2018 Provincial Convention was a tea cozy, made of any material and any pattern. Winner was decided by People's Choice, with each delegate attending having one vote to cast on their favourite cozy. Winners were 1<sup>st</sup>: Doreen Cole, PEIWI President; 2<sup>nd</sup>: Mary Kaizer, MacPherson's Mills WI; 3<sup>rd</sup>: Brenda Skinner, .

Any districts interested in hosting Annual General Meeting 2019 are asked to contact the Provincial Office or WINS President prior to the next full board meeting (October 1 & 2, 2018).

The 2018-2019 Board of Directors was installed by Sheila Needham and is as follows:

Sheila Richards – Past President

Eleanor Lilley - President

Jacqueline Melvin – President-Elect & Kings East District Director

Ellen Simpson – Annapolis District Director

Yvonne Kennedy – Cape Breton District Director

Judy Benjamin – Cumberland Colchester District Director

Sharon Reid – Guysborough District Director

Marjorie Knowles – Hants West District Director

Judy Parks – Kings West District Director

Margie Taylor – Pictou District Director

Sharon Crooker – Queens District Director

Marg Dawe – Shelburne Yarmouth District Director

Eleanor Lilley then assumed Chairperson of the meeting.

**Motion:** Move the adjournment of the 2018 WINS Provincial Convention.

Moved by Jacqueline Melvin – Delhaven & District WI

Seconded by Margie Taylor – Lyon's Brook WI